



# MONTEREY COUNTY ECONOMIC DEVELOPMENT

ERIK CUSHMAN, WIB CHAIR

## Monterey County Workforce Investment Board (WIB) EXECUTIVE COMMITTEE

Shoreline Workforce Development, 249 10th Street, Marina, CA

**Wednesday, May 15, 2013, 8:00am**

**Executive Committee  
Members:**

*Erik Cushman, Chair*

Anthony Aniello

Diana Carrillo

Cesar Lara

Mary Ann Leffel

Dave Potter

### AGENDA

<b>CALL TO ORDER/INTRODUCTIONS:</b>	Erik Cushman, <i>Chair</i>
<b>CHANGES TO AGENDA:</b>	
<b>PUBLIC COMMENT:</b>	
<b>SUBCOMMITTEE CHAIR REPORTS</b>	
<b>OVERSIGHT:</b> Mary Ann Leffel	
<b>BUSINESS SERVICES:</b> Anthony Aniello	
<b>CONSENT CALENDAR:</b>	Erik Cushman
1. Approve minutes from March 20, 2013.	
<b>DISCUSSION OR REVIEW OF BUSINESS CALENDAR ACTION ITEMS:</b>	
1. Discussion on a workshop for the strategic Local Plan for Monterey County WIB for PY 2013-17.	Joyce Aldrich
2. <b>ACTION:</b> Consider and recommend the Chief Local Elected Official Agreement with the Economic Development Department and Workforce Investment Board to the full WIB on June 5, 2013.	Joyce Aldrich
3. Report out on the Economic Modeling Specialists International (EMSI) and Econovue labor market presentations.	Erik Cushman
4. Update on Capital One enrollments and training for PY 2012-13.	Joyce Aldrich
5. Update on the Local Workforce Investment Area (LWIA) budget for PY 2012-13.	Joyce Aldrich
6. <b>ACTION:</b> Consider and recommend the LWIA budget for PY 2013-14.	Joyce Aldrich Kristen Aldrich
7. Discussion regarding WIB membership and composition.	Erik Cushman
8. Review and discuss the DRAFT WIB Agenda in preparation for the meeting scheduled for June 5, 2013.	Erik Cushman
<b>ANNOUNCEMENTS OF EVENTS:</b>	
<b>SUBCOMMITTEE MEETINGS:</b> Oversight: 6/13/13 – Shoreline, Marina Business Services: 6/18/13 – Marina Library <b>Executive: 6/19/13 – Shoreline, Marina</b> Youth Council: 7/9/13 – Shoreline, Marina	<b>WIB MEETINGS:</b> June 5, 2013, Marina Library
<b>ADJOURNMENT:</b>	Erik Cushman
To request information, please contact the Monterey County Workforce Investment Board staff at (831) 796-6434 or visit our website at <a href="http://www.montereycountywib.org">www.montereycountywib.org</a> .	

**Monterey County  
Workforce Investment  
Board (WIB)**

**Joyce Aldrich,**  
*WIB Executive Director*

730 La Guardia Street  
Salinas, CA 93905  
(831) 759-6644  
[www.montereycountywib.org](http://www.montereycountywib.org)

**UNADOPTED**

**Monterey County Workforce Investment Board  
Executive Committee**

Shoreline Workforce Development, 249 10<sup>th</sup> Street, Marina, CA  
March 20, 2013, 8:00am

**Members Present:** Anthony Aniello, Diana Carrillo, Erik Cushman (Chair), Cesar Lara and Dave Potter

**Members Absent:** Mary Ann Leffel (excused)

**Staff Present:** Joyce Aldrich, Marleen Esquerria and Flor Galvan

**Others Present:** Rosie Chavez, Wil Moore and Kay Reimann

**Call to Order/Introductions:** Mr. Cushman called the meeting to order at 8:03am and asked for introductions. A quorum was established.

**Changes to Agenda:** Ms. Aldrich distributed the draft Strategic Plan Retreat notes.

**Public Comment:** None

**Consent Calendar:**

**1. Approve minutes from November 14, 2012.**

**Motion:** Ms. Carrillo motioned to accept the action as stated.

**Second:** Mr. Lara

**Motion Passed Unanimously**

**Discussion or Review of Business Calendar Action Items:**

- 1. Review and recommend the appointment of Dr. Walter Tribley, President, Monterey Peninsula College, representing Education commencing April, 2013 to the full WIB.** Ms. Aldrich reported that she met with Dr. Tribley who has previous experience and knowledge of WIA programs and has a strong belief in offering educational opportunities that will help to grow our workforce and promote economic vitality. Ms. Aldrich stated that she believes Dr. Tribley will be a strong educational partner.  
**Motion:** Ms. Carrillo motioned to accept the action as stated.  
**Second:** Ms. Lara  
**Motion Passed Unanimously**
  
- 2. Review and recommend the appointment of Jay Donato, Internal Organizer, SEIU Local 521, representing Labor commencing April, 2013 to the full WIB.** Ms. Aldrich stated that Mr. Donato is a member of the SEIU which represents a significant amount of employees in Monterey County to include public sector and non-profit employees. Mr. Donato is the union representative for the staff of OET.  
**Motion:** Mr. Lara motioned to accept the action as stated.  
**Second:** Ms. Carrillo  
**Motion Passed Unanimously**
  
- 3. Report out on the 2013 National Association of workforce Boards (NAWB) Conference.** Mr. Aniello stated he had an incredible experience at the NAWB conference and the presentation topics and speakers were informational and amazing. He requested a copy of a transcript concerning a "Washington Update" presentation and as soon as it arrives, he will have it emailed to all the members. He also reported that WIB's can expect a 10 to 20% reduction in WIA formula funding for the upcoming fiscal year.

Ms. Aldrich stated that New Mexico is reportedly number one in the Country in entered employment and retention and have been inventive by allocating all their adult formula funds towards incumbent workers training and all their dislocated worker formula funds for the provision of core services. She stated that a topic for further discussion is the "Just Add One" program which includes reaching out to businesses and proposing they hire "just one" employee at a time.

7. **Discussion regarding WIB membership and composition.** Ms. Aldrich stated that the WIB is in need of five business members to serve on the Board. She also stated that it is imperative that the positions be filled prior to the submission of the WIB's Strategic Local Plan in July 2013.
4. **Update on WIB Retreat Strategies.** Ms. Aldrich stated that the WIB's strategic Local Plan goals and priorities over the last year have been closely aligned with the new strategic State Plan goals for 2013-17. She referenced the draft copy of the Strategic Plan developed from the results of the WIB Retreat and requested that the members review the draft strategies and provide input to WIB staff.
5. **Update on Rapid Response activities.** Ms. Aldrich reported on a Rapid Response presentation given to Capital One Associates. It was so well attended that another presentation is being scheduled for the upcoming week. She stated many of the associates had a plethora of questions concerning the process and availability of training. Ms. Aldrich also reported that the WIB received a WARN notice from Green Mountain Coffee Roasters. She stated that Green Mountain is not closing their facilities, but scaling back significantly. She stated that a Rapid Response presentation has been scheduled.
6. **Report out on the Economic Modeling Specialists Intl. (EMSI) final analysis of the Monterey County Workforce Investment Board.** Ms. Aldrich reported on the EMSI analysis of the Monterey County WIB and stated the report provided a benefit-cost analysis of our WIA programs and a regional economic analysis of our WIB operations. Overall the report was very informational and enlightening. Without having an opportunity to read the report, Mr. Cushman stated at a glance, the benefit-cost ratio for the adult and youth programs appear to be high at about 1.5 for every dollar spent, which is encouraging, while the dislocated worker program benefit-cost ratio is only .51 for every dollar spent.

**Announcement of Events:** Supervisor Potter will be attending a presentation on Monday, March 25<sup>th</sup> at the Steinbeck Center to help launch the cities new brand identity and economic development plan.

**Adjournment:** Mr. Cushman motioned to adjourn the meeting at 9:23 am.

**Motion:** Supervisor Potter motioned to accept the motion as stated.

**Second:** Lara

**Motion Passed Unanimously**

# MEMORANDUM

---

**TO:** WORKFORCE INVESTMENT BOARD EXECUTIVE COMMITTEE

**FROM:** JOYCE ALDRICH, EXECUTIVE DIRECTOR, WORKFORCE INVESTMENT BOARD

**SUBJECT:** DISCUSSION ON A WORKSHOP FOR THE STRATEGIC LOCAL PLAN FOR MONTEREY COUNTY WIB FOR PY 2013-17

**DATE:** MAY 15, 2013

---

**BACKGROUND:**

This year, unlike previous years where we have submitted the WIB Annual Plan, we have to do a CLEO/WIB strategic plan describing the Chief Local Elected Official (CLEO) and local board vision for bringing together key stakeholders in workforce development, including business and industry employers, organized labor, economic development specialists and education experts to continuously identify workforce challenges facing the local area or region and also to develop innovative strategies and solutions that effectively leverage resources to address regional workforce challenges.

In terms of outreach, the Monterey County WIB covers most of the required key stakeholders as defined in the directions of the strategic State Plan and our Local Plan. Therefore, staff would like to know if the Executive Committee will consider holding the next WIB meeting as a “workshop” for the purpose of seeking input on our Strategic Local Plan and workforce and economic analysis.

The report from Applied Economic Development analyzing the labor force is complete and will be presented at the WIB meeting & workshop.

Should the Executive Committee agree to hold the workshop during our next regularly scheduled WIB meeting, we will invite our Youth Council members to attend as well.

# MEMORANDUM

---

**TO:** WORKFORCE INVESTMENT BOARD EXECUTIVE COMMITTEE

**FROM:** JOYCE ALDRICH, EXECUTIVE DIRECTOR, WORKFORCE INVESTMENT BOARD

**SUBJECT:** CONSIDER AND RECOMMEND THE CHIEF LOCAL ELECTED OFFICIAL AGREEMENT WITH THE ECONOMIC DEVELOPMENT DEPARTMENT AND WORKFORCE INVESTMENT BOARD AND FORWARD TO THE FULL WIB ON JUNE 5, 2013 FOR FURTHER CONSIDERATION PRIOR TO SUBMITTING TO THE BOARD OF SUPERVISORS (CLEO) FOR FINAL APPROVAL

**DATE:** MAY 15, 2013

---

**RECOMMENDATION:**

Consider and recommend the Chief Local Elected Official Agreement with the Economic Development Department and Workforce Investment Board and forward to the full WIB on June 5, 2013 for further consideration prior to submitting to the Board of Supervisors (CLEO) for final approval.

**BACKGROUND:**

The CLEO Agreement has been brought before the WIB on previous occasions; however it has not been completed due to changes in the administration of the local Workforce Investment Board. Now that the WIB and the One Stop system is part of the Economic Development Department, this agreement reflects the new administration and department structure and is before you for consideration.

On April 12, 2013, the State of California Employment Development Department released a new Workforce Services Division Draft Directive on the PY 2013-17 Local Plans and Board Certification for local WIB's to use for guidance in the development and submission of the 2013-17 strategic Local Plan. Local Plans are due to the State on July 1, 2013.

This year, unlike previous years where we have submitted the WIB Annual Plan to the State, we have to develop a CLEO/WIB strategic Local Plan that describes the vision for bringing together key stakeholders in workforce development, including business and industry employers, organized labor, economic development specialists and education experts to continuously identify workforce challenges facing the local area or region and also to develop innovative strategies and solutions that effectively leverage resources to address regional workforce challenges.

Additionally, our strategic Local Plan must support system alignment, service integration and continuous improvement using data to support evidence-based policymaking. As a component of the system alignment, the CLEO, Economic Development Department and WIB Agreement identifying our local system's accountability is one Memorandum of Understanding that should be submitted along with the strategic Local Plan.

**ATTACHMENT:**

DRAFT copy of CLEO, Economic Development Department and WIB Agreement

MEMORANDUM OF UNDERSTANDING  
BETWEEN THE  
MONTEREY COUNTY BOARD OF SUPERVISORS,  
THE ECONOMIC DEVELOPMENT DEPARTMENT,  
AND THE MONTEREY COUNTY WORKFORCE INVESTMENT BOARD.

Deleted: ,  
Deleted: AND THE DEPARTMENT OF SOCIAL AND EMPLOYMENT SERVICES - OFFICE FOR EMPLOYMENT TRAINING

I. Purpose

The purpose of this MOU is to define the relationship of the Monterey County Board of Supervisors (chief local elected official), the Monterey County Workforce Investment Board (MCWIB), as the designated WIA-funded grant recipient in the one-stop operator consortium. The MOU will identify the roles and responsibilities of the MCWIB for the purpose of collaborative operation and management of the local One-Stop Career Center system.

Deleted: (local board)  
Deleted: and the  
Deleted: Monterey County Department of Social and Employment Services – Office for Employment Training (DSES-OET)  
Deleted: local board and  
Deleted: DSES-OET

It is understood that in entering into this agreement, the parties agree to continue to manage and integrate funding and resources for workforce development services under the Workforce Investment Act (WIA) of 1998 and the guiding principles of California's One-Stop Career Center delivery system.

II. Authority and Scope

Consistent with the State plan and WIA Section 121, the MCWIB, for a local area, with the agreement of the chief elected official for the local area, shall:

Deleted: local board

- (a) Develop and enter into memorandums of understanding with one-stop partners;
- (b) Designate or certify one-stop operators; and
- (c) Conduct oversight with respect to the one-stop delivery system in the local area.

Each memorandum of understanding shall contain provisions specified in WIA Section 121 describing:

- (a) The services to be provided through the one-stop delivery system;
- (b) How the costs of such services and the operating costs of the system will be funded;
- (c) Methods for referral of individuals between the one-stop operator and the one-stop partners, for the appropriate services and activities; and
- (d) The duration of the memorandum and the procedures for amending the memorandum during the term of the memorandum

Determination of the local grant recipient is done according to the provisions of WIA Section 116:

- (a) The chief local elected official is the local grant recipient and is liable for the use of funds.
- (b) The chief local elected official may designate an entity to serve as local grant sub recipient or fiscal agent but the chief local elected official retains liability.
- (c) The local grant recipient or designated entity is to disburse funds at the discretion of the MCWIB.

Deleted: local board

The chief local elected official has established that a department/division/branch of county government will be the WIA-funded partner in the local one-stop operator consortium. Additionally, the chief local elected official has designated the Economic Development Department and Workforce Investment Board as the local grant sub recipient and fiscal agent.

Deleted: Department of Social and Employment Service - Office for Employment Training (DSES-OET)

III. Services to be Provided Through the One-Stop Delivery System

In Monterey County, the one-stop delivery system consists of a full service center in Salinas and satellite centers located in Seaside and King City. The one-stop career centers focus on Tier 1 and Tier 2 services. Reference: WIB Policy 2008-1

Additionally the system includes a network of affiliated sites, which may be funded through subcontracts for specialized programs to address specific targeted populations or regions. This network is electronically or technologically linked through the Virtual One-Stop (VOS) system. All of these sites participate in mutual referral of individuals seeking workforce development services.

**IV. Roles and Responsibilities of the Monterey County Workforce Investment Board (MCWIB)**

- (a) Develop and submit 5-year local plan;
- (b) Establish the One-Stop system in the local area including supplementing the one-stop centers with electronic access points and networks at affiliated sites;
- (c) Certify the local one-stop operator with agreement from the chief local elected official; the chief local elected official has established that a department/division/branch of county government will be the WIA-funded partner in the local one-stop operator consortium;
- (d) Develop and approve plans and funding levels for additional resources available for workforce development in collaboration with the one-stop operator and other partners;
- (e) Approve an annual budget necessary for the One Stop Career Center portion of the operation of the one-stop centers in concurrence with the chief local elected official;
- (f) Approve funding levels for affiliated sites and develop requests for proposals and contracts for adult, youth, for the one-stop delivery system in concurrence with the chief local elected official;
- (g) Act as the sub recipient and fiscal agent for Workforce Investment Act funds and other workforce funds as authorized by the chief local elected official;
- (h) Disburse funds at the discretion of the MCWIB in concurrence with the chief local elected official; and
- (i) Provide MIS and fiscal reports to the full MCWIB as related to both OET WIA-funded activities and services and the one-stop delivery system
- (j) Identify eligible providers of training services, youth activities and intensive services;
- (k) Negotiate local performance measures with chief local elected official & Governor
- (l) Establish reporting formats and timeframes for program and fiscal performance;
- (m) Conduct programmatic and fiscal monitoring and evaluation of WIA-funded programs and services to promote continuous improvement;
- (n) Ensure effective connecting, brokering and coaching activities to assist employers;
- (o) Coordinate activities with economic development entities and employers;
- (p) Oversee the One-Stop system in collaboration with the chief local elected official; and
- (q) Designate the director of the MCWIB as the liaison to the one-stop operator.

Deleted: local board

Deleted: Employment

Deleted: DSES-OET

Deleted: and rapid response providers of services

Formatted: Bullets and Numbering

Deleted: local

Deleted: board

Deleted: local

Deleted: board

Deleted: DSES-

Formatted: Bullets and Numbering

Deleted: local

Deleted: board

**V. Roles and Responsibilities of the Department of Office for Employment Training – the Comprehensive One Stop delivery system:**

- (a) Operate the one-stop career centers as a member of the One-Stop Operator Consortium consisting of California Employment Development Department and the Monterey County Department of Social and Employment Services - CalWORKs Employment Services branch;
- (b) On an annual basis, submit a plan and budget necessary to operate the one-stop career centers in concurrence with the chief local elected official for agreement of the MCWIB;
- (c) Participate fully in referral of individuals within the one-stop system;
- (d) Meet annual performance outcomes as designated by the State.

Deleted: Social and Employment Services – Office for Employment Training (DSES-OET)

Deleted: Employmentn

Deleted: and

Deleted: local

Deleted: board

Deleted: ;

Formatted: Bullets and Numbering

**VI. Referral of Individuals Between the One-Stop Centers and the One-Stop System will be Accomplished through Activities such as:**

- (a) Co-location and integration of staff at one-stop centers as well as other mutually agreed upon affiliate sites;
- (b) Electronic linkages, including Internet and VOS connections;
- (c) One-stop center and/or partner orientation prior to referral;
- (d) Universally agreed upon referral form, which includes agreeing to accept information (i.e. demographic, assessment and other information based on the requestor's right and need to know) previously collected on the customer through the One-Stop System and to provide information back to the referring agency on the status of referral; and
- (e) Establishment of a system of follow-up on referrals and case management.

Deleted: Act as the sub recipient and fiscal agent for Workforce Investment Act funds and other workforce funds as authorized by the chief local elected official;¶  
<#>Disburse funds at the discretion of the local board in concurrence with the chief local elected official; and¶  
<#>Provide MIS and fiscal reports to the local board as related to both DSES-OET WIA-funded activities and services and the one-stop delivery system¶  
Designate the branch director of DSES-OET as the liaison to the local board.

Deleted: I

**VII. Effective Date and Duration of Agreement**

This MOU commences on the day it is signed by all parties and is ongoing. It shall be automatically renewed thereafter on a year-to-year basis, unless any party gives notice of non-renewal to all parties at least one hundred eighty (180) days prior to an anniversary date. In such a case all terms of the MOU will continue in effect for the remaining parties until such time as a successor MOU is established.

VIII. Modification of the Agreement

Signatories reserve the right to modify the scope, direction, structure and content of this agreement based on the need of management, legislative changes, governing board directives, and funding availability by mutual consent of all parties. Request to amend or modify this MOU must be submitted in writing at least thirty (30) days prior to the effective date of change.

The signatories to this MOU evidence their acceptance of the terms and conditions of this agreement and represent that they are authorized to sign by their organization.

Monterey County Board of Supervisors  
(Chief Local Elected Official)

Signature

Date

Fernando Armenta  
Chair, Monterey County Board of Supervisors  
168 West Alisal Street  
Salinas, CA 93901  
[district1@co.monterey.ca.us](mailto:district1@co.monterey.ca.us)

Deleted: Jane Parker

Field Code Changed

Deleted: 4

Monterey County Economic Development

Signature

Date  
David Spaur, Director  
168 W. Alisal Street  
Salinas, CA 93901  
[spaurd@co.monterey.ca.us](mailto:spaurd@co.monterey.ca.us)

Monterey County Workforce Investment  
Board (MCWIB)

Signature

Date

**Eric Cushman, MCWIB Chair**  
668 Williams Avenue  
Seaside, CA 93955  
[erik@mcweekly.com](mailto:erik@mcweekly.com)

Monterey County Economic Development  
Department, WIB Agency,

Signature

Date

Joyce Aldrich, Executive Director  
730 La Guardia Street  
Salinas, CA 93905  
(831) 796-6434  
Fax (831) 796-3371  
[aldrichj@co.monterey.ca.us](mailto:aldrichj@co.monterey.ca.us)

Deleted: Department of Social Board (MCWIB)

Deleted: and Employment Services, Office for ¶ Employment Training (OET)

Deleted: Lynda Dunn, Deputy Director

Deleted: 3330

Deleted: 3321

Deleted: [dunni@co.monterey.ca.us](mailto:dunni@co.monterey.ca.us)

Formatted: Indent: Left: 0.5"

Deleted: ¶  
¶  
¶

Deleted: -Section Break (Continuous)-



# MEMORANDUM

---

**TO:** WORKFORCE INVESTMENT BOARD EXECUTIVE COMMITTEE

**FROM:** JOYCE ALDRICH, EXECUTIVE DIRECTOR, WORKFORCE INVESTMENT BOARD

**SUBJECT:** REPORT OUT ON THE ECONOMIC MODELING SPECIALISTS INTERNATIONAL (EMSI) AND ECONOVUE LABOR MARKET PRESENTATIONS

**DATE:** MAY 15, 2013

---

**BACKGROUND:**

On April 19, 2013, WIB Chair Erik Cushman attended a presentation from Economic Modeling Specialists International (EMSI) and Econovue to learn more about each system in order to determine whether one or the other system will provide our local WIA with labor market information that is current and readily available.

Both systems are designed to provide tools and data so the local area can better understand employment and the local labor market. They also offer research and reports to analyze education and the economy.

Econovue presents itself as the most intuitive and productive geographical information tool for dissecting and understanding the economy at the neighborhood, city, and regional levels, whether it is for small business looking for prospective customers or an economic developer looking to understand where the economy is heading.

EMSI presents itself as having the most in-depth and current local employment data available. They update four times per year and make it available for any county or individual ZIP code. Their data can be used to research and understand regional employment trends and dynamics. According to EMSI, their data is composed of comprehensive information on industries, occupations, demographics, as well as occupational skills, education, training, and even the names and size of companies in the local region broken down by industry. They link more than 90 data sources from federal sources like the Bureau of Labor Statistics to state and private sources.

Erik will provide an update from that meeting on which system will meet our local needs.

**ATTACHMENTS:**

- Econovue Regional Annual Subscription
- EMSI Regional Annual Subscription Cost



## 2013 Central Coast Optional Group Pricing Schedule

### With Santa Cruz/Santa Barbara

	# of Records	County Pricing	% of records	Prorated Share of Cost
San Benito County	2,776	\$555.20	1.88%	\$1,110.40
Santa Cruz County	19,966	\$3,993.20	13.49%	\$7,986.40
Monterey County	22,245	\$4,449.00	15.03%	\$8,898.00
San Luis Obispo County	23,103	\$4,620.60	15.60%	\$9,241.20
Ventura County	53,341	\$10,668.20	36.03%	\$21,336.40
Santa Barbara	26,621	\$5,324.20	17.98%	\$10,648.40
First seat (for all records in region)	<b>148,052</b>	\$29,610.40	<b>100.00%</b>	<b>\$59,220.80</b>
Each addl seat (for all records in region)		\$5,922.08		
<b>TOTAL (1st seat + 5 addl seats)</b>		<b>\$59,220.80</b>		
Average per seat (for all records in region)		<b>\$9,870.13</b>		

PRICING FOR  
**emsi**Analyst  
 Version 3.0

The best way to get workforce information and regional economic analysis.

## Tool Pricing

### RESEARCH

<b>FUNCTIONALITY</b>	Regional industry, occupation and demographic analysis
	Unemployment by high-level industry and occupation sector
	Input-output analysis and “what if” scenarios
	Re-employment and career transitions analysis
	User-friendly GIS tool
	Regional education program data

<b>DATA</b>	10 counties or 5 counties of ZIP
-------------	----------------------------------

<b>TECHNICAL SUPPORT</b>	Free technical support and training
--------------------------	-------------------------------------

<b>PRICE</b>	<b>\$9,500</b>
--------------	----------------

## Data Pricing

(If you would like additional data for your account)

	<b>EMSI ZIP DATA</b> <i>(includes Counties)</i>	<b>EMSI COUNTY DATA</b>	<b>EQUIFAX COUNTIES &amp; ZIPS</b>
<b>1 COUNTY</b>	\$750	\$500	\$1,000
<b>5 COUNTIES</b>	\$2,250	\$1,500	\$2,000
<b>10 COUNTIES</b>	\$3,000	\$2,000	\$3,000
<b>STATE</b>	\$8,000	\$4,000	\$4,000
<b>2 STATES</b>	\$12,000	\$6,000	\$5,250
<b>5 STATES</b>	\$20,000	\$10,000	\$8,500
<b>NATION</b>	\$45,000	\$20,000	\$13,125

# MEMORANDUM

**TO:** WORKFORCE INVESTMENT BOARD EXECUTIVE COMMITTEE

**FROM:** JOYCE ALDRICH, EXECUTIVE DIRECTOR, WORKFORCE INVESTMENT BOARD

**SUBJECT:** UPDATE ON CAPITAL ONE ENROLLMENTS AND TRAINING FOR PY 2012-13

**DATE:** MAY 15, 2013

## **BACKGROUND:**

This report provides an update on the 25 Percent Governor's Dislocated Worker Additional Assistance grant, a project divided amongst two providers, the Office for Employment Training (OET) and Shoreline Workforce Development Services (Shoreline) to provide re-employment and training services to displaced workers impacted by mass layoffs, primarily in the banking and manufacturing industries.

Since April 2013, the total number of enrollments have substantially increased from 221 to 257 (or 139%) exceeding the planned enrollment goal of 185. Also, the number of training enrollments increased from 100 to 124 (or 155%) from the previous month, exceeding the planned training enrollment goal of 80.

To date, the total funding that is obligated towards training and supportive services is \$506,293. Other funding streams will be used to cover the additional costs for training which includes co-enrolling individuals under the WIA formula Dislocated Worker grant and also leveraging supportive services funds under the grant agreement.

The tables below are a summary of the number of planned enrollments and expenditures:

DWAA Services	Total Plan	Total Actual	OET		Shoreline	
			Plan	Actual	Plan	Actual
Core & Intensive Registered Enrollments	185	257 (139%)	105	180	80	77
Training Enrollments	80	124 (155%)	45	84	35	40
Exits from the Program	185	3	105	0	80	3
Placed in Unsubsidized Employment	63.4%	TBD	70	0	55	0
Employment Retention Goal	80%	TBD				
Avg. Earnings Replacement	\$12,500	TBD				

Training & Supportive Services (SS) Expenditures	Total Plan	YTD Expended	% Expended	Balance
Training & SS Expenditures	\$430,000	\$107,499*	25%	\$322,501

*\*To date, \$506,293 has been obligated towards participant training and supportive services costs.*

Total Budget Expenditures	Total Plan	YTD Expended	% Expended	Balance
Total Budget Expenditures	\$999,847	\$423,919	42%	575,928

# MEMORANDUM

---

**TO:** WORKFORCE INVESTMENT BOARD EXECUTIVE COMMITTEE  
**FROM:** JOYCE ALDRICH, EXECUTIVE DIRECTOR, WORKFORCE INVESTMENT BOARD  
**SUBJECT:** UPDATE ON THE LOCAL WORKFORCE INVESTMENT AREA BUDGET FOR PY 2012-13  
**DATE:** MAY 15, 2013

---

**BACKGROUND:**

At the Executive Committee meeting on May 15, 2013, WIB staff plan to present an update on the Local Workforce Investment Area's (LWIA) Program Year budget for 2012-13.

The total budget is \$6,932,277. To date, 64% or \$4,455,359 has been expended, leaving a remaining balance of \$2,476,918.

Projected budget impacts:

The Youth Program has begun enrollment for the Summer Youth Employment Program, where 100 youth will have the opportunity to receive paid work experience for up to 8 weeks. It's anticipated that this program will expend the WIA Youth formula allocation.

The Dislocated Worker and Adult formula allocations 80% expenditure requirement has been waived by the State in order to assist local jurisdictions with the Sequestration impacts.

**ATTACHMENT:**

Reference 2012-13 LWIA Budget Report handout at the meeting.

---

# MEMORANDUM

---

**TO:** WORKFORCE INVESTMENT BOARD EXECUTIVE COMMITTEE  
**FROM:** JOYCE ALDRICH, EXECUTIVE DIRECTOR, WORKFORCE INVESTMENT BOARD  
**SUBJECT:** CONSIDER AND RECOMMEND THE LWIA BUDGET FOR PY 2013-14  
**DATE:** MAY 15, 2013

---

**RECOMMENDATION:**

It is recommended that the Executive Committee consider and recommend the Local Workforce Investment Act (LWIA) Budget for PY 2013-14.

**BACKGROUND:**

In light of the Department of Labor's mandatory reductions impacting all Workforce Investment Act (WIA) Title I funding levels effective Program Year 2013-14, the LWIA budget is based on the anticipated significant reductions as well as a 5% reserve due to the possibility of further Sequestration reductions after October 1, 2013.

On May 8, 2013, the State of California released an Information Notice (WSIN12-57) on the WIA formula allocations for Program Year 2013-14. This year, unlike other years, our first quarter (July 1 - Oct 2013) allocation for the Adult formula funding stream has been drastically reduced in order to cover the Sequestration reductions in the last quarter of the current federal fiscal year (Oct 1, 2012 - Sep 30, 2013). As indicated on the attached Information Notice, Monterey County will receive \$37,438 for the first quarter. This represents a 65% reduction over prior years' initial quarter allocations.

The Department of Labor and the State have asked that local areas be conservative in planning for the 2013-14 program year. It is unknown at this time whether an additional 5% sequestration reduction will be implemented after October 1, 2013.

Overall, the Youth formula allocation is reduced by almost 13% from last year; the Adult formula allocation is reduced by more than 12% from last year (after the first quarter reductions); and the Dislocated Worker formula allocation received a slight increase from last year (3%).

The WIA Title I Budget for PY 2013-14 will be presented at the Executive Committee for consideration and recommendation to the full WIB at their next regularly scheduled meeting.

**ATTACHMENT:**

- EDD Information Notice: WIA FORMULA ALLOCATIONS—PY 2013-14 (WSIN 12-57)
- Reference 2013-14 LWIA Budget Report handout at the meeting.

# INFORMATION NOTICE

## WORKFORCE SERVICES

Number: WSIN12-57

Date: May 8, 2013

Expiration Date: 6/7/15

69:116:df:16228

TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: WIA FORMULA ALLOCATIONS—PY 2013-14

The purpose of this Information Notice is to announce the release of Workforce Investment Act (WIA) formula fund allocations for each Local Workforce Investment Area (local areas) for the Adult, Youth, and Dislocated Worker (DW) funding streams for Program Year (PY) 2013-14. These allocations are based on the allotments issued by the U.S. Department of Labor (DOL) to the states (refer to DOL Training and Employment Guidance Letter [TEGL] 25-12 dated May 1, 2013). As described in the TEGL, both sequestration and 0.2 percent rescission reductions were applied to the PY 2013-14 Youth allotment, which began April 1, 2013, and to the “base” allotment for Adult and Dislocated Worker programs, which will begin July 1, 2013. All local areas should review their allocations with the first-quarter reductions in mind and take all possible steps to ensure they have sufficient operating funds available to start the new PY 2013-14.

Please note that this notice is being issued for planning and budgeting purposes only because the state has not yet received the federal notice of obligations (NOO’s) for any of the funding streams. Once the NOO’s have been received, Youth allocations will be released to local areas immediately. The Adult and Dislocated Worker allocations will be released as soon as we receive federal and state spending authority for these funds.

As in previous years, the allocations for the Adult and Youth funding streams were calculated using the “hold-harmless” factor. Additionally, as approved by the California Workforce Investment Board on November 30, 2006, the DW funding now contains a “hold-harmless” factor. This hold-harmless provision for DW helps mitigate the year-to-year volatility by ensuring each local area receives no less than 90 percent of their average percentage share from the prior two years. The local areas that receive more than 100 percent of their average percentage share from the prior two years were proportionately reduced by an amount to total funding necessary for those local areas that were below the 90 percent threshold.

Additionally, the DW allocation formula contains the following four factors and their weights:

- Long-Term Unemployment Insurance (UI) claims—weighted at 40 percent
- Mid-Term UI Claims—weighted at 30 percent
- Short-Term UI Claims—weighted at 10 percent
- Long-Term Civilian Unemployment—weighted at 20 percent

*The EDD, an equal opportunity employer/program, is a partner in this publication. Auxiliary aids and services are available upon request to individuals with disabilities. Requests for services, aids, and/or alternate formats need to be made by calling (916) 654-8055 (Voice). TTY users, please call the California Relay Service at 711.*

The allotments to California and the amounts available for formula allocation to the local areas are listed below. Attachment 1 reflects the total amount local areas will receive for each of the funding streams during the PY 2013-14. Additionally, Attachment 2 provides a breakdown of how each of the three funding streams is allocated between formula and Governor's Discretionary amounts.

<u>PY 2013-14</u>	<u>Total Allotment</u>	<u>Amount Available for Formula Allocation</u>
Adult Program (Title I)	\$113,293,307	\$ 107,628,642
Youth Program (Title I)	\$118,211,133	\$112,300,577
Dislocated Worker Program (Title I)	\$162,982,853	\$114,087,998

Youth allotments to the states will be issued in one sum with an April 1, 2013, effective date under grant code 301.

If you have any questions about this notice, please contact Viviana Neet at [Viviana.Neet@edd.ca.gov](mailto:Viviana.Neet@edd.ca.gov) or by phone (916) 653-9150.

/S/ MICHAEL EVASHENK, Chief  
Workforce Services Division

Attachments



**Workforce Investment Act Within-State of California Allocations  
Program Year 2013-14**

Local Areas	Youth	Adult Rd. 1 (Base)	Adult Rd. 2 (Advance)	Adult - Total	Dislocated Worker Rd. 1 (Base)	Dislocated Worker Rd. 2 (Advance)	Dislocated Worker - Total	Grand Total
Alameda	\$ 2,131,532	\$ 50,902	\$ 1,960,764	\$ 2,011,666	\$ 297,772	\$ 2,646,717	\$ 2,944,489	\$ 7,087,687
Anaheim	\$ 982,546	\$ 24,033	\$ 925,765	\$ 949,798	\$ 88,770	\$ 789,025	\$ 877,795	\$ 2,810,139
Contra Costa	\$ 1,948,519	\$ 48,661	\$ 1,874,413	\$ 1,923,074	\$ 257,383	\$ 2,287,722	\$ 2,545,105	\$ 6,416,698
Foothill	\$ 613,513	\$ 16,182	\$ 623,322	\$ 639,504	\$ 66,342	\$ 589,671	\$ 656,013	\$ 1,909,030
Fresno	\$ 4,286,130	\$ 100,190	\$ 3,859,324	\$ 3,959,514	\$ 446,981	\$ 3,972,941	\$ 4,419,922	\$ 12,665,566
Golden Sierra	\$ 1,216,899	\$ 30,198	\$ 1,163,227	\$ 1,193,425	\$ 161,489	\$ 1,435,381	\$ 1,596,870	\$ 4,007,194
Humboldt	\$ 431,560	\$ 9,667	\$ 372,365	\$ 382,032	\$ 37,851	\$ 336,431	\$ 374,282	\$ 1,187,874
Imperial	\$ 1,472,389	\$ 35,660	\$ 1,373,618	\$ 1,409,278	\$ 169,735	\$ 1,508,670	\$ 1,678,405	\$ 4,560,072
Kern/Inyo/Mono	\$ 3,454,757	\$ 84,490	\$ 3,254,557	\$ 3,339,047	\$ 348,785	\$ 3,100,142	\$ 3,448,927	\$ 10,242,731
Kings	\$ 594,938	\$ 16,821	\$ 647,952	\$ 664,773	\$ 60,135	\$ 534,506	\$ 594,641	\$ 1,854,352
Los Angeles City	\$ 14,646,569	\$ 360,742	\$ 13,895,856	\$ 14,256,598	\$ 1,117,645	\$ 9,934,069	\$ 11,051,714	\$ 39,954,881
Los Angeles County	\$ 11,617,916	\$ 282,828	\$ 10,894,604	\$ 11,177,432	\$ 1,029,167	\$ 9,147,642	\$ 10,176,809	\$ 32,972,157
City of Long Beach	\$ 2,084,444	\$ 49,164	\$ 1,893,818	\$ 1,942,982	\$ 173,876	\$ 1,545,481	\$ 1,719,357	\$ 5,746,783
Madera	\$ 589,605	\$ 15,420	\$ 593,967	\$ 609,387	\$ 60,842	\$ 540,785	\$ 601,627	\$ 1,800,619
Marin	\$ 374,755	\$ 11,084	\$ 426,971	\$ 438,055	\$ 48,642	\$ 432,353	\$ 480,995	\$ 1,293,805
Mendocino	\$ 248,841	\$ 6,381	\$ 245,801	\$ 252,182	\$ 26,336	\$ 234,087	\$ 260,423	\$ 761,446
Merced	\$ 1,203,175	\$ 28,306	\$ 1,090,335	\$ 1,118,641	\$ 127,466	\$ 1,132,966	\$ 1,260,432	\$ 3,582,248
Mother Lode	\$ 452,345	\$ 13,126	\$ 505,624	\$ 518,750	\$ 57,136	\$ 507,846	\$ 564,982	\$ 1,536,077
Monterey	\$ 1,532,119	\$ 37,438	\$ 1,442,133	\$ 1,479,571	\$ 203,687	\$ 1,810,455	\$ 2,014,142	\$ 5,025,832
Napa - Lake	\$ 544,368	\$ 14,237	\$ 548,410	\$ 562,647	\$ 64,661	\$ 574,731	\$ 639,392	\$ 1,746,407
North Cities County	\$ 1,007,211	\$ 24,368	\$ 938,666	\$ 963,034	\$ 113,525	\$ 1,009,056	\$ 1,122,581	\$ 3,092,826
NorTEC	\$ 2,512,201	\$ 61,281	\$ 2,360,534	\$ 2,421,815	\$ 267,582	\$ 2,378,376	\$ 2,645,958	\$ 7,579,974
Nova	\$ 842,173	\$ 21,367	\$ 823,041	\$ 844,408	\$ 115,183	\$ 1,023,791	\$ 1,138,974	\$ 2,825,555
Oakland	\$ 1,643,262	\$ 41,024	\$ 1,580,246	\$ 1,621,270	\$ 135,559	\$ 1,204,905	\$ 1,340,464	\$ 4,604,996
Orange	\$ 4,245,797	\$ 100,249	\$ 3,861,601	\$ 3,961,850	\$ 539,299	\$ 4,793,505	\$ 5,332,804	\$ 13,540,451
Richmond	\$ 425,474	\$ 11,280	\$ 434,512	\$ 445,792	\$ 34,563	\$ 307,208	\$ 341,771	\$ 1,213,037
Riverside	\$ 6,650,355	\$ 162,905	\$ 6,275,136	\$ 6,438,041	\$ 708,896	\$ 6,300,950	\$ 7,009,846	\$ 20,098,242
Sacramento	\$ 4,161,437	\$ 101,023	\$ 3,891,413	\$ 3,992,436	\$ 456,307	\$ 4,055,837	\$ 4,512,144	\$ 12,666,017
Santa Ana	\$ 1,231,373	\$ 29,886	\$ 1,151,211	\$ 1,181,097	\$ 81,642	\$ 725,668	\$ 807,310	\$ 3,219,780
Santa Barbara	\$ 1,310,386	\$ 23,994	\$ 924,236	\$ 948,230	\$ 104,550	\$ 929,278	\$ 1,033,828	\$ 3,292,444
San Benito	\$ 203,205	\$ 4,867	\$ 187,480	\$ 192,347	\$ 27,283	\$ 242,500	\$ 269,783	\$ 665,335
San Bernadino City	\$ 979,671	\$ 23,247	\$ 895,481	\$ 918,728	\$ 67,746	\$ 602,157	\$ 669,903	\$ 2,568,302
San Bernadino Coty	\$ 5,331,530	\$ 129,046	\$ 4,970,867	\$ 5,099,913	\$ 549,000	\$ 4,879,728	\$ 5,428,728	\$ 15,860,171
Southbay	\$ 1,489,097	\$ 38,596	\$ 1,486,741	\$ 1,525,337	\$ 147,969	\$ 1,315,208	\$ 1,463,177	\$ 4,477,611
Santa Cruz	\$ 964,578	\$ 21,277	\$ 819,575	\$ 840,852	\$ 109,969	\$ 977,444	\$ 1,087,413	\$ 2,892,843
San Diego	\$ 8,262,254	\$ 193,081	\$ 7,437,484	\$ 7,630,565	\$ 870,145	\$ 7,734,192	\$ 8,604,337	\$ 24,497,156
Southeast Los Angeles	\$ 1,111,414	\$ 26,840	\$ 1,033,868	\$ 1,060,708	\$ 121,745	\$ 1,082,114	\$ 1,203,859	\$ 3,375,981
San Francisco	\$ 1,674,103	\$ 46,712	\$ 1,799,361	\$ 1,846,073	\$ 223,888	\$ 1,990,007	\$ 2,213,895	\$ 5,734,071
San Joaquin County	\$ 2,717,612	\$ 64,129	\$ 2,470,240	\$ 2,534,369	\$ 302,550	\$ 2,689,189	\$ 2,991,739	\$ 8,243,720
San Jose Silicon Valley	\$ 3,039,530	\$ 72,835	\$ 2,805,619	\$ 2,878,454	\$ 339,788	\$ 3,020,169	\$ 3,359,957	\$ 9,277,941
San Luis Obispo	\$ 803,371	\$ 15,860	\$ 610,918	\$ 626,778	\$ 64,717	\$ 575,226	\$ 639,943	\$ 2,070,092
San Mateo City	\$ 1,152,739	\$ 30,188	\$ 1,162,836	\$ 1,193,024	\$ 157,818	\$ 1,402,749	\$ 1,560,567	\$ 3,906,330
Solano	\$ 1,078,469	\$ 29,909	\$ 1,152,107	\$ 1,182,016	\$ 142,490	\$ 1,266,510	\$ 1,409,000	\$ 3,669,485
Sonoma	\$ 1,191,812	\$ 28,568	\$ 1,100,445	\$ 1,129,013	\$ 138,297	\$ 1,229,238	\$ 1,367,535	\$ 3,688,360
Stanislaus	\$ 2,086,916	\$ 50,957	\$ 1,962,876	\$ 2,013,833	\$ 241,125	\$ 2,143,219	\$ 2,384,344	\$ 6,485,093
Tulare	\$ 2,163,828	\$ 50,769	\$ 1,955,609	\$ 2,006,378	\$ 227,693	\$ 2,023,822	\$ 2,251,515	\$ 6,421,721
Verdugo	\$ 767,232	\$ 21,015	\$ 809,512	\$ 830,527	\$ 88,699	\$ 788,396	\$ 877,095	\$ 2,474,854
Ventura	\$ 2,054,472	\$ 47,880	\$ 1,844,328	\$ 1,892,208	\$ 248,249	\$ 2,206,534	\$ 2,454,783	\$ 6,401,463
Yolo	\$ 772,155	\$ 14,706	\$ 566,484	\$ 581,190	\$ 66,585	\$ 591,838	\$ 658,423	\$ 2,011,768
<b>TOTAL</b>	<b>\$ 112,300,577</b>	<b>\$ 2,723,389</b>	<b>\$ 104,905,253</b>	<b>\$ 107,628,642</b>	<b>\$ 11,537,563</b>	<b>\$ 102,550,435</b>	<b>\$ 114,087,998</b>	<b>\$ 334,017,217</b>

**Workforce Investment Act (WIA) Funding  
Program Year 2013-14**

ATTACHMENT 2

<b>Funding Stream</b>	<b>Round 1 (Base)</b>	<b>Share</b>	<b>Round 2 (Advanced)</b>	<b>Share</b>	<b>Total</b>
<b>Youth Total</b>	<b>\$ 118,211,133</b>		<b>\$ -</b>		<b>\$ 118,211,133</b>
Formula	\$ 112,300,577	95%	\$ -		\$ 112,300,577
Governor's Discretionary	\$ 5,910,556	5%	\$ -		\$ 5,910,556
<b>Adult Total</b>	<b>\$ 2,866,725</b>		<b>\$ 110,426,582</b>		<b>\$ 113,293,307</b>
Formula	\$ 2,723,389	95%	\$ 104,905,253	95%	\$ 107,628,642
Governor's Discretionary	\$ 143,336	5%	\$ 5,521,329	5%	\$ 5,664,665
<b>Dislocated Worker Total</b>	<b>\$ 16,482,232</b>		<b>\$ 146,500,621</b>		<b>\$ 162,982,853</b>
Formula	\$ 11,537,563	70%	\$ 102,550,435	70%	\$ 114,087,998
Rapid Response	\$ 4,120,558	25%	\$ 36,625,155	25%	\$ 40,745,713
Governor's Discretionary	\$ 824,111	5%	\$ 7,325,031	5%	\$ 8,149,142
<b>Total WIA Funds</b>	<b>\$ 137,560,090</b>		<b>\$ 256,927,203</b>		<b>\$ 394,487,293</b>
Formula	\$ 126,561,529		\$ 207,455,688		\$ 334,017,217
Rapid Response	\$ 4,120,558		\$ 36,625,155		\$ 40,745,713
Governor's Discretionary	\$ 6,878,003		\$ 12,846,360		\$ 19,724,363

\*Program Year 2013-14 WIA allotments based on TEGL 25-12, dated May 1, 2013.

---

# MEMORANDUM

---

**TO:** WORKFORCE INVESTMENT BOARD EXECUTIVE COMMITTEE

**FROM:** JOYCE ALDRICH, EXECUTIVE DIRECTOR, WORKFORCE INVESTMENT BOARD

**SUBJECT:** DISCUSSION REGARDING WIB MEMBERSHIP AND COMPOSITION

**DATE:** MAY 15, 2013

---

**DISCUSSION:**

<b>WIB Member Representation</b>	<b>Current #'s</b>	<b>Require #'s</b>	<b>Vacancies</b>
Business members 51% majority	13	18	5
Community Based Organization	2	2	
Economic Development	2	2	
Educational entities	1	2	<i>1 application is pending full WIB and BOS approval.</i>
One-Stop partners	6	6	
Labor 15% = 5	4	5	<i>1 application is pending full WIB and BOS approval.</i>
<b>Total # of WIB Members</b>	<b>28</b>	<b>35</b>	<b>7</b>

Based on the guidelines released in the State Strategic Workforce Development Plan, in order to be considered and certified as a High Performing Board, Monterey County must meet its minimum membership composition requirements.

Two membership applicants that represent education and organized labor will be considered at the full WIB meeting on June 5, 2013 and then forwarded to the Board of Supervisors for approval.

The WIB is actively seeking membership to fill five (5) business vacancies on the full WIB.

All WIB members have been asked to bring potential candidates to the Executive Committee for review and consideration.

# MEMORANDUM

---

**TO:** WORKFORCE INVESTMENT BOARD EXECUTIVE COMMITTEE

**FROM:** JOYCE ALDRICH, EXECUTIVE DIRECTOR, WORKFORCE INVESTMENT BOARD

**SUBJECT:** REVIEW AND DISCUSS THE DRAFT WIB AGENDA IN PREPARATION FOR THE MEETING SCHEDULED FOR JUNE 5, 2013

**DATE:** MAY 15, 2013

---

**ATTACHMENT:**

Draft WIB Agenda for June 5, 2013



# MONTEREY COUNTY ECONOMIC DEVELOPMENT

ERIK CUSHMAN, WIB CHAIR

## Monterey County Workforce Investment Board (WIB)

Marina Library, 190 Seaside Avenue, Marina, CA

Wednesday, June 5, 2013

7:30-9:30 am

### AGENDA

Erik Cushman,  
WIB & Executive  
Chair

Anthony Aniello  
WIB 1<sup>st</sup> Vice Chair

Mary Ann Leffel  
WIB 2<sup>nd</sup> Vice Chair

#### WIB Members:

Wendy Brickman  
Diana Carrillo  
Wendy Crawford  
Al Davis  
Rick Deraiche  
David Dwyer  
Scott Grover  
Hunter Harvath  
Neal Heckman  
Cesar Lara  
Dr. Willard Lewallen  
Steve MacArthur  
Salvador Muñoz  
Dave Potter  
Judith Profeta  
Elliott Robinson  
Ralph Rubio  
Ken Scherpinski  
Kimberly Schnader  
Larry Silva  
Teresa Sullivan  
Brian Turlington  
Mark Verbonich  
Andrea Zeller-Nield

CALL TO ORDER/INTRODUCTIONS: CHANGES TO AGENDA: PUBLIC COMMENT:	Erik Cushman, Chair
SUBCOMMITTEE CHAIR REPORTS: ▪ <b>OVERSIGHT COMMITTEE:</b> Mary Ann Leffel ▪ <b>BUSINESS SERVICES COMMITTEE:</b> Anthony Aniello	
CONSENT CALENDAR:	Erik Cushman
1. Approve the February 6, 2013 minutes.	
2. Concur with the March 20, 2013 Executive Committee action to approve the appointment of Dr. Walter Tribley, President, Monterey Peninsula College, representing Education, to the Workforce Investment Board and forwarded to the Board of Supervisors for consent, for a 3-year term effective April 2013.	
3. Concur with the March 20, 2013 Executive Committee action to approve the appointment of Jay Donato, Internal Organizer, SEIU Local 521, representing Labor, to the Workforce Investment Board Youth Council and forwarded to the Board of Supervisors for consent, for a 3-year term effective April 2013.	
4. Forward consent items scheduled to be acted upon at the Executive Committee on May 15, 2013.	
<b>DISCUSSION OR REVIEW OF BUSINESS CALENDAR <u>ACTION</u> ITEMS:</b>	
1. Update on WIB Membership and Composition	Erik Cushman
2. Workshop for the strategic Local Plan for Monterey County for PY 2013-17.	Joyce Aldrich
<b>DIRECTOR'S REPORT:</b>	Joyce Aldrich
<b>ANNOUNCEMENTS OF EVENTS:</b>	Erik Cushman
<b>SUBCOMMITTEE MEETINGS:</b> Oversight: 06/13/13 – Shoreline, Marina Business Services: 06/18/13 – Marina Library <b>Executive: 06/19/13 – Shoreline, Marina</b> Youth: 07/09/13 – Shoreline, Marina	<b>WIB MEETINGS:</b> August 7, 2013 – Marina Library
<b>ADJOURNMENT:</b>	Erik Cushman
To request information, please contact the Monterey County Workforce Investment Board staff at (831) 796-6434 or visit our website at <a href="http://www.montereycountywib.org">www.montereycountywib.org</a> .	

Monterey County  
Workforce Investment  
Board (WIB)

Joyce Aldrich,  
WIB Executive Director

730 La Guardia Street  
Salinas, CA 93905  
(831) 759-6644  
[www.montereycountywib.org](http://www.montereycountywib.org)