

**ADOPTED**  
**Monterey County Workforce Development Board**  
Marina Library, 190 Seaside Circle, Marina, CA  
**Wednesday, October 5, 2016**

**Members Present:** Erik Cushman (Chair), Mary Ann Leffel, Paula Calvetti, Andy Hartmann, Cesar Lara, Jay Donato, Larry Silva, Mimi Laurent, Sandy Chamberlain, Sherry Farson, Steve MacArthur, Wendy Brickman, Dr. Willard Lewallen and Yuko Duckworth

**Members Absent:** Al Davis, Brian Turlington, Cresencio Diaz, Dave Potter, Harbhajan Dadwal, Kimberly Schnader, Salvador Munoz, and Dr. Walter Tribley

**Staff Present:** Joyce Aldrich, Flor Galvan and Marleen Bush

**Others Present:** Eileen Rohlfing, Sandra Martinez, Alex Soltero, Steven Gutierrez, Jennifer Casillas, Pearl Sanchez, Carmen Favilla, David Scotton, and Christian Mendelsohn

**Call to Order/Introductions:** Mr. Cushman called the meeting to order at 8:08 a.m. and asked for introductions. A quorum was established.

**Changes to Agenda:** None

**Public Comment/Testimonial:** Jennifer Casillas; Sandra Martinez; Alex Soltero

**Consent Calendar:**

1. Action: Approve the minutes from August 3, 2016.  
Mr. Donato pulled item 1 and asked to make a comment.  
**A motion was made by Mary Ann Leffel, seconded by Paula Calvetti to approve the minutes from August 3, 2016. 13-2 (Jay Donato, Andy Hartmann abstained)**
2. Action: Concur with the September 21, 2016 Executive Committee's recommendation to approve supporting Hartnell College's Measure T, Facilities Bond Measures.  
**Andy Hartmann pulled item 2 for further discussion, seconded by Cesar Lara. Andy Hartmann motioned to amend action 2 to: Approve supporting school Bond Measures M, K, N, D and T. No seconded. 4-8-2 (Jay Donato, Yuko Duckworth abstained) Motion failed**
3. Action: Concur with the September 21, 2016 Executive Committee's recommendation to approve an amendment to WDB and Program Services Budget for FY 2016-17 and forward to full board for approval prior to submitting to Board of Supervisors.
4. Action: Concur with the September 21, 2016 Executive Committee's recommendation to approve the amendments to the Bylaws related to Workforce Innovation and Opportunity Act (WIOA) regulations, and forward to the Board of Supervisors for final approval.  
**A motion was made by Mary Ann Leffel, seconded by Jay Donato to approve Consent Calendar items 3, 4. ALL AYES**
5. Action: Concur with the September 21, 2016 Executive Committee's recommendation to recommend staff to solicit for a consultant to offer Technical Assistance to develop Scope of Work for One Stop Operator RFP and Youth Program Services RFP and submit to CAO's office to contract with entity for such Technical Assistance.  
**Jay Donato pulled item 5 for comment.**  
**A motion was made by Jay Donato, seconded by Mary Ann Leffel to concur with the September 21, 2016 Executive Committee's recommendation to recommend staff to solicit for a consultant to offer Technical Assistance to develop Scope of Work for One Stop Operator RFP and Youth Program Services RFP and submit to CAO's office to contract with entity for such Technical Assistance. ALL AYES**

**Discussion or Review of Business Calendar Action Items:**

1. Presentation: JW Research Asset Mapping  
**By consensus, the Board received a presentation of a database of education and industry clusters available throughout Monterey County via an online map/tool.**

2. Action: Recommend and approve the WDB re-appointments of :
  - Mimi Laurent, representing Department of Rehabilitation
  - Salvador Muñoz, representing Business
  - Brian Turlington, representing Business

**A motion was made by Mary Ann Leffel, seconded by Cesar Lara to approve the WDB re-appointments of Mimi Laurent, Salvador Muñoz, and Brian Turlington. ALL AYES**
3. Action: Recommend and approve the resignations of :
  - Aaron Oskolkoff, representing Business
  - Paul Farmer, representing Business

**A motion was made by Mary Ann Leffel, seconded by Cesar Lara to approve the resignations of Aaron Oskolkoff and Paul Farmer. ALL AYES.**
4. Action: Approve proposed new Eligible Training Provider List Master Agreement with Salinas Beauty College.
 

**A motion was made by Mary Ann Leffel, seconded by Cesar Lara to approve the proposed new Eligible Training Provider List Master Agreement with Salinas Beauty College. ALL AYES.**
5. Action: Approve proposed new Eligible Training Provider List Master Agreement with California State University, Monterey Bay – College of Extended Education & International Programs.
 

**A motion was made by Mary Ann Leffel, seconded by Cesar Lara to approve proposed new Eligible Training Provider List Master Agreement with California State University, Monterey Bay – College of Extended Education & International Programs. ALL AYES.**
6. Action: Review and consider moving one Business representative to Economic Development representative slot.
 

**A motion was made by Cesar Lara and, seconded by Jay Donato to review and consider moving one Business representative to Economic Development representative slot. 13-1 (Mary Ann Leffel abstained)**
7. Review and discuss the Strong Workforce Initiative for Community Colleges increasing Career Technical Education.
 

**By consensus, the Board received a report on the upcoming 2016-17 budget for the Strong Workforce Program to improve the quality and increase the quantity of career technical education provided by the Community College system.**
8. Receive and accept updates Strategic Planning Goals, Actions and Initiatives.
 

**By consensus, the Board received an updated report on the Strategic Planning goals, actions and initiatives for the Workforce Development Board.**
9. Director's Report:
  - Update on MCWDB Region Lead Activities
  - Update on Region-Wide Sling Shot Compact Action Planning Activities.

**By consensus, the Board received a report on Region lead activities and Sling Shot activities.**

**Announcements:** Mrs. Leffel announced that the Annual Higher Education & Research Leadership Summit will take place on October 27, 2016 from 7:30-10:30 a.m. at Marriott. Mrs. Laurent announced that an Employers Awards Recognition and Seminar for Monterey County Committee for Employment of People with Disabilities will take place on October 20, 2016 from 12:00-2:00 p.m. at the Hyatt Regency. Mr. Silva announced that Tanimura & Antle will provide daily transportation for over 600 employees to and from the San Joaquin Valley for the season. This will assist with costs associated with travel.

**Adjournment:** Mr. Cushman requested to adjourn the meeting at 10:10 a.m.

**Motion:** Mrs. Leffel motioned to adjourn as requested.

**Second:** Mr. Silva

**ALL AYES**