

**ADOPTED**  
**Monterey County Workforce Development Board**  
190 Seaside Circle, Marina, CA  
**Wednesday, October 7, 2015**

**Members Present:** Erik Cushman (Chair), Mary Ann Leffel, Wendy Brickman, Aaron Oskolkoff, Dr. Willard Lewallen, Steve MacArthur, Salvador Munoz, Dave Potter, Kimberly Schnader, Larry Silva, Dr. Walter Tribley, Jay Donato, Andy Hartmann, Harvey Dadwal, Sherry Farson, Paula Calvetti, Yuko Duckworth and Mimi Laurent

**Members Absent:** Anthony Aniello, Diana Carrillo, Al Davis, Hunter Harvath, Neal Heckman, Paul Farmer, Cesar Lara, Teresa Sullivan and Brian Turlington

**Staff Present:** Joyce Aldrich, Marleen Bush and Flor Galvan

**Others Present:** Eileen Rohlfing

**Call to Order/Introductions:** Mr. Cushman called the meeting to order at 8:11 a.m. and asked for introductions. A quorum was established.

**Changes to Agenda:** Mrs. Aldrich asked that Mr. Robinson's resignation be added to the agenda.

**Motion:** Mr. Potter motioned to add Mr. Robinson's resignation to the agenda as Action Item #1.5

**Second:** Ms. Leffel

**Approved unanimously by those in attendance**

**Public Comment/Testimonials:** Ms. Leffel announced that the Monterey Bay Economic Partnership will be holding a summit scheduled for November 4, 2015 at 7:30 a.m. at Chaminade Conference Center in Santa Cruz. Dr. Tribley announced that the Annual Higher Education and Research Leadership Summit will be held on October 23, 2015 from 7:30 a.m. to 10:00 a.m. at the Monterey Marriott. Ms. Brickman announced that a Community Safety Event will take place on October 10, 2015 from 10:00am to 2:00pm at the Monterey Fairgrounds. Mr. Donato announced that the 5<sup>th</sup> Annual Salinas Valley Food & Wine Festival will be held on October 17, 2015 at 12:00 noon. Mr. Cushman announced that United Way will be announcing their results of the Impact Monterey Survey on November 12, 2015. He also announced that November 12, 2015 kicks off the Monterey County GIVE Campaign which is a non-profit fundraising drive for 100 non-profits. Ms. Laurent announced that MCCEPD's 17<sup>th</sup> Employers Awards Recognition and Seminar will take place on October 22, 2015 from Noon to 2:00pm at the Hyatt Regency in Monterey.

**Consent Calendar:**

Mr. Donato asked to pull item 9 from the consent calendar for further discussion.

1. **Action: Approve minutes from August 5, 2015.**
2. **Action: Concur with the September 16, 2015 Executive Committee to approve the FINAL Workforce Investment Act (WIA) Title I Adult and Dislocated Worker Programs Monitoring Report for Program Year 2014-15 for the Office for Employment Training.**
3. **Action: Concur with the September 16, 2015 Executive Committee to approve the FINAL Workforce Investment Act (WIA) Title I Rapid Response and Layoff Aversion Programs Monitoring Report for Program Year 2014-15 for the Workforce Development Board.**
4. **Action: Concur with the September 16, 2015 Executive Committee to accept Program Year 2015-16 program reports on Workforce Innovation and Opportunity Act (WIOA) Adult and Dislocated Worker formula funds.**
5. **Action: Concur with the September 16, 2015 Executive Committee to approve the revised WDB policies: #2015-01 - WIOA Adult Program Priority of Service and #2005-10 Grievance and Complaint Procedures.**
6. **Action: Concur with the September 16, 2015 Executive Committee to approve proposed new Eligible Training Provider List Master Agreement with Watsonville Institute of Cosmetology.**
7. **Action: Concur with the September 16, 2015 Executive Committee to approve a final report on the number of local WIA training placements and expenditures for PY 2014-15.**
8. **Action: Concur with the September 16, 2015 Executive Committee to approve the Local Workforce Development Area close out budget for Fiscal Year (FY) 2014-15.**

10. **Action: Concur with the September 16, 2015 Executive Committee to approve the resignations from the Workforce Development Board**
  - Karen Wong, representing Mee Memorial Hospital
  - Ken Peacock, representing Carpenters Union Locals 505 & 605 Santa Cruz and Monterey Counties.
11. **Action: Concur with the September 28, 2015 Youth Committee to accept Program Year 2015-16 report updates on the Workforce Innovation and Opportunity Act (WIOA) Youth and Silver Star Programs. Receive an update on the progress of the Workforce Innovation Fund and Workforce Accelerator Fund (WAF) 2.0 grants.**
12. **Action: Concur with the March 23, 2015 Youth Council action to approve the FINAL Workforce Investment Act (WIA) Title I Youth Program Monitoring Report for Program Year 2013-14 for the Office for Employment Training and forward the action to the full WIB for final approval.**
13. **Action: Concur with the March 23, 2015 Youth Council action to approve the FINAL Workforce Investment Act (WIA) Title I Youth Program Monitoring Report for Program Year 2014-15 for Turning Point of Central California and forward the action to the full WIB for final approval.**

**Motion:** Ms. Leffel motioned to approve the remaining consent items 1-8, and 10-13.

**Second:** Mr. Munoz

**Approved unanimously by those in attendance**

9. **Consent Item Action: Concur with the September 16, 2015 Executive Committee to accept the Local Workforce Development Area budget for Fiscal Year (FY) 2015-16.** Mr. Trujillo provided a detailed verbal report on the budget information including total revenue for Youth at \$1,667,405; Adult \$2,154,436; Dislocated Worker \$2,299,964; Rapid Response \$163,175; Rapid Response Layoff Aversion \$54,912; Additional Assistance Dislocated Worker \$497,697 and all non-WIA grants totaling \$1,766,470.

**Motion:** Ms. Leffel motioned to approve consent item #9.

**Second:** Mr. Munoz

**Abstention:** Mr. Donato

**Approved by those in attendance**

**Discussion or Review of Business Calendar Action Items:**

1. **Presentation: International Brotherhood of Electrical Workers 234 (IBEW).** Mr. Hartmann gave a presentation on the apprenticeship program, which is a 5 year commitment that requires up to 1000 hours of classroom training and 8000 hours of on-the-job experience. To apply for the Electricians Union a participant must provide an in person application, documentation of GED or diploma, a valid driver's license, must be 18 years of age or older and have completed Algebra with a grade of "C" or above. After this process, an aptitude test (an 8<sup>th</sup> grade equivalency) is completed twice a year consisting of reading comprehension and math. If the person passes the aptitude test an interview is completed by the Board. Once indentured, the person must complete a drug test and have a clean driving record. The program is State and federally registered and accredited through Hartnell. All apprenticeships must attend classroom training twice a week for a 3-hour period. He reported that the union has project labor agreements with two upcoming solar projects that they will be hiring through the local unions. He reported that the starting wage is \$19.00 per hour including benefits and a retirement fund with a \$.50 increase every six months.
- 1.5 **Action: Approve the resignation of Elliott Robinson, representing TANF/CalWorks from the Workforce Development Board.** Mr. Cushman reported that the creation of the WIOA has changed the board composition. Mr. Robinson has been a dedicated member since 2008; however with the changes and his membership with several other organizations he has asked to resign from the Workforce Development Board.

**Motion:** Ms. Leffel motioned to approve the action and asked that the plaque be awarded to Mr. Robinson in front of the Board of Supervisors.

**Second:** Mr. Donato

**Approved unanimously by those in attendance**

2. **Action: Discuss and approve the Youth Committee's recommendations on the Youth Summit's date, venue and curriculum.** Mrs. Aldrich reported that many agencies that serve youth have come together to discuss the Youth Summit. She reported that the Add-Hoc committee agreed that the Youth Summit be held on February 10, 2016 from 1:00-4:00 p.m. at Hartnell College. The Summit would have breakout session

with hands on presentations given by local agencies that represent Monterey County's local industries. Board members suggested that the Youth Committee pick an alternate date two weeks later than the current suggested date and institute a "passport" where participants must visit a certain amount of booths to qualify to win a drawing.

**Motion:** Ms. Leffel motioned to bring this item back to the Board at the December's meeting with additional information based on the discussion.

**Second:** Ms. Calvetti

**Approved unanimously by those in attendance**

3. **Action: Review and approve Workforce Development Board's 2013-17 Strategic Initiatives and Local Plan Goals for PY 2015-16. (handout)** Mrs. Aldrich reported that the information provided is goals that were discussed at the WIB Retreat. The handout provides information that was completed for the third and fourth quarter of PY14-15 and what is transitioning into the new goals for PY15-17 and where the Board is at completing the goals.

**Motion:** Mr. Munoz motioned to approve the action as stated

**Second:** Ms. Leffel

**Approved unanimously by those in attendance**

4. **Action: Receive and accept the Program Year 2014 Final Performance for the Monterey County Local Workforce Development area.** Mrs. Aldrich reported that Monterey County successfully exceeded 100% above the goal on all Dislocated Worker and Adult performance measures for employment, retention and average earnings for PY2014-15. She also reported the Youth Program exceeded the minimum 80% target level goal for youth that entered employment or education, increased their functioning levels in literacy and/or numeracy and exceeded 100% above goal for youth who attained a degree or certificate.

**Motion:** Ms. Leffel motioned to accept the action as stated

**Second:** Ms. Calvetti

**Approved unanimously by those in attendance**

5. **Action: Approve the Workforce Development Board Partnering on the Request for Applications through the Chancellor's Office, California Community Colleges for California Apprenticeship initiative Pre-Apprenticeship Grant Program.** Mrs. Aldrich reported that she is requesting approval to partner with Pacific Grove Adult School to apply for the California Apprenticeship Initiative.

**Motion:** Ms. Leffel motioned to accept the action with the amendment to include the action stated above in partnership with the Adult Education Consortium.

**Second:** Mr. Munoz

**Approved unanimously by those in attendance**

6. **Director's Report: (verbal)** Mrs. Aldrich reported that the Prop 39 RFP will be submitted within the next two weeks. She reported that four directors signed off on the initial Draft Slingshot application. She also reported that the State is requiring that resource sharing agreements be signed by all partners that are co-locating.

7. **Chair Update: Meeting of the Minds Conference, September 8 through 10<sup>th</sup> at the Marriott in Monterey. (verbal)** Mr. Cushman reported that one of the keynote speakers stated that 80% of the large employers in the United States would see a 20% reduction in workforce in the next 10 years due to automation. He also said that people retiring will continue in the workforce under a different career.

**Announcements:** None.

**Adjournment:** Mr. Cushman adjourned the meeting at 10:21 a.m.

**Motion:** Ms. Leffel motioned to adjourn the meeting as requested.

**Second:** Mr. Donato

**Approved unanimously by those in attendance**