

**ADOPTED**  
**Minutes of the Monterey County Workforce Investment Board**  
**Executive Committee Meeting**  
Monday, November 16, 2009, 3:30 pm  
**Seaside One Stop, 1760 Fremont Boulevard, Building D-2, Seaside, CA 93955**

<b>MEMBERS PRESENT</b>	<b>REPRESENTING</b>
David Bernahl, <i>Chair</i>	Business
Mary Ann Leffel	Business
Bob Brower	Business
Robert Weakley	Business
Joanne Webster	Business
Loyanne Flinn	Acting WIB Executive Director, Ex-Officio Member
<b>MEMBERS ABSENT</b>	<b>REPRESENTING</b>
Diana Carrillo	Migrant Seasonal Farm Worker
Erik Cushman	Business
<b>OTHERS PRESENT</b>	<b>REPRESENTING</b>
Marleen Esquerria	WIB Staff
Gloria Torrez	WIB Staff
Harry Gamotan	Office for Employment Training

**CALL TO ORDER/INTRODUCTIONS:** Mr. Bernahl called the meeting to order at 3:37. He welcomed those in attendance and called for introductions from those present. A quorum was established.

**CHANGES TO THE AGENDA:** Ms. Esquerria will be presenting items number 4 for Mr. Bush and item number 5 for Ms. Dunn.

**PUBLIC COMMENT:** None.

**BUISNESS MEETING:**

**1. Action: Approve the minutes of the October 19, 2009 Executive Committee meeting.**

**Motion:** Mr. Weakley moved to accept the minutes, as stated.

**Second:** Mr. Brower

**Motion Passed Unanimously**

**2. Action: Accept the resignation of WIB member, Mr. Bob Bittner, representing the Employment Development Department.**

Mr. Bernhal suggested that WIB staff give retiring members of the board who have served an extended period of time a plaque and a certificate, recognizing their work.

**Motion:** Mr. Weakley moved to accept the action, as stated.

**Second:** Ms. Leffel

**Motion Passed Unanimously**

**3. Action: Review the credentials and act upon the nomination of WIB nominee, Mr. Ruben Garcia, representing the Employment Development Department to commence on December 15, 2009 and end on June 24, 2011 replacing Mr. Bittner.**

**Motion:** Mr. Brower moved to accept the action, as stated.

**Second:** Ms. Webster

**Motion Passed Unanimously**

**4. Action: Concur with the November 12, 2009 Oversight Committee action to approve the final OET monitoring report for the California Gang Reduction, Intervention and Prevention (Cal GRIP) grant for PY 2008-09.**

Ms. Esquerria reported that as of February 1<sup>st</sup> of 2009 no findings or observations were noted. The grant period is for 24 months. The committee requested clarification on the start and end dates of the grant. Ms. Esquerria responded that the contract with Turning Point was executed some months into the grant period, expenditures are low and the enrollments are on target.

**Motion:** Ms. Webster moved to accept the action, as stated.

**Second:** Ms. Leffel

**Motion Passed Unanimously**

**5. Information: Update regarding the Monterey County Local Workforce Investment Area's (LWIA) enrollments, activities and expenditures for the period of July 1, 2009 to September 30, 2009.**

Ms. Esquerria stated that the report was created by Ms. Dunn, and includes year to date obligations, participate numbers, and geographic distribution as the committee requested. In response to Ms. Leffel question about the column totals, Ms. Esquerria responded that some participates are dual enrolled. The committee wanted more information about the benefits of having individuals

dual enrolled. Ms. Flinn stated that the bold columns are unique individuals. Mr. Weakley commented that OET did not meet their geographical goals. Mr. Gamotan responded that some individuals will enroll in the surrounding counties if it is more convenient for them. Ms. Flinn added that the current geographic goal WIB policy is under consideration for revision.

The committee requests that Ms. Dunn provide a report detailing activities as well as the employer services. Mr. Bernahl would like the WIB to review the geographic policy currently in force. Also he requested an organizational chart from OET.

**6. Information: Update regarding the October 21, 2009 WIB Retreat agenda, presenters and work plans.**

Ms. Webster suggested that WIB staff combine work groups 3 and 4. Mr. Gamotan suggested that the outcomes be reviewed by the Executive Committee before it goes to the full WIB. Ms. Esquerra commented on the joining of the Planning and Oversight committees. Mr. Weakley expressed his concern over length of the meetings if the two were joined. Mr. Brower expressed his opposition. Mr. Bernahl commented that there are a lot of duplicities in the two committees. He suggested that the WIB staff send out a report detailing the responsibilities of each committee.

Ms. Leffel expressed her frustrations with the reports that have been given to the board, and added that she has found many errors. The committee requested that the WIB staff review the reports before they go out with the agenda. Ms. Esquerra acknowledged that it is important that we oversee the reports and sometimes there is no time to review the reports closely due to agenda deadlines. Ms. Leffel added that the subcontractors have been behind in their reporting. Ms. Esquerra responded that the template provided to the subcontractors has resulted in consistency in their reports. She reminded the committee that WIB staff does not report on the subcontractor's enrollments only their fiscal numbers. Ms. Flinn stated that it is the goal of the WIB staff is to send out packets a week before the meeting, this gives the committee members time to review the reports. In response to Ms. Leffel's frustration, Ms. Flinn commented that she is working with Ms. Dunn to have a response to the monitoring by the next Oversight Committee meeting. Mr. Bernahl would like Ms. Flinn to draft a letter to Mr. Robinson and he will sign it.

The committee discussed the possibility of moving the WIB out of social services. Ms. Leffel added that some WIB's operate under Economic Development. The committee agreed that if a change is going to happen it needs to be supported by Lew Bauman and Supervisor Potter.

Mr. Weakley commented on the \$58,000 mobile van OET plans to purchase. The committee requested that they receive the information and work plan for the van. Ms. Flinn suggested that OET present the van project to the board. Mr. Gamotan commented that the mobile van would allow OET to serve people that are not currently being served. He added that Ms. Dunn submitted the proposal to the State and it's still a work in progress.

Mr. Bernahl requested a special Executive Committee meeting to talk about the outcomes of the WIB retreat. He also requested the cancellation of the full WIB meeting scheduled for December 8, 2009 at 8:30am. Committee members would like explore to explore everyone's availability for morning meetings instead of the afternoon.

**ADJOURNMENT:**

**Motion:** Ms. Leffel motioned to adjourn the meeting.

**Second:** Mr. Weakley

**Motion Passed Unanimously**

**Mr. Bernahl adjourned the meeting at 4:52pm**