

ADOPTED
Monterey County Workforce Development Board
Executive Committee
MBEST, 3180 Imjin Road, Conference Room B, Marina, CA
Wednesday, February 22, 2017

Members Present: Erik Cushman (Chair), Mary Ann Leffel, Paula Calvetti, Cesar Lara, and Dr. Willard Lewallen

Members Absent: None

Staff Present: Chris Donnelly, Flor Galvan, Marleen Bush and Susan Marscellas

Others Present: Dave Spaur, Alex Soltero and Carmen Favila

Call to Order/Introductions: Mr. Cushman called the meeting to order at 9:33 a.m. and asked for introductions. A quorum was established.

Changes to Agenda: None

Public Comment/Testimonial: None

Announcements: None

Consent Calendar:

1. Action: Approve the minutes from January 18, 2017.

A motion was made by Mary Ann Leffel to approve the minutes from January 18, 2017, seconded by Cesar Lara. ALL AYES

Discussion or Review of Business Calendar Action Items:

1. **ACTION:** Accept the High Performing Local Board Award from the State of California Workforce Development Board in the amount of \$54,838 and consider the utilization of funding recommendations.
A motion was made by Mary Ann Leffel to accept the High Performing Local Board Award from the State of California Workforce Development Board in the amount of \$54,838 and consider the utilization of funding recommendations, seconded by Paula Calvetti. ALL AYES
2. Action: Approve final Regional and Local Plans for PY 2017-20 and submit to the Board of Supervisors for approval, then forward to the State of California Workforce Development Board by March 15, 2017.
A motion was made by Mary Ann Leffel to approve final Regional and Local Plans for PY 2017-20 and submit to the Board of Supervisors for approval, then forward to the State of California Workforce Development Board by March 15, 2017., seconded by Cesar Lara. ALL AYES
3. Provide an update on WDB Retreat and prioritize items of focus and next steps.
The Executive Committee was provided an update on the WDB retreat and prioritized items of focus and the next steps to be taken.
4. Receive Program Year update (PY) 2016-17 on Workforce Innovation and Opportunity Act (WIOA) programs, special grants and projects through January 31, 2017.
The Executive committee received program year updates for PY 2016-17 on Workforce Innovation and Opportunity Act (WIOA) programs, special grants and projects through January 31, 2017.
5. Provide an update on Workforce Development Board's budget for Fiscal Year 2016-17, through December 31, 2016.
The Executive Committee was provided an update on the Workforce Development Board's Budget for Fiscal Year 2016-17, through December 31, 2016.
6. Provide an update on the timeline for the Request for Proposal for the One-Stop Operator and WIOA Youth programs for PY 2017-18.
The Executive Committee was provided an update on the timeline for the Request for Proposal for the One-Stop Operator and WIOA Youth programs for PY 2017-18.

7. Review the WDB membership composition and discuss recruitment of members.
The Executive Committee reviewed the WDB membership composition and discussed recruitment of members.
8. Director's Report.
The Director reported on formula allocation for 2017-18.

Adjournment: Mr. Cushman adjourned the meeting at 11:13 a.m.