

**ADOPTED**  
**Minutes of the Special Executive Committee Meeting**

Wednesday, May 20, 2011 – 7:30am

Monterey County Business Council, 1732 Fremont Boulevard, Suite 200, Seaside, CA 93955

<b>MEMBERS PRESENT</b>	<b>REPRESENTING</b>
Erik Cushman, <i>Chair</i>	Business
Joanne Webster, <i>Vice Chair</i>	Business
Tony Aniello	Business
Diana Carrillo	Migrant Seasonal Farm Worker
Cesar Lara	Labor Organizations
Mary Ann Leffel	Business
Robert Weakley	Business
Dave Potter	WIA Programs
David Bernahl	Business
Loyanne Flinn	Acting WIB Executive Director, Ex-Officio Member
<b>OTHERS PRESENT</b>	<b>REPRESENTING</b>
Rosie Chavez	Turning Point
Deborah Carrillo	Turning Point
Wil Moore	Shoreline
Rod Powell	OET
Manley Bush	WIB Staff
Stephanie Shonley	WIB Staff
Marleen Esquerra	WIB Staff
Gloria Torrez	WIB Staff

**CALL TO ORDER/INTRODUCTIONS:** Mr. Cushman called the meeting to order at 7:40am. He welcomed those in attendance and called for introductions. A quorum was established.

**CHANGES TO THE AGENDA:** None.

**PUBLIC COMMENT:** None.

**1.Action: Consider and approve the March 29, 2011 Request for Proposal (RFP) Evaluation Team funding recommendations for WIA Title I Adult services totaling \$630,000 and WIA Title I Youth services totaling \$327,600.**

Ms. Esquerra reviewed the report as provided in the packet. She stated that both WIB and Youth Council members were a part of the evaluation panel. In response to Mr. Cushman's question, Ms. Esquerra replied that Doug Orlando of EDD was present at the evaluation interviews to provide technical assistance. She continued to say that the candidates were notified of the reduction in funding. The evaluation panel decided to fund the top two proposals. She noted that the youth contract were awarded to Santa Cruz Office of Education and Turning Point. The adult contracts were awarded to Turning Point and Shoreline. Mr. Aniello stated that contracts were awarded based on the written proposals and the interviews.

**Motion:** Mr. Bernahl motioned to accept the action as stated.

**Second:** Ms. Leffel

**Motion Passed Unanimously**

**2.Action: Consider and approve the Draft WIB Local Plan Modification for Program Year (PY) 2011-12.**

Ms. Flinn stated that the local plan is a requirement of the state. She continued to say that it is open for public comment. She noted that the plan is what the State holds the local area accountable for. Mr. Cushman requested that board members read the plan. He continued to say that the plan was clear and well written and can help board members understand the local workforce system.

**Motion:** Mr. Weakley motioned to accept the action as stated.

**Second:** Ms. Webster

**Motion Passed Unanimously**

**3.Action: Consider and approve the transfer of WIA Title I formula funds from Dislocated Worker to Adult programs in the amount of \$750,000 for PY 2010-11.**

Ms. Flinn stated that under WIA, up to 50% of funds can be transferred from one funding stream to another. In response to Mr. Bernahl's question, Ms. Flinn replied that we anticipated the need to transfer funds to adult services as we did last year. Ms. Flinn stated that staff worked to submit a grant proposal that would bring in additional revenue for dislocated workers. In response to Mr. Bernhals' question, Ms. Flinn offered to provide more detailed information on

OET budget and participant plans to actual numbers during monitoring in June. Mr. Lara requested that a detailed report of participant costs and expenditure be given at the next Oversight meeting.

**Motion:** Ms. Leffel motioned to accept the action as stated.

**Second:** Mr. Bernahl

**Motion Passed Unanimously**

**4.Action: Consider and approve WIB Policy #2011-04 – Individual Training Accounts.**

Ms. Esquerra reviewed the policy. In response to Ms. Leffel's question, Ms. Esquerra replied that \$5,000 can be spent for training. Ms. Leffel stated that other WIB's require that a participant going to training take the WorkKeys exam.

**Motion:** Ms. Leffel motioned to amend the action to include that participants receiving training services be required to take the WorkKeys exam to provide assessment and job/training readiness information,

**Second:** Mr. Lara

**Motion Passed Unanimously**

**ANNOUNCEMENTS:**

Ms. Leffel announced the June 15, 2011 Cal Green training.

**ADJOURNMENT:**

**Motion:** Mr. Bernahl moved to adjourn the meeting.

**Second:** Ms. Carrillo

**Motion Passed Unanimously**

**Mr. Cushman adjourned the meeting at 9:15am**