

**ADOPTED**  
**Minutes of the Monterey County Workforce Investment Board**  
 Wednesday, January 6, 2010, 7:30 A.M.  
 Hyatt Regency Monterey, Grove Room, 1 Old Golf Course Road, Monterey, CA

<b>MEMBERS PRESENT</b>	<b>REPRESENTING</b>
David Bernahl, <i>Chair</i>	Business
Erik Cushman, <i>Vice Chair</i>	Business
Joanne Webster, <i>2nd Vice Chair</i>	Business
Robert Brower, Sr., <i>Past WIB Chair</i>	Business
Robert Weakley	Business
Linda Coyne	K-12 Education
Mary Ann Leffel	Economic Development
Salvador Munoz	Business
Al Davis	Community Based Organization (CBO)
Lupe Palacio	Community Based Organization (CBO)
Tony Aniello	Business
Scott Grover	Business
Rich Gillis	Business
Mark Bastis	Business
Michael Oprish	Business
Harry Gamotan	Labor Organizations
Jim Nakashima	Housing Authority
Ralph Rubio	Labor Organizations
Supervisor Dave Potter	Monterey County Board of Supervisors, 5th District
Elliott Robinson	Department of Social and Employment Services
Maria Castillo	Labor Organizations
Ken Scherpinski	Labor Organizations
Cesar Lara	Labor Organizations
Loyanne Flinn	Acting WIB Executive Director, Ex-Officio member
<b>MEMBERS ABSENT</b>	<b>REPRESENTING</b>
Aaron Johnson	Business
Mike Hutchinson	Business
Judith Profeta	Business
Mark Verbonich	Business
James Culcasi	Business
Diana Carrillo	Migrant Seasonal Farm Worker Programs
Teresa Sullivan	Older American Programs
Phoebe Helm	Economic Development
Diane Berry-Wahrer	Department of Rehabilitation
Blas Barroso	Labor Organizations
Chris Chidlaw	Business
Wendy Brickman	Business
<b>OTHERS PRESENT</b>	<b>REPRESENTING</b>
Lynda Dunn	Office for Employment Training (OET)
Rosie Chavez	Turning Point
Doug Orlando	State EDD
Samantha Johnson	Monterey County Business Council
Manley Bush	WIB staff
Miguel Banda	WIB staff
Stephanie Shonley	WIB staff
Yuri Dew	WIB staff
Gloria Torrez	WIB staff

**CALL TO ORDER/INTRODUCTIONS:** Mr. Bernahl called the meeting to order at 7:40am. He welcomed those in attendance and called for introductions. A quorum was established.

**CHANGES TO THE AGENDA:** None.

**PUBLIC COMMENT:** Mr. Brower requested an update on the status of Mr. Werner's return; Mr. Robinson replied that Mr. Werner is taking time off; he added that he did not have an update. Mr. Brower expressed his frustration at the lack of information provided to the Board. Mr. Brower requested that an update be given to the next Executive Committee. Mr. Robinson added that if he had an update by the time of the next Executive Committee meeting he would provide it.

## **BUSINESS MEETING:**

**1. Action: Approve the minutes of the October 21, 2009 Workforce Investment Board meeting.**

**Motion:** Ms. Webster moved to approve the minutes as stated.

**Second:** Ms. Leffel

**Abstained:** Mr. Rubio

**Motion passed unanimously**

## **APPOINTMENTS & RESIGNATIONS:**

**2. Action: Accept the resignation of WIB member, Mr. Robert Bittner, representing the Employment Development Department.**

**Motion:** Ms. Leffel moved to approve the action as stated.

**Second:** Ms. Webster

**Motion passed unanimously**

**3. Action: Review the credentials and act upon the nomination of WIB nominee, Mr. Ruben Garcia, representing the Employment Development Department to commence on December 15, 2009 and end on June 24, 2011 replacing Mr. Bittner.**

**Motion:** Ms. Leffel moved to approve the action as stated.

**Second:** Mr. Brower

**Motion passed unanimously**

## **OTHER BOARD MATTERS:**

**Director's Report:** Ms. Flinn introduced Yuri Dew, new analyst for the WIB. She commented on her weekly emails to the Board members. The committee thanked Ms. Flinn for her emails; they commented that they have been very helpful. She briefly reviewed the consent items.

**Board Member Comments and Referrals:** None.

## **CONSENT CALENDAR:**

Mr. Brower requested that item C-2 regarding the approval of the FY2009-10 Department of Social & Employment Services recommended budget to add 18 positions and increase appropriations and estimated revenues by \$6,140,394 from the American Recovery and Reinvestment Act be pulled from the consent calendar for discussion and moved out of consent into Action item #4.

**Mr. Bernahl requested a motion to approve the consent calendar referencing items C-1, C-3, C-4**

- **C-1: Action:** Concur with the November 16, 2009 Executive Committee action to approve the final OET monitoring report for the California Gang Reduction, Intervention and Prevention (Cal GRIP) grant for PY 2008-09.
- **C-3: Action:** Concur with the December 21, 2009 Executive Committee action to approve payments to Program Coordinator Tony Cardoso and The Monterey/Santa Cruz Counties Building Trades Council in non-WIA funds from the Seaside Resort Development Fund.
- **C-4: Action:** Concur with the December 21, 2009 Executive Committee action to approve the final monitoring report of the Office for Employment Training ARRA Youth Program Grant for PY 2009-10.

**Motion:** Mr. Rubio moved to approve the consent calendar referencing items C-1, C-3, C-4

**Second:** Ms. Webster

**Motion passed unanimously**

**4. Concur with the December 21, 2009 Executive Committee action to approve the FY2009-10 Department of Social & Employment Services recommended budget to add 18 positions and increase appropriations and estimated revenues by \$6,140,394 from the American Recovery and Reinvestment Act.**

Mr. Brower asked how these positions will affect the county; Mr. Cushman replied that the positions are already being filled through temporary agencies. He added that they will be temporary county employees contingent upon ARRA funds. Mr. Brower expressed his concerns over the possibility of the temporary staff becoming permanent staff. Mr. Robinson added that it's not the plan. Ms. Leffel commented that the work needs to be done and this is a good way to retain additional staff.

**Motion:** Ms. Leffel moved to approve the action as stated.

**Second:** Mr. Potter

**Motion passed unanimously**

**5. Action: Concur with the December 21, 2009 Executive Committee action to approve the updated percentage goals in WIB Policy #2010-1 entitled "WIA I Resource Allocation.**

Mr. Cushman stated that the Planning and Executive Committee members approved the updated policy. Ms. Leffel added that as the Oversight Chair she supports the updated policy. Mr. Garrison asked if the WIB had authority to change the policy; Ms. Flinn replied that it is a local WIB policy. Mr. Brower expressed his opposition to the change. In response to Mr. Rubio's question, Ms. Flinn responded that the percentages reflect unemployment numbers. Mr. Rubio asked about the possibility of using the numbers from the 2010 census; Ms. Flinn added that once the numbers are published they will be reviewed. Mr. Rubio added that he would like to see the unemployment numbers. Mr. Weakley commented that the Planning Committee proposed the minimum goals because they wanted the subcontractors to spend money where there is a need instead of spending time and resources trying to make their numbers. Ms. Leffel added that they will still be required to report geographic services percentages to the Oversight Committee every month.

**Motion:** Ms. Leffel moved to approve the policy as stated and to bring it back for review in six months.

**Second:** Mr. Potter

**Opposed:** Mr. Brower, Mr. Garrison, Mr. Bastis and Mr. Rubio

**Motion approved by the remaining WIB members in attendance**

**6. Action: Concur with the December 8, 2009 Special Executive Committee to approve the goals proposed by WIB members at the Annual WIB Retreat held on October 21, 2009.**

Mr. Bernahl asked the facilitators of the workgroups to present to the Board the highlights of their groups. Mr. Cushman commented that one of the goals is to examine WIB structure and reevaluate the meeting schedule. He added that they will work with the AD&PR committee to develop new goals and outcomes. Ms. Leffel commented that a regional economic and workforce development conference is in the planning stages. She also added that Ms. Flinn has done a great job of networking with partners. She added that it was suggested that WIB staff participate in employer organizations. Mr. Bernahl added that every workgroup agreed that there needs to be more WIB presence in the community. He stated that WIB staff is working on an MOU with the One-Stop partners.

**Motion:** Ms. Leffel moved to approve the action as stated.

**Second:** Mr. Oprish

**Motion passed unanimously**

**7. Information: Presentation from the Monterey County Business Council regarding WorkKeys and Career Readiness.**

Ms. Johnson reported that the Salinas and Seaside One-Stops are currently WorkKeys testing sites. She added that WorkKeys certificates range from bronze, gold, silver and platinum. The highest certification available is platinum. A work personality profile is also available. She added that they have been working with employers on a regular basis. Mr. Bernahl added that he would like the Board members who are employers to try WorkKeys and report back to the WIB.

**8. Information: Review Drafts: Annual Report.**

Ms. Flinn reviewed a PowerPoint presentation of the Annual Report for program year July 1, 2008 to June 30, 2009. She added that she plans to present the report to the Board of Supervisors on January 26, 2010. Mr. Cushman asked Mr. Potter if the report would be helpful to the Board of Supervisors; he replied that it would.

**9. Information: Discuss upcoming California Workforce Association (CWA) January 19th-21st Youth conference, attendee lists, and associated costs.**

Mr. Bernahl reviewed the cost per attendee and encouraged members to attend.

**10. Information: Discuss upcoming National Workforce Association of Boards (NAWB) March 6th-9th 2010, Annual Forum attendee list and associated costs.**

Mr. Bernahl reviewed the cost per attendee and encouraged members to attend.

**CHAIR REPORTS:**

**11. The Board members provided Chair Report updates on their subcommittees.**

- **Executive Committee** – Mr. Bernahl commented that there was a Special Executive Meeting to discuss the work plans proposed at the WIB Retreat.
- **Planning Committee** – Mr. Weakley stated that the Planning Committee meeting was spent discussing the geographic policy.
- **Oversight Committee** – Ms. Leffel stated that the subcontractors have been reporting monthly to the Oversight Committee meeting. She added that they have also been reviewing the final monitoring reports for various grants.

**ANNOUNCEMENTS OF EVENTS OR SERVICES:**

Ms. Leffel announced the upcoming Monterey County Business Council (MCBC) Gala scheduled for February 6, 2010 at the Inn in Spanish Bay. She added that tickets are still available for the event. Ms. Leffel also stated MCBC also signed a contract agreement with ArtsOpolis in collaboration with the Arts Council. She added that it is a website designed to be a social event calendar and will be available soon.

**ADJOURNMENT:**

**Motion:** Ms. Leffel moved to adjourn the meeting.

**Second:** Ms. Webster

**Motion Passed Unanimously**

**Mr. Bernahl adjourned the meeting at 9:20am**