

**ADOPTED**  
Monterey County Workforce Development Board  
**Business Services Committee**  
MBEST, 3180 Imjin Road, Conference Room B, Marina, CA  
**Tuesday, April 10, 2018**

**Members Present:** Mary Ann Leffel (Chair), Paula Calvetti, and Wendy Brickman

**Members Absent:** Kimberly Schnader and Harbhajan Dadwal

**Staff Present:** Chris Donnelly, Korey Woo, Laura Kershner, and Flor Galvan

**Public Comment/Testimonial:** None

**Call to Order/Introductions:** Mrs. Leffel called the meeting to order at 4:24 p.m. and asked for introductions. A quorum was established.

**Changes to Agenda:** None

**Consent Calendar:**

1. Action: Approve the minutes from Business Service meeting of January 9, 2018.  
**A motion was made by Paula Calvetti to approve the minutes from September 12, 2018, seconded by Wendy Brickman. Abstained -Mary Ann Leffel. 2-0-1. ALL AYES**

**Discussion or Review of Business Calendar Action Items:**

1. Update on Business engagement activities 2018.  
**The Committee received an update on the Business engagement activities 2018.**
2. Update on Regional Employer Engagement Measures.  
**The Committee received an update on Regional Employer Engagement Measures.**
3. Discuss Family-Centered Employment Strategies in Workforce Services.  
**The Committee discussed Family-Centered Employment Strategies in Workforce Services.**
4. Discuss Human-Centered Design in Workforce Services.  
**The Committee discussed Human-Centered Design in Workforce Services.**
5. Discuss Employer Engagement Strategies.  
**The Committee discussed Employer Engagement Strategies.**

**Announcements:** None.

**Adjournment:** Mrs. Leffel requested the meeting adjourn at 6:19 p.m.