

ADOPTED
Monterey County Workforce Development Board
Soper Community Center, 220 Coe Avenue, Seaside, CA 93955
Wednesday, December 7, 2016

Members Present: Erik Cushman (Chair), Mary Ann Leffel, Paula Calvetti, Andy Hartmann, Cesar Lara, Cresencio Diaz, Kimberly Schnader, Mimi Laurent, Sandy Chamberlain, Sherry Farson, Steve MacArthur, Dr. Walter Tribley and Yuko Duckworth

Members Absent: Al Davis, Brian Turlington, Dave Potter, Harbhajan Dadwal, Jay Donato, Larry Silva, Salvador Munoz, Wendy Brickman, and Dr. Willard Lewallen

Staff Present: Joyce Aldrich, Flor Galvan, Laura Kershner, Korey Woo and Marleen Bush

Others Present: Nick Chiulos, Bob Lanter, Dave Spaur, and Megan Bailey

Call to Order/Introductions: Mr. Cushman called the meeting to order at 8:24 a.m. and asked for introductions. A quorum was established.

Changes to Agenda: None

Public Comment/Testimonial: None

Consent Calendar:

1. Action: Approve minutes from October 5, 2016.
2. Action: Concur with the October 19, 2016 Executive Committee's recommendation to support the 2017 Sustainable Hospitality Management Symposium in February 2017 in the amount of \$2,500.
3. Action: Concur with the November 16, 2016 Executive Committee's recommendation to approve a contract with the California Workforce Association to provide technical assistance to the Monterey County Workforce Development Board for competitive selection of a WIOA One-Stop Operator and Title I Youth Services Provider and appoint Nick Chiulos, Assistant County Administrative Officer of Monterey County, as the agent to the Workforce Development Board for the purpose of conducting these competitive selections.
4. Action: Concur with the November 16, 2016 Executive Committee's recommendation to receive and accept the report on Monterey County's preliminary local performance for PY 2015-16.
5. Action: Concur with the November 16, 2016 Executive Committee's recommendation to consider and approve the following WDB policies: #2016-02 – Release of Confidential Unemployment Insurance Information and #2016-03 – Handling and Protection of Personally Identifiable Information (PII).
6. Action: Concur with the November 16, 2016 Executive Committee's recommendation to review and accept update on the Local Workforce Development Area budget for Fiscal Year (FY) 2016-17.
7. Action: Concur with the November 16, 2016 Executive Committee's recommendation to consider and approve submission of a request to transfer \$700,000 in WIOA Title I formula funds from Dislocated Worker to Adult Programs from Second Round Allocation for fiscal year 2016-17 to the State Employment Development Department for approval.
8. Action: Concur with the November 16, 2016 Executive Committee's recommendation to review and approve non-WDB member Joanne Webster to Oversight Committee representing Youth.

A motion was made by Mary Ann Leffel to approve all action items in the Consent Calendar, seconded by Cesar Lara. ALL AYES

Discussion or Review of Business Calendar Action Items:

1. Action: Consider and approve the reappointment of Erik Cushman, representing Business to the Workforce Development's Board for a three year term.

A motion was made by Walter Tribley to approve the reappointment of Erik Cushman, seconded by Paula Calvetti. 12-0-1 (Erik Cushman abstained)

2. Action: Consider and Approve Appointing Nick Chiulos, Assistant County Administrative Officer of Monterey County, to (a) spearhead recruitment for the position of Executive Director of the Monterey County Workforce Development Board, in conjunction with the Executive Committee, and (b) appoint an Interim Executive Director, with the selection of Interim Executive Director subject to ratification by the Workforce Development Board at its next regularly scheduled meeting.

A motion was made by Mary Ann Leffel to approve Nick Chiulos, Assistant County Administrative Officer to spearhead recruitment for the position of Executive Director of the Monterey County Workforce Development Board, in conjunction with the Executive Committee, and appoint an Interim Executive Director, with the selection of Interim Executive Director subject to ratification by the Workforce Development Board at its next regularly scheduled meeting, seconded by Cesar Lara. ALL AYES

Adjournment: Mr. Cushman adjourned the business meeting to the retreat at 8:39 a.m.

Announcements: Erik Cushman stated that Monterey County Gives, the nonprofit fundraising effort that the Coast Weekly Fundraising directs is in full swing. They have raised \$1.8 million and have a total of 1,800 as of December 6th.