

**ADOPTED**  
**Monterey County Workforce Development Board**  
**Executive Committee**  
MBEST, 3180 Imjin Road, Conference Room B, Marina, CA 93933  
**Wednesday, January 16, 2019**

**Members Present:** Erik Cushman (Chair), Paula Calvetti, and Dr. Willard Lewallen

**Members Absent:** Cesar Lara, and Mary Ann Leffel

**Staff Present:** Chris Donnelly, Flor Galvan, Elizabeth Kaylor, Laura Kershner, Ruben Trujillo, Susan Marscellas and Javier Vanga

**Call to Order/Introductions:** Mr. Cushman called the meeting to order at 8:38 a.m. and asked for introductions. A quorum was established.

**Changes to Agenda:** None

**Public Comment/Testimonial:** None

**Consent Calendar:**

1. Action: Approve the minutes from October 31, 2018 meeting.  
**A motion was made by Paula Calvetti to approve the minutes from October 31, 2018, seconded by Willard Lewallen. ALL AYES**

**Discussion or Review of Business Calendar Action Items:**

1. Action: Consider recommending to the Workforce Development Board that Steve Snodgrass, Vice President, Graniterock, representing Business, be appointed to the WDB for a three-year term and forward the recommendation to the Workforce Development Board for approval.  
**A motion was made by Willard Lewallen to consider recommending to the WDB that Steve Snodgrass, Vice President, Graniterock, representing Business, be appointed to the WDB for a three-year term and forward the recommendation to the WDB for approval, seconded by Paula Calvetti. ALL AYES**
2. Action: Approve meeting dates for the Workforce Development Executive Committee for Calendar Year 2019.  
**A motion was made by Paula Calvetti to approve the meeting dates for the WDB Executive Committee for the Calendar Year 2019, seconded by Willard Lewallen. ALL AYES**
3. Action: Consider and approve a Facilities Use Agreement with Monterey Peninsula Unified School District for two portable buildings for a term of three years, with an option for up to five one-year extensions, at a monthly rate of \$230.40 equivalent to a yearly rate of \$2,764.80.  
**A motion was made by Paula Calvetti to consider and approve a Facilities Use Agreement with Monterey Peninsula Unified School District for two portable buildings for a term of three years, with an option for up to five one-year extensions, at a monthly rate of \$230.40 equivalent to a yearly rate of \$2,764.80, seconded by Willard Lewallen. ALL AYES**
4. Review the Workforce Development Board's 2019 Work Plan for the Monterey County local workforce area.  
**The Committee reviewed the Workforce Development Board's 2019 Work Plan for the Monterey County local workforce area.**
5. Report on the Coastal Region activities for Program Year 2018 – 2019.
  - Regional Training Coordinator
  - SlingShot Coordinator
  - Regional Organizer**The Committee received a report on the Coastal Region activities for Program Year 2018 – 2019 regarding the Regional Training Coordinator, SlingShot Coordinator and the Regional Organizer.**
6. Update on the Coastal Region Prison to Employment Grant.  
**The Committee received an update on the Coastal Region Prison to Employment Grant.**

7. Preview a draft of the Monterey County's Workforce Development Board's New website.  
**The Committee previewed a draft of the Monterey County's Workforce Development Board's New website.**
8. Review a DRAFT of the Fiscal Monitoring Reports on (1) the Monterey County Department of Social Services for MCWDB Adult and Dislocated Worker Programs and (2) Turning Point of Central California for the MCWDB Youth Services Program.  
**The Committee reviewed a DRAFT of the Fiscal Monitoring Reports on (1) the Monterey County Department of Social Services for MCWDB Adult and Dislocated Worker Programs and (2) Turning Point of Central California for the MCWDB Youth Services Program.**
9. Update on Second Quarter performance for the MCWDB Adult, Dislocated Worker and Youth programs.  
**The Committee received an update on the Second Quarter performance for the MCWDB Adult, Dislocated Worker and Youth programs.**

**Adjournment:** Mr. Cushman adjourned the meeting at 10:40 a.m.