

**ADOPTED**  
Monterey County Workforce Development Board  
**Executive Committee**  
MBEST, 3180 Imjin Road, Marina, CA  
**Wednesday, March 16, 2016**

**Members Present:** Erik Cushman (Chair), Cesar Lara, Diana Carrillo, Mary Ann Leffel, Dr. Willard Lewallen and Dave Potter

**Staff Present:** Joyce Aldrich and Flor Galvan

**Others Present:** Dave Spaur, Director, Monterey County Economic Development Department

**Call to Order/Introductions:** Mr. Cushman called the meeting to order at 8:16 a.m. and asked for introductions. A quorum was established.

**Changes to Agenda:** None

**Public Comment/Testimonial:** At a future meeting date, Mrs. Aldrich asked that the Executive Committee consider and discuss adding an additional member to the committee.

**Subcommittee Chair Reports:** Ms. Carrillo reported that the Career Fair was very successful and well attended by over 350 individuals. She reported that the employers were pleased and asked the event continue as an annual event at the same venue. She also reported seeing young adults at the One-Stop's table. Unfortunately the resource fair turned out to be more of a job fair rather than a Youth Summit as requested by the Youth Committee. She stated the speaker was excellent, but it wasn't a good format for this event.

**Consent Calendar:**

**1. Action: Approve minutes from December 16, 2015**

**Motion:** Mr. Potter motioned to approve the Consent Calendar action item.

**Second:** Mrs. Leffel

**Approved unanimously by those in attendance**

**Discussion or Review of Business Calendar Actions Items:**

1. **Action: Consider and approve the appointment of Sandy Chamberlain, HR Manager, Central Coast Visiting Nurse Association and Hospice, representing Business, to the WDB for a three-year term to be forwarded to the Workforce Development Board for approval.** Mrs. Aldrich reported that Ms. Leffel obtained the membership referral and Ms. Chambers is excited to participate on the Board to ensure healthcare is well represented.

**Motion:** Mrs. Leffel motioned to approve the action item as stated.

**Second:** Mr. Potter

**Approved unanimously by those in attendance**

2. **Action: Consider and approve the appointment of Cresencio Diaz, President of Teamsters Union, Local 890, representing Labor, to the WDB for a three-year term to be forwarded to the Workforce Development Board for approval.** Mrs. Aldrich reported that the referral was obtained from Mr. Lara. She was impressed with Mr. Diaz. She reported that his knowledge of Ag technology would fit well with how the Board would like to move towards supporting this industry. She believes he will be a great asset to the full Board.

**Motion:** Mrs. Leffel motioned to approve the action item as stated.

**Second:** Mr. Lewallen

**Approved unanimously by those in attendance**

3. **Action: Consider and approve submission of a request to transfer \$550,000 in WIOA Title I formula funds from Dislocated Worker to Adult Programs for fiscal year 2015-16 to the State Employment Development Department for approval.** Mrs. Aldrich reported that in our jurisdiction we struggle to utilize the dislocated worker allocation and typically dislocated worker participants are

served under the Adult customer group due to eligibility reasons. She reported that under WIOA legislation, local areas are allowed to transfer up to 100% of their dislocated worker formula allocation to the adult formula allocation. She reported that the WDB Finance Manager stated the amount requested to be transferred is an adequate amount to ensure that Monterey County utilizes both the adult and dislocated worker allocations to best serve the needs of the community and also meet the 80% expenditure requirement.

**Motion:** Mrs. Leffel motioned to approve the action item as stated.

**Second:** Ms. Carrillo

**Approved unanimously by those in attendance**

4. **Action: Consider and approve the Local Workforce Development Board Recertification Request to the California Workforce Development Board and forward to the County Board of Supervisors for final approval.** Mrs. Aldrich reported that last year the WDB submitted an initial one year certification under the WIOA. This year the State of California wants to ensure all local areas were moving in the right direction and that the proper assurances were completed and approved. In addition, the State wanted to confirm that local areas were complying with the board composition requirements. She reported that one of the areas that need improvement includes the local area meeting the minimum performance requirements. Other provisions include the requirement that Monterey County must procure a One-Stop operator and WIOA Title I youth services.

**Motion:** Mrs. Leffel motioned to approve the action item as stated.

**Second:** Mr. Lewallen

**Approved unanimously by those in attendance**

5. **Update on Local Workforce Development Area budget for Fiscal Year (FY) 2015-16.** Mrs. Aldrich reported on the expenditures through February 29, 2016. The Youth Program is serving more out-of-school youth enrollments and will host a small in-school Summer Youth Program. She reported that expenditures for the Rapid Response and Raid Response Layoff Aversion programs are on target; the Workforce Accelerator Fund 2.0 complements the Youth Ambassadors for Peace Project by providing funds for work experience for the participants; the Workforce Innovation Fund (WIF) grant is funded through the Department of Labor and is not performance based; however it has begun to see an increase in applications; the Probation Department is pleased with the progress of the AB-109 program; the Youth Employment Plan has been difficult as participants are disengaged; and the SilverStar program is on track to expend the entire allocation by the end of the year.

6. **Director's Report:** Mrs. Aldrich reported that the Day at the Capitol was a success. She reported that the legislators asked great questions and participated with the needs of the local areas. She reported that WDB's promoted Bill AB2642. Monterey in collaboration with San Luis Obispo, San Benito and Santa Cruz Counties was awarded the Slingshot grant from the California Workforce Development Board, which promotes Work Keys with businesses and long term unemployed. The National Association of Workforce Development Boards Forum 2016 was a success and the attendees returned with lots of information. The Prop 39 2.0 grant was awarded to Monterey in collaboration with Santa Cruz and San Benito Counties. The WDB and Monterey Bay Economic Partnership (MBEP) Workforce Committee decided to withdraw from applying for the DOL High Tech H1B Visa grant as a consultant to MBEP and the team stated Monterey County did not have the competitive edge. Also, Monterey County continues to review the Environmental Workforce Development & Job Training Grant.

**Announcements:** Ms. Leffel announced the Eggs & Issues meeting with Stewart Knox scheduled to present on April 1, 2016 at Bayonet & Black Horse Golf Club at 7:30 am. All are welcome to attend. Santa Cruz and San Benito WDB's have sponsored the event.

**Adjournment:** Mr. Cushman requested the meeting be adjourned at 9:32 a.m.

**Motion:** Mrs. Leffel motioned to adjourn the meeting as requested.

**Second:** Mr. Potter

**Approved unanimously by those in attendance**