



MONTEREY COUNTY ECONOMIC DEVELOPMENT

MONTEREY COUNTY WORKFORCE INVESTMENT BOARD

ERIK CUSHMAN, WIB CHAIR

PUBLIC NOTICE

Monterey County Workforce Investment Board (WIB) BUSINESS SERVICES COMMITTEE

Marina Library, 190 Seaside Avenue, Marina, CA

Tuesday, February 11, 2014

4:00pm

**Business Services
Committee Members:**

Anthony Aniello, Chair

Andrea Zeller-Nield, Co-Chair

Wendy Brickman

Paul Farmer

Kimberly Schnader

AGENDA

CALL TO ORDER/INTRODUCTIONS:	Anthony Aniello, <i>Chair</i>
CHANGES TO AGENDA:	
PUBLIC COMMENT:	
CONSENT CALENDAR:	Anthony Aniello
1. ACTION: Approve the December 10, 2013 minutes.	
DISCUSSION OR REVIEW OF BUSINESS CALENDAR ACTION ITEMS:	
1. Presentation on the newly constructed Technical Training Building and Center for Advanced Technology, Hartnell Alisal Campus.	Zahi Adallah, Dean
2. Report on the delivery of business outreach opportunities and services provided to the business community.	Jerry Hernandez
3. Report on the Rapid Response quarterly roundtable meeting.	Marleen Esquerra
4. Report on Monterey County's local labor market.	Joyce Aldrich
5. Update and discussion on the WIB's Strategic Local Plan goals and initiatives and how they currently align with the WIB's Business Services Plan.	Committee Members
ANNOUNCEMENTS OF EVENTS:	Anthony Aniello
SUBCOMMITTEE MEETINGS: Executive: 2/19/2014 – Shoreline, Marina Oversight: 3/13/2014 – Shoreline, Marina Youth: 3/11/2014 – Shoreline, Marina Business Services: 4/8/2014 – Marina Library	WIB MEETINGS: 4/2/2014: Marina Library, Marina
ADJOURN:	Anthony Aniello
To request information, please contact the Monterey County Workforce Investment Board staff at (831) 796-6434 or visit our website at www.montereycountywib.org .	

**Monterey County Workforce
Investment Board (WIB)**

Joyce Aldrich,
Executive Director

730 La Guardia Street
Salinas, CA 93905
(831) 759-6644

www.montereycountywib.org



A proud partner of America's Job Center of CaliforniaSM network.

UNADOPTED

Monterey County Workforce Investment Board
Business Services Committee
Tuesday, December 10, 2013
Marina Library, 190 Seaside Avenue, Marina, CA

Members Present: Wendy Brickman, Kimberly Schnader and Andrea Zeller-Nield (Co-Chair)

Members Absent: Anthony Aniello and Paul Farmer

Staff Present: Joyce Aldrich and Flor Galvan

Others Present: Raymond Barnes and Jerry Hernandez

Call to Order/Introductions: Ms. Zeller-Nield called the meeting to order at 5:11 p.m. and asked for introductions. A quorum was established.

Changes to Agenda: None

Public Comment: None

Consent Calendar:

1. Action: Approve the August 27, 2013 minutes.

Motion: Ms. Brickman motioned to approve the minutes.

Second: Ms. Schnader

Motion Passed Unanimously

Discussion or review of Business Calendar Action Items:

- 1. Presentation on the Small Business Development Center's national Information Clearinghouse of resources to small businesses.** Ms. Zeller-Nield provided an overview on the SBDC National Information Clearinghouse (SBDCNet), Research and GIS Services. She reported that SBDCNet provides information throughout the network for free to small businesses to include marketing research, data, articles, financial ratios, demographic analysis, patent/trademark search and simple business plan assistance. She reported that from 2005 to 2011, research requests have considerably grown each year. She stated SBDCNet saves a lot of staff time and provides extensive information on multiple industries. The concept of SBDCNet is to drive job creation while using big business tools in the hands of small businesses.
- 2. Report on the delivery of business outreach opportunities and services provided to the business community.** Mr. Barnes reported that from July to November 2013 a total of 322 employers were served; 403 participants were pre-screened prior to referral to placement; 76 job openings were posted in the VOS system; and the Business Services team attended 50 job fair events. Mr. Barnes reported that during this time the team assisted many businesses with recruitments services to include Encore. Mr. Hernandez thanked the Business Services team for being very supportive. He also reported that he continues to outreach and work with businesses in the South County region.
- 3. Report on the Raid Response activities to private sector employers in Monterey County, including small businesses.** Ms. Aldrich reported that the recent Rapid Response orientation at Capital One went well. She thanked the Business Services staff for their efforts in developing an on-site job fair event to support and provide direct job placement to the displaced workers of River

Ranch/Fresh Foods. As a result, 29 employers attended the job fair. Ms. Aldrich reported that she's continuing to work with the State regarding a request for additional Dislocated Worker funds.

4. **Report out on Monterey County's local labor market.** Ms. Aldrich stated that the information provided is the most recent labor market snapshot for the period ending October 2013. She anticipates the next labor market data release from the State will occur after Christmas. As of October 2013, the unemployment rate was 7.5%. The youth unemployment rate continues to stay at 20%, due to the competitive labor market caused by older adults who are now competing for jobs that are typically held by youth, such as fast food restaurants.
5. **Update and discussion on the WIB's Strategic Local Plan goals and initiatives and how they currently align with the WIB's Business Services Plan.** Ms. Aldrich provided the members with a copy of the WIB's Business Services Plan. She reported that Ms. Zeller-Nield's presentation assisted the WIB in commencing Strategy #1 and #5. She requested that the members provide comments by the end of January 2014, with any concerns related to the Business Services Plan.

Announcement of Events: Ms. Brickman reported that the Cowboy Festival will be held the weekend of December 13-15, 2013, at the Monterey Conference Center.

Adjournment: Ms. Zeller-Nield moved to adjourn the meeting at 5:26 p.m.

Motion: Ms. Brickman motioned to approve the adjournment.

Second: Ms. Schnader

Motion Passed Unanimously

MEMORANDUM

TO: BUSINESS SERVICES COMMITTEE, WORKFORCE INVESTMENT BOARD

FROM: JOYCE ALDRICH, EXECUTIVE DIRECTOR, WORKFORCE INVESTMENT BOARD

SUBJECT: PRESENTATION ON THE NEWLY CONSTRUCTED TECHNICAL TRAINING BUILDING AND CENTER FOR ADVANCED TECHNOLOGY, HARTNELL ALISAL CAMPUS

DATE: FEBRUARY 11, 2014

INFORMATION:

Mr. Zahi Adallah, Dean of Hartnell, Alisal Campus plans to give a presentation at the Business Services Committee meeting on the newly constructed Technical Training Building and Center for Advanced Technology, Hartnell Alisal Campus.

The 16,000/sf Center is a state of the art training facility which includes an Advanced Diesel Technology and Automotive Shop, Center for Sustainable Design and Construction, Welding, Agricultural and Industrial Technology Shop, Ag Business, Production and Food Safety Program, NASA Aerospace Education Lab, Computer Science Lab and Drafting Laboratory/Classroom. The Center is designed to help address the changing workforce needs and technological requirements of the region's growing industry and business sectors.

Advances in technology in many sectors of business and industry require a more skilled workforce.

Visit the Center for Advance Technology website: <http://centerforadvancedtechnology.com/>

MEMORANDUM

TO: BUSINESS SERVICES COMMITTEE, WORKFORCE INVESTMENT BOARD

FROM: JOYCE ALDRICH, EXECUTIVE DIRECTOR, WORKFORCE INVESTMENT BOARD

SUBJECT: REPORT ON THE DELIVERY OF BUSINESS OUTREACH OPPORTUNITIES AND SERVICES PROVIDED TO THE BUSINESS COMMUNITY

DATE: FEBRUARY 11, 2014

INFORMATION:

At the Business Services Committee meeting scheduled on February 11, 2014, the Business Services Team plan to present an update on the delivery of business outreach opportunities, Salinas Valley Enterprise Zone and services provided to the business community throughout Monterey County.

Below is a summary of the number of businesses supported and the services provided for the period of July 1, 2013 to January 31, 2014:

- Since July 2013, a total of 380 employers were served.
- A total of 434 applicants (average of 62 per month) were pre-screened prior to referral to local employers for placement.
- Of the total employers served, 98 job openings were posted online in the Virtual One Stop system.
- A total of 513 participants (average of 73 per month) were referred to area employers hiring.
- Since July 2013, 51 job fairs and custom recruiting events was hosted by the Business Services Team.
- A total of 85 candidates were reported hired.

	Jul 2013	Aug 2013	Sep 2013	Oct 2013	Nov 2013	Dec 2013	Jan 2014	Total
Number of Business Supported								
# of Business Supported (by Month)	50	75	65	76	56	29	29	380
Human Resources Support								
Applicants Pre-screened	15	151	138	70	29	20	11	434
Job Descriptions Created								
Job Openings Posted to VOS	11	14	14	15	22	11	11	98
Job Referrals to Employers	84	151	138	80	29	20	11	513
Job Placements		5	10	5	3	1	1	25
Job Fairs & Custom Recruiting Events								
Job Fairs & Custom Recruiting Events	10	13	14	5	8	0	1	51
Businesses Attended	10	13	14	54	2	0	1	94
Job Seekers Attended	84	151	138	270	29	0	5	677
Job Seekers Reported Hired		40	40	5	TBD	0	0	85

ATTACHMENTS:

Business Services Activities Reports:

- Months ending July-Nov 2013, *Details of the services provided for the months of July through November 2013 were reported at the last Business Services Committee meeting held on December 10, 2013.*
- Month ending December 2013
- Month ending January 2014

To: Monterey County Business Services Committee
From: Business Services Team (Economic Development and Office for Employment Training)
Subject: Business Services Report
Date of Report: December 31, 2013

	Sept.-13	Oct.-13	Nov.-13	Dec.-13
List of Businesses Supported				
New Star Fresh Foods				12/2
Ameri-Kleen				12/3
Rita Lee, MD				12/3
Valley Harvest Inn				12/4
La Plaza Bakery				12/4
Rojas Market				12/4
New Star Fresh Foods				12/4
Dr. Rakshak				12/4
B & P Packing				12/5
El Pueblo Foods				12/5
El Camaron Mex Grill				12/5
New Star Fresh Foods				12/6
A & D Agricultural Safety Supply				12/6
All Pro Janitorial Systems				12/9
All Pro Janitorial Systems				12/10
All Pro Janitorial Systems				12/11
Estancia Winery				12/11
Golden State Vintners				12/11
Ameri-Kleen				12/11
Community Job Fair Meeting (Planning)				12/11
Mecca Deli				12/11
All Pro Janitorial Systems				12/13
Ameri-Kleen				12/13
Encore Recycling Inc.				12/19
A Plus Water/Mecca Deli				12/20
Mecca Deli				12/23
Encore Recycling Inc.				12/23
Dr. Pepper Snaple Group				12/23
New Star Fresh Foods				12/23
Human Resources Support				
Applicants Pre-screened				20
Job Descriptions Created				0
Job Openings Posted to VOS				11
Job Referrals to Employers				20
Job Placements				1
Job Fairs & Custom Recruiting Events				
Job Fairs & Custom Recruiting Events				0
Businesses Attended				0
Job Seekers Attended				0
Job Seekers Reported Hired				0
Tax Credits & Benefits				
EZ Hiring & Tax Credits				2
Work Opportunity Tax Credit				
Workers with Disabilities Tax Credit				
RR & Layoff Aversion				
Layoff Aversion				
RR Orientations				
Trade Adjustment Assistance				
Training Assistance				
Classroom Training				
Incumbent Worker Training (ETP)				

On-the-Job Training				
Work Experience				
Skills Testing/Assessments				
SkillCheck				
Labor Market Info				
Labor Market Research & Info				
WorkKeys Assessments				
Applied Mathematics				
Locating Information				
Reading for Information				
WIN Remedial Training				
WIN Training Accounts				

To: Monterey County Business Services Committee
From: Business Services Team (Economic Development and Office for Employment Training)
Subject: Business Services Report
Date of Report: January 1, 2014

	Oct.-13	Nov.-13	Dec.-13	Jan.-14
List of Businesses Supported				
New Star Fresh Foods				1/2
Nate Ramirez				1/3
R & S Supply				1/6
Ameri-Kleen				1/7
Community Job Fair Meeting (Planning)				1/8
Berkeley Farms				1/9
Dr. Rakshak				1/10
Healthy Soil				1/13
Claudio's Specialty Breads				1/13
Green Mountain Coffee				1/13
Oseguera & Sons				1/14
California Check Cashing				1/14
Dennis Ortiz				1/14
D. Cook Construction				1/14
Full Steam Staffing				1/14
Sunsurf Apartments				1/15
Assemblyman Luis Alejo's Office				1/15
Rapid Response Meeting in Fresno				1/16
Ameri-Kleen				1/22
Life is for Everyone				1/22
Full Steam Staffing				1/22
California Department of Corrections (CDCR)				1/23
Claudio's Specialty Breads				1/23
Ameri-Kleen				1/30
Nelson Staffing				1/30
Dr. Rakshak				1/30
Taylor Farms				1/30
Dr. Rakshak				1/31
Liberty Tax Service (Seaside and King City Locations)				1/31
Human Resources Support				
Applicants Pre-screened				11
Job Descriptions Created				0
Job Openings Posted to VOS				11
Job Referrals to Employers				11
Job Placements				1
Job Fairs & Custom Recruiting Events				
Job Fairs & Custom Recruiting Events				1
Businesses Attended				1
Job Seekers Attended				5
Job Seekers Reported Hired				0
Tax Credits & Benefits				
EZ Hiring & Tax Credits				
Work Opportunity Tax Credit				
Workers with Disabilities Tax Credit				
RR & Layoff Aversion				
Layoff Aversion				
RR Orientations				
Trade Adjustment Assistance				
Training Assistance				
Classroom Training				
Incumbent Worker Training (ETP)				

On-the-Job Training				
Work Experience				
Skills Testing/Assessments				
SkillCheck				
Labor Market Info				
Labor Market Research & Info				
WorkKeys Assessments				
Applied Mathematics				
Locating Information				
Reading for Information				
WIN Remedial Training				
WIN Training Accounts				

MEMORANDUM

TO: BUSINESS SERVICES COMMITTEE, WORKFORCE INVESTMENT BOARD
FROM: JOYCE ALDRICH, EXECUTIVE DIRECTOR, WORKFORCE INVESTMENT BOARD
SUBJECT: REPORT ON THE RAPID RESPONSE QUARTERLY ROUNDTABLE MEETING
DATE: FEBRUARY 11, 2014

INFORMATION:

The Rapid Response Team will report on the quarterly Rapid Response Roundtable meeting held on January 16, 2014.

MEMORANDUM

TO: BUSINESS SERVICES COMMITTEE, WORKFORCE INVESTMENT BOARD
FROM: JOYCE ALDRICH, EXECUTIVE DIRECTOR, WORKFORCE INVESTMENT BOARD
SUBJECT: REPORT OUT ON MONTEREY COUNTY'S LOCAL LABOR MARKET
DATE: FEBRUARY 11, 2014

INFORMATION:

At the Business Services Committee meeting, WIB staff plan to review the most up-to-date labor market statistics for Monterey County. This data can be found on the Monterey County Workforce Investment Board's website at www.montereycountywib.org.

Top Labor Market Stats:

- Labor Market Snapshot: 12/2013
- Unemployment Rate: 11%
- Labor Force: 217,400
- Employed: 193,500
- Unemployed: 23,900

The source of data is the State's Employment Development Department (EDD) Labor Market Information Division, EDD Monthly Press Release and EDD Monthly Labor Force Data for Cities and Census Designated Places (CDP), released January 2014.

ATTACHMENT:

Monterey County Labor Market Snapshot – December 2013

Monterey County Labor Market Snapshot

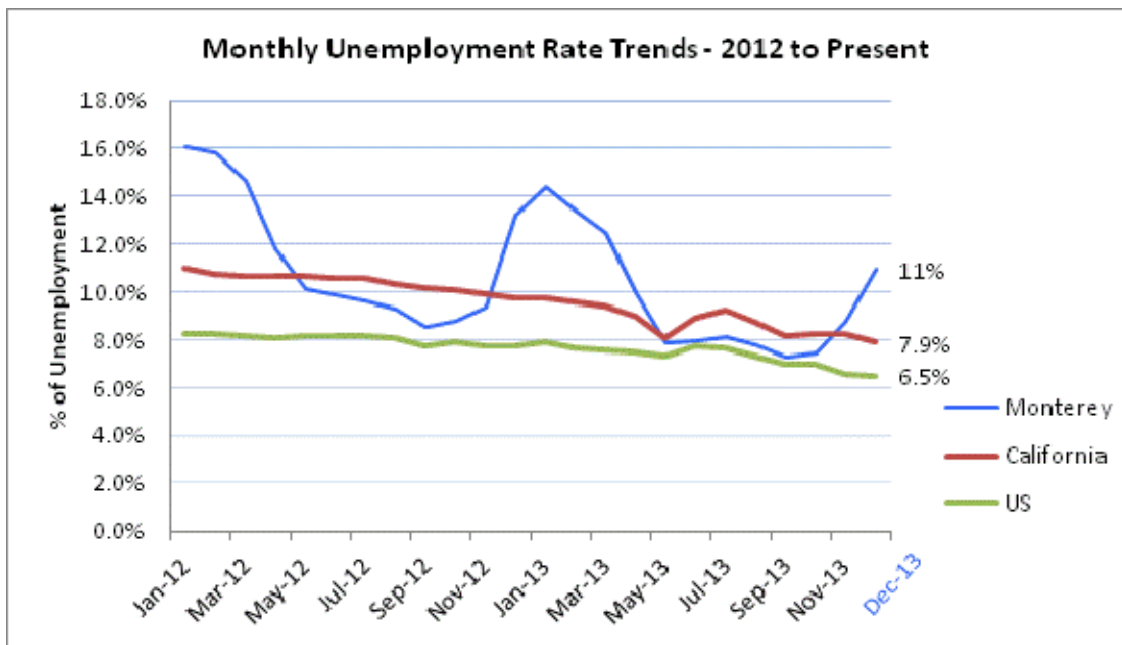
December 2013

The unemployment rate in **Monterey County** was **11 percent in December 2013**, up from a revised 8.8 percent in November 2013, and below the year-ago estimate of 13.2 percent. This compares with an unadjusted unemployment rate of 7.9 percent for California and 6.5 percent for the nation during the same period.

Unadjusted Unemployment Rates

	December 2013	November 2013*	October 2013*
Monterey County	11.0%	8.8%	7.5%
California	7.9%	8.3%	8.3%
United States	6.5%	6.6%	7.0%

(Source: EDD Monthly Press Release, January 2014. * Includes revised % from State EDD.)

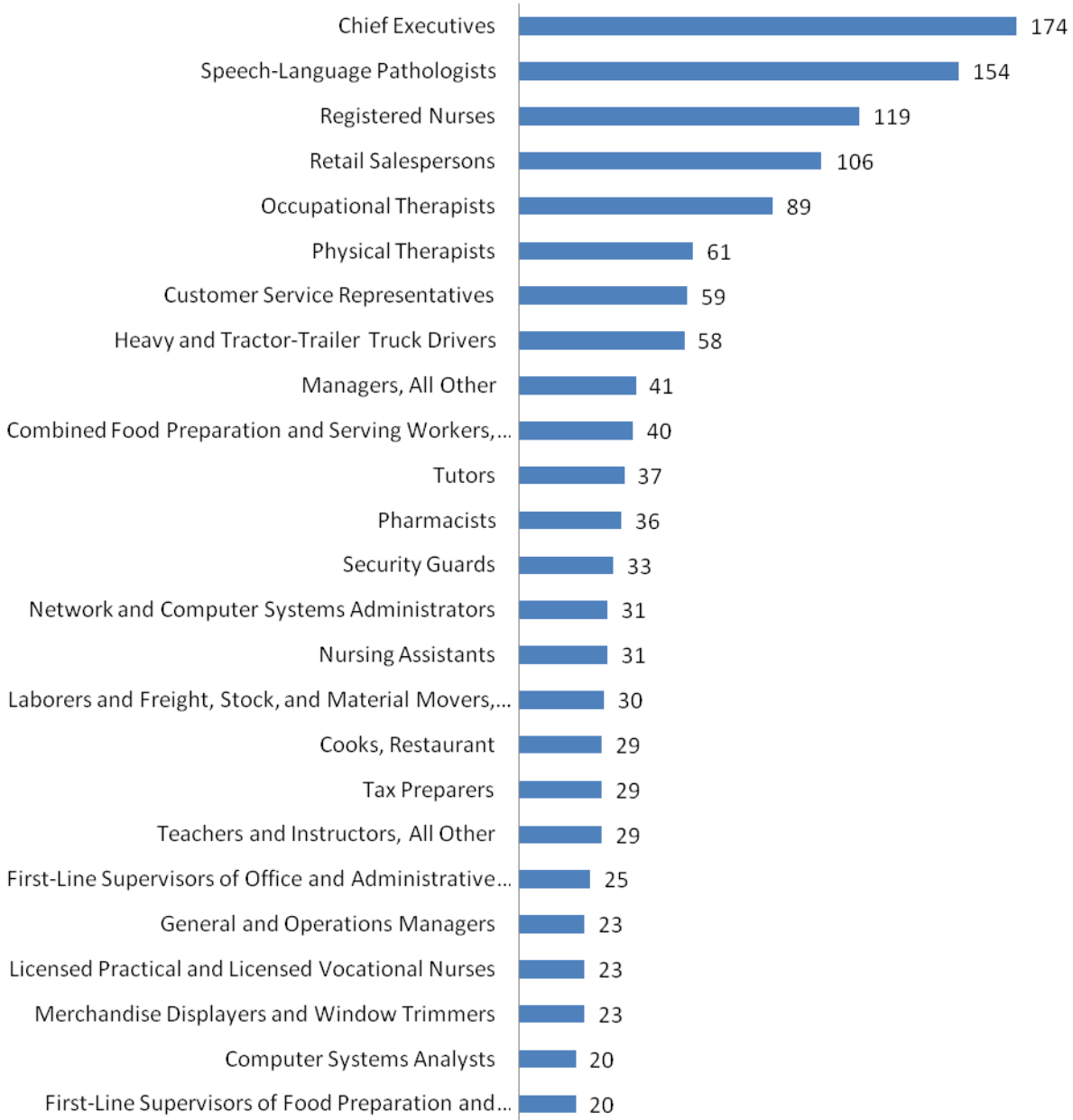


December 2013 Unemployment Stats

- The number of unemployed is 23,900, up 3,700 from 20,200 in November 2013 and down 5,300 compared to December 2012.
- Five cities throughout Monterey County had unemployment rates less than 5%; and five cities had unemployment rates between 14% – 20.9%.
- The City of Gonzales' unemployment rate of 20.9% is the highest in the County, followed by King City at 18.4%, Greenfield at 17.1% and Salinas at 15.5%. Of the unincorporated areas of the County, Chular's unemployment rate is 28.1%, followed by San Ardo at 25.0%, Moss Landing at 24.1%, Las Lomas at 23.4%, San Lucas at 22.2% and Castroville at 20.8%.

(Source: EDD Monthly Press Release and EDD Monthly Labor Force Data for Cities and Census Designated Places (CDP), January 2014)

Top 25 Occupations with Highest # of Job Openings Advertised Online in Monterey County on February 3, 2014



Visit www.onestopmonterey.org to register and apply for these job openings!

(Job Source: Online advertised jobs data)

**Top 20 Employers with the Highest # of Job Openings Advertised
Online in Monterey County on February 3, 2014**

Rank	Employers with Highest Number of Job Openings	Job Openings
1	California State University Monterey Bay	78
2	Kindred Healthcare, Inc.	59
3	H&R Block	55
4	State of California	51
5	Gulf Coast Enterprises	50
6	CVS Caremark Corporation	48
7	RehabCare Group, Inc.	48
8	Community Hospital of the Monterey Peninsula	39
9	Monterey Bay Aquarium	37
10	Monterey County, California	37
11	Pebble Beach Company	33
12	Mee Memorial Hospital	32
13	McDonald's Corporation	30
14	A+ Educational Center	27
15	Marriott International, Inc.	26
16	Buffalo Wild Wings, Inc.	23
17	Digital Management Inc	22
18	The Home Depot, Inc	22
19	Hartnell College	19
20	Bank of Commerce Mortgage	18

Visit www.onestopmonterey.org to register and apply for these job openings!

(Job Source: Online advertised jobs data)

**Industries with the Highest Job Openings Advertised
Online in Monterey County on February 3, 2014**

Rank	Industry Sector	Job Openings
1	Health Care and Social Assistance	337
2	Retail Trade	262
3	Accommodation and Food Services	257
4	Administrative and Waste Services	242
5	Educational Services	223
6	Professional and Technical Services	143
7	Public Administration	106
8	Transportation and Warehousing	77
9	Wholesale Trade	76
10	Manufacturing	70
11	Finance and Insurance	67
12	Information	56
13	Arts, Entertainment, and Recreation	38
14	Other Services, Ex. Public Admin	24
15	Real Estate and Rental and Leasing	21
16	Unclassified	15
17	Utilities	5
18	Construction	5
19	Agriculture, Forestry, Fishing & Hunting	4

Rank	Industry Sector	Job Openings
20	Mining	2
21	Management of Companies and Enterprises	2

(Job Source: Online advertised jobs data)

Occupations from Job Openings Advertised Online with the Highest Paying Mean (Annual) Wages in Monterey County on February 3, 2014.

Rank	Occupation	Mean Annual Advertised Wage
1	Healthcare Social Workers ☀	\$71,071
2	Managers, All Other ☀	\$47,949
3	Janitors and Cleaners, Except Maids and Housekeeping Cleaners ☀	\$25,191
4	Laborers and Freight, Stock, and Material Movers, Hand ☀ 🌿	\$18,297
5	Combined Food Preparation and Serving Workers, Including Fast Food ☀	\$16,640

☀ BRIGHT OUTLOOK NATIONALLY | 🌟 BRIGHT OUTLOOK STATEWIDE | 🌿 GREEN OCCUPATIONS

(Job Source: Online advertised jobs data)

MEMORANDUM

TO: BUSINESS SERVICES COMMITTEE, WORKFORCE INVESTMENT BOARD

FROM: JOYCE ALDRICH, EXECUTIVE DIRECTOR, WORKFORCE INVESTMENT BOARD

SUBJECT: UPDATE AND DISCUSSION ON THE WIB'S STRATEGIC LOCAL PLAN GOALS AND INITIATIVES AND HOW THEY CURRENTLY ALIGN WITH THE WIB'S BUSINESS SERVICES PLAN

DATE: FEBRUARY 11, 2014

DISCUSSION:

WIB staff plan to facilitate a discussion on the WIB's Strategic Local Plan goals and initiatives and how they currently align with the WIB's Business Services Plan.

The focus will be on how to meet the workforce needs of high demand sectors based on the strategies and actions identified on the following matrix.

The results of this meeting discussion and updates to the Local Plan goals and initiatives will be compiled by WIB staff for presentation by the members of the Business Services Committee to the full Board at their regularly scheduled meetings.

ATTACHMENT: WIB Key Strategic Goals, Strategies and Actions – Goal #1 – Business & Industry

BUSINESS & INDUSTRY GOALS – ALIGNED WITH BUSINESS PLAN

Monterey County Workforce Investment Board Key Strategic Goals, Strategies and Actions – PY 2013-17

GOAL #1 – BUSINESS AND INDUSTRY: Meet workforce needs of high demand sectors.

Strategy 1 – Actions: Develop LMI to identify workforce needs, shortages & skills gaps.

WHEN	WHO	WHAT	ALIGNED WITH BUSINESS PLAN?	STATUS			COMMENTS
				DONE	ON TARGET	REVISED	
May 2013	ADE, EMSI, EconoVue, WIB Staff, Stakeholders	1. Develop LMI on priority industry sectors and needs to include interviews w/stakeholders.	Yes; pages 3 & 4	May 2013 Ongoing	Yes		LMI posted to WIB website. Data used in Local Plan.
June 2013	WIB Staff & MPC Chamber	2. Work with local chambers to survey members on workforce development needs.	Yes; page 4		Date revised to Sep	Sep 2013	Prelim data presented at Youth Council meeting 9/10/2013.
July 2013	Business Services Team	3. Use EZ survey “synchronist” for info on business growth, development and overall trends.	Yes; pages 4 & 5 “evaluate, tracking, surveys”	July 2013	Yes		Report to Bus Services Committee 8/27.
Aug 2013	Business Services Team	4. Develop survey to assess workforce needs of employers participating in OJT.	Yes; pages 4 & 5 “evaluate, tracking, surveys”	Aug 2013	Yes		Report to Bus Services Committee 8/27.
Sep/Oct 2013	SBDC & Business Services Committee	5. Work with SBDC and National Info Clearinghouse to identify resources to small businesses.	Yes; pages 5 & 7 “resources”		No	Dec 2013	Presentation to Bus Services Committee 12/10.
Sep/Oct 2013	SBDC & Business Services Committee	6. Attend SBDC roundtables of industries that have high growth, ask how to close gaps.	Yes; page 4 “partner”		No	Dec 2013	Presentation to Bus Services Committee 12/10.
Sep/Oct 2013	WIB Staff & Business Services Team	7. Use WIN® to prepare individuals for WorkKeys® assessments at AJCC.	Yes; pages 3 & 5	In progress			WIB members and CSUMB students evaluating program.
Sep/Oct 2013	WIB Staff & Business Services Team	8. Use WorkKeys® assessments to identify skill gaps and certify worker proficiencies at AJCC.	Yes; pages 3 & 5	In progress			WIB members and CSUMB students evaluating program.

Comments / Suggestions:

Strategy 2 – Actions: Develop Business Services Plan.

WHEN	WHO	WHAT	ALIGNED WITH BUSINESS PLAN?	STATUS			COMMENTS
				DONE	ON TARGET	REVISED	
June 2013	WIB Staff & Business Services Committee	1. Develop Business Services Plan with Business Services Committee input.	Yes; pages 3 & 4	June 2013	Yes		Plan submitted to State and posted on WIB website.
Aug 2013	WIB & Business Services Team	2. Business Services and RR Team to enhance business retention and layoff aversion strategies.	Yes; pages 3 & 5	Aug 2013 Ongoing	Yes		Team convened 8/6. Report to Bus Services Committee 8/27.
Aug 2013	Business Services Team	3. Work with Business Services to conduct customized job fairs and recruitments.	Yes; page 5	Aug 2013 Ongoing	Yes		Report to Bus Services Committee 8/27.
Comments / Suggestions:							

Strategy 3 – Actions: Develop and operate regional workforce and economic development network.

WHEN	WHO	WHAT	ALIGNED WITH BUSINESS PLAN?	STATUS			COMMENTS
				DONE	ON TARGET	REVISED	
Aug 2013	WIB & Economic Development Staff	1. Align WIB with Econ Dev Committee to understand opportunities for job seekers, business & education.	Yes; pages 4-6	Aug 2013 In progress	Yes		Director of Econ Dev is attending WIB meetings.
Sep 2013	WIB Members	2. Evaluate LMI tools for use to identify industry sectors and partnerships and WIB's role is in each sector.	Yes; pages 3 & 4	Sep 2013	Yes		WIB members evaluating EconoVue & EMSI. Update at WIB meeting on 10/2/2013.
Sep/Oct 2013	WIB & Business Services Team	3. Convene roundtables (industry, educators & policy makers) to identify training needs & career pathways.	Yes; page 4 "partner"				
Comments / Suggestions:							