

ADOPTED
Minutes of the Monterey County Workforce Investment Board
Executive Committee Meeting
 Wednesday, May 26, 2010 8:00am
Marina Branch Library, 190 Seaside Circle, Marina, CA 93933

MEMBERS PRESENT	REPRESENTING
David Bernahl, <i>Chair</i>	Business
Mary Ann Leffel	Business
Robert Weakley	Business
Joanne Webster	Business
Diana Carrillo	Migrant Seasonal Farm Worker
Loyanne Flinn	Acting WIB Executive Director, Ex-Officio Member
MEMBERS ABSENT	REPRESENTING
Erik Cushman	Business
Bob Brower	Business
OTHERS PRESENT	REPRESENTING
Elliot Robinson	DSES
Deborah Carrillo	Turning Point
Wil Moore	Shoreline
Mary Concepcion	Arbor
Rosie Chavez	Turning Point
Doug Orlando	EDD
Lawrence Silva	Business
Chris Chidlaw	Business
Rod Powell	OET
Lynda Dunn	OET
Yuri Anderson	WIB Staff
Marleen Esquerra	WIB Staff
Stephanie Shonley	WIB Staff
Gloria Torrez	WIB Staff

CALL TO ORDER/INTRODUCTIONS: Mr. Bernahl called the meeting to order at 8:12am. He welcomed those in attendance and called for introductions from those present. A quorum was established.

CHANGES TO THE AGENDA: None

PUBLIC COMMENT: None.

BUISNESS MEETING:

1. Action: Approve the minutes of the April 19, 2010, WIB Executive Committee meeting.

Motion: Ms. Carrillo moved to accept the minutes, as stated.

Second: Ms. Leffel

Motion Passed Unanimously

2. Action: Accept the resignation of WIB member Robert Brower, representing Business, effective May 31, 2010

Motion: Ms. Webster moved to approve the action, as stated.

Second: Ms. Leffel

Motion Passed Unanimously

3. Action: Accept the resignation of WIB member Michael Oprish, representing Business, effective May 28, 2010

Motion: Ms. Leffel moved to approve the action, as stated.

Second: Ms. Webster

Motion Passed Unanimously

4. Action: Consider the reappointment of Diana Carrillo, representing Community-Based Organizations - Migrant Seasonal Farm Workers, to the WIB

Motion: Ms. Webster moved to approve the action, as stated.

Second: Ms. Leffel

Abstain: Ms. Carrillo

Motion Passed Unanimously

5.Action: Consider the reappointment of Al Davis, representing Community-Based Organizations, to the WIB

Motion: Ms. Carillo moved to approve the action, as stated.

Second: Ms. Leffel

Motion Passed Unanimously

6.Action: Consider the reappointment of Aaron Johnson, representing Business, to the WIB

Motion: Ms. Carillo moved not to reappoint Mr. Johnson to the WIB.

Second: Ms. Leffel

Motion Passed Unanimously

7.Action: Consider the reappointment of Mary Ann Leffel, representing Economic Development agencies, to the WIB

Motion: Ms. Carrillo moved to approve the action, as stated.

Second: Ms. Webster

Abstain: Ms. Leffel

Motion Passed Unanimously

8.Action: Consider the reappointment of Jim Nakashima, representing Department of Housing and Urban Development, to the WIB

Motion: Ms. Webster moved to approve the action, as stated.

Second: Ms. Leffel

Motion Passed Unanimously

9.Action: Consider the reappointment of Mark Verbonich, representing Business, to the WIB

Motion: Ms. Webster moved to approve the action, as stated.

Second: Ms. Leffel

Motion Passed Unanimously

10. Action: Consider the appointment of Hunter Harvath, representing Economic Development agencies, to the WIB.

Motion: Ms. Leffel moved to approve the action, as stated.

Second: Ms. Webster

Motion Passed Unanimously

11. Action: Consider the appointment of Maggie Melone-Echiburu, representing Community-Based Organizations, to the WIB.

Motion: Ms. Leffel moved to approve the action, as stated.

Second: Ms. Webster

Motion Passed Unanimously

12. Action: Consider the appointment of Lawrence Silva, representing Business, to the WIB

Mr. Silva introduced himself to the committee. On the behalf of the committee Mr. Bernahl thanked him for applying to become a member. He added that the board would benefit from having representation from the agricultural industry.

Motion: Ms. Leffel moved to approve the action, as stated.

Second: Ms. Webster

Motion Passed Unanimously

13. Information: Discussion on developing a performance-based funding allocation plan for PY2011-12

Mr. Bernahl stated that he would like the committee to consider performance based funding. He continued to say that all of the monies should be distributed based on the performance of the sub -contractor. He stated that he would like to create new guidelines for the request for proposals. Ms. Webster suggested that those interested in funding from the WIB should present full business plans. Ms. Flinn commented that WIB staff will work on a guideline for the RFT process.

14. Action: Concur with the April 2, 2010 Community Outreach Committee action to approve an expenditure of \$9,600 to promote the One-Stop Career Center.

Mr. Chidlaw presented the committee a sample conveyer belt. He added that marketing on conveyer belts is a new form of advertising. Ms. Webster asked how effective the advertisements are. Mr. Chidlaw replied that it would potentially reach 500,000 people. Mr. Weakley asked how many checkouts the belts would be on. Mr. Chidlaw replied that on five of the busiest checkouts. Mr. Bernahl stated the he would like the Planning Committee to review the expenditure before the Executive Committee takes action. Ms. Esquerra commented that that there are funds available from the Community Outreach Committee. Mr. Weakley commented that if the Planning Committee is going to review it he would like a quote from the radio and television stations. He stated that he would like to compare the two marketing tools.

Motion: Ms. Webster moved to approve the action, as stated pending the decision of the Planning Committee.

Second: Ms. Leffel

Motion Passed Unanimously

15. Action: Concur with the May 6, 2010 Planning Committee action to approve the MOU between the MCWIB and designated One-Stop Operator Consortium

Ms. Anderson stated that the MOU is required by WIA. She continued to say that the Planning Committee provided her with feedback. She stated that this is the final MOU.

Motion: Ms. Leffel moved to approve the action, as stated.

Second: Ms. Carrillo

Motion Passed Unanimously

16. Action: Concur with the May 6, 2010 Planning Committee action to approve the WIA Title I funding allocation plan for fiscal year 2010-11

Ms. Esquerra stated that will be a 10% reduction in funding for all the subcontractors. Mr. Weakley commented that at the Planning committee meeting it was suggested that funds be distributed based on performance.

Motion: Ms. Leffel moved to approve the action, as stated.

Second: Ms. Webster

Motion Passed Unanimously

ACTION #17-19

Ms. Carrillo recommended the approval of all youth sub-contractor monitoring reports. She added that the findings in the monitoring reports were addressed and corrective actions were accepted by WIB staff.

Motion: Ms. Leffel moved to approve the actions 17-19 as stated.

Second: Mr. Weakley

Motion passed unanimously

17. Action: Concur with the May 10, 2010 Youth Council action to approve the final monitoring report of Unity Care Group, Inc., PY2009-10 WIA Title I Youth Program subcontract.

18. Action: Concur with the May 10, 2010 Youth Council action to approve the final monitoring report of the Unity Care Group, Inc., PY2009-10 WIA Title I Youth Follow-up Services subcontract.

19. Action: Concur with the May 10, 2010 Youth Council action to approve the final monitoring report of Turning Point of Central California, Inc., PY2009-10 WIA Title I Youth Program.

ACTION #20-22

Ms. Carrillo stated that the Youth Council approved the funding allocations recommended by WIB staff.

Motion: Ms. Leffel moved to approve the actions 20-22, as stated.

Second: Ms.

Motion passed unanimously

20. Action: Concur with the May 10, 2010 Youth Council action to approve a \$132,920 PY2010-11 WIA Title I Youth Program subcontract extension to Unity Care Group, Inc.

21. Action: Concur with the May 10, 2010 Youth Council action to approve a \$105K PY2010-11 WIA Title 1 Youth Follow-up Services subcontract extension to Unity Care Group, Inc.

22. Action: Concur with the May 10, 2010 Youth Council action to approve a \$230,080 PY2010-11 WIA Title I Youth Program subcontract extension to Turning Point of Central California, Inc.

ACTION # 23-25

Ms. Leffel recommended the approval of all adult sub-contractor the monitoring reports. She added that findings were address and corrective actions were submitted.

Motion: Ms. Webster moved to approve the actions 23-25, as stated.

Second: Mr. Weakley

Motion passed unanimously

23. Action: Concur with the May 13, 2010 Oversight Committee action to approve the Final Monitoring Report for Shoreline's Adult Program for PY 2009-10

24. Action: Concur with the May 13, 2010 Oversight Committee action to approve the Final Monitoring Report for Turning Point's Adult Program for PY2009-10

25. Action: Concur with the May 13, 2010 Oversight Committee action to approve the Final Monitoring Report for Arbor Employment and Training Adult Program for PY2009-10

26. Action: Consider the WIA Title I Adult On-the-Job Training program subcontract extensions for PY 2010-11.

Ms. Esquerra presented the committee a three year analysis of sub-contractor performance data. She stated that both Turning Point and Shoreline had requested a funding increase. She continued by reporting that neither subcontractor had outstanding audits or program issues. Ms. Esquerra commented that Shoreline had met its contract goal for before the deadline. Turning Point met its goal after an extension was given. She presented the staff recommendation to fund Shoreline for PY 2010-11 at the amount of \$437,200 which would be a 28.9% increase from PY 2009-10. The staff recommendation for Turning is to increase its by 5.56% to \$427,000 in PY2010-11. The final staff recommendation was to fund Arbor's contract for \$37,500 from July 1 to August 31, 2010 to close out operations and transfer services to the other sub-contractors. Mr. Weakley asked why the contract for Arbor was being extended. Ms. Esquerra stated that it would be done as a courtesy allow Arbor to close down business. Ms. Leffel asked why the funding for OET was not being discussed. Ms. Esquerra replied that OET has diversified funding and they have also received a 10% decrease in funding. Ms. Leffel commented that she would like to review OET's performance before a decision is made. Mr. Bernahl commented that performance based funding needs to be a priority. Mr. Robinson recommended that the committee make a decision on sub-contractor funding because new contracts have to be presented to the Board of Supervisors by June 30. Mr. Bernahl suggested the sub contractors be funded for six months. Mr. Weakley asked if doing this would affect the programs. Mr. Moore replied that it would affect performance and the exit time frame of the participant.

Motion: Ms. Leffel motioned to fund Shoreline and Turning Point at PY 2009-10 contract amount for 12 months, in six months their performance will be reviewed and they may receive additional funding; and to extend Arbor's contract for the period of July 1 through July 31, 2010 at the amount of \$ \$18,750.

Second: Ms. Carrillo

Motion passed unanimously

27. Information: Update on activities of the Monterey-Santa Cruz Counties Regional Workgroup meeting

Ms. Flinn stated that at a Regional Green Summit is being planned in collaboration with San Benito, and Santa Cruz Counties. Ms. Leffel commented that the summit should held in August.

28. Information: PY2010-11 WIB Retreat preparation

Ms. Flinn commented that WIB staff has been working on work group topics for the retreat which will be held on July 21, 2010.

ANNOUNCEMENTS OF EVENTS OR SERVICES: None

ADJOURNMENT:

Motion: M .

Second: Ms. Webster

Motion Passed Unanimously

Mr. Bernahl adjourned the meeting at 10:00am