



MONTEREY COUNTY ECONOMIC DEVELOPMENT

MONTEREY COUNTY WORKFORCE INVESTMENT BOARD

ERIK CUSHMAN, WIB CHAIR

Monterey County Workforce Investment Board (WIB)

OVERSIGHT COMMITTEE

Shoreline Workforce Development

249 10th Street, Marina, CA

Thursday, April 11, 2013

8:30-10:00am

Oversight Committee Members:

Mary Ann Leffel, Chair

Al Davis

Cesar Lara

Judith Profeta

Larry Silva

Teresa Sullivan

Brian Turlington

Andrea Zeller-Nield

AGENDA

CALL TO ORDER/INTRODUCTIONS:	Mary Ann Leffel, <i>Chair</i>
CHANGES TO AGENDA:	
PUBLIC COMMENT:	
CONSENT CALENDAR:	Mary Ann Leffel
1. Approve the minutes of the January 10, 2013 Oversight Committee meeting.	
DISCUSSION OR REVIEW OF BUSINESS CALENDAR ACTION ITEMS:	
1. Update on WIA Rapid Response program and activities for PY 2012-13.	Joyce Aldrich
2. Update on the Local Workforce Investment Area budget for PY 2012-13 and the budget process for PY 2013-14.	Joyce Aldrich
3. Update on the Employment Training Panel funding award.	Joyce Aldrich
4. Receive a report on the WIA 25% Dislocated Worker Additional Assistance special project grant for PY 2012-13.	Joyce Aldrich
5. Receive a report on the WIA Adult and Dislocated Worker programs and activities for PY 2012-13.	Marleen Esquerra
6. Receive a report on the number of local WIA training placements and expenditures for 2012-13.	Marleen Esquerra
INFORMATION ITEMS:	
1. Update on monitoring activities of the Monterey County's local workforce investment system for PY 2012-13.	Joyce Aldrich
ANNOUNCEMENTS OF EVENTS:	Mary Ann Leffel
SUBCOMMITTEE MEETINGS: Executive: 4/17/2013 – Shoreline, Marina Oversight: 5/9/2013 – Shoreline, Marina Youth: 5/14/2013 – Shoreline, Marina Business Services: 6/18/2013 – Marina Library	WIB MEETINGS: 6/5/2013: Marina Library, Marina
ADJOURN:	Mary Ann Leffel
To request information, please contact the Monterey County Workforce Investment Board staff at (831) 796-6434 or visit our website at www.montereycountywib.org .	

Monterey County
Workforce Investment
Board (WIB)

Joyce Aldrich,
Executive Director

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UNADOPTED

Monterey County Workforce Investment Board
Oversight Committee
Thursday, January 10, 2013, 8:30am
Shoreline Workforce Development, 249 10th Street, Marina, CA

Members Present: Cesar Lara, Mary Ann Leffel (Chair), Judith Profeta, Larry Silva (via teleconference), Teresa Sullivan, Brian Turlington and Andrea Zeller-Nield

Members Absent: Al Davis and Rick Deraiche

Staff Present: Joyce Aldrich, Marleen Esquerra and Flor Galvan

Others Present: Rosie Chavez, Wil Moore and Alma McHoney

Call to Order/Introductions: Ms. Leffel called the meeting to order at 8:37am and requested introductions. A quorum was established. Ms. Leffel congratulated Ms. Aldrich on her position as the new WIB Executive Director.

Changes to Agenda: Ms. Esquerra stated that she would be providing the Committee with Rapid Response handouts.

Public Comment: None

Consent Calendar:

1. Approve the minutes of the December 13, 2012 Oversight Committee meeting.

Motion: Mr. Turlington motioned to accept the action as stated.

Second: Mr. Lara

Motion Passed Unanimously

Discussion or Review of Business Calendar Action Items:

- 1. Update on the WIA Rapid Response program and activities for PY 2012-13.** Ms. Aldrich reported that two sessions scheduled by the WIB for individual Capital One associates were cancelled as Capital One had released the associates on December 19, 2012 with full pay to January 5, 2013. She also reported that another round of layoffs occurred on January 7, 2013 and is currently communicating with the manger for Lee Hect Harrison to schedule additional workshops. She stated the WIB continues to provide outreach and notify individuals of the system and resources. Ms. Aldrich reported that the One-Stop Career Center lobby has been busy and that the majority of individuals needing assistance are dislocated workers. Ms. Leffel asked Ms. Aldrich to send a monthly email to all committee members updating them on the number of individuals who enter the one-stop with information on their previous job and position name.
- 2. Update on the Local Workforce Investment Area budget for PY 2012-13.** Ms. Aldrich stated that the handout provided displayed revenues for the entire system. She also stated that although the system has spent 56% of the budget, the salaries and benefits line item continues to be a challenge. Ms. Aldrich also stated that she continues reiterate the importance that all employees charge time to correct funding streams. Mr. Silva asked Ms. Aldrich if she would be able to move the employee charges to the correct funding streams. Ms. Aldrich replied that it will take fiscal time to accomplish the task as the finance division has to review six months of employee time sheets.
- 4. Receive a report on the WIA Adult and Dislocated Worker programs and activities for PY 2012-13.** Mr. Silva questioned OET's enrollment goal. Ms. Esquerra reported that the goal represents a plan that was established two years ago. She stated that all local Workforce Investment Areas made a request to the State asking for an extension of their local plan (enrollment goals) through June, 2013. Ms. Esquerra also stated that Ms. Aldrich would work closely with the subcontractors to provide more realistic goals for the future that more align with the current budget. Ms. McHoney reported at the Salinas One-Stop, the Office for Employment Training tracks the number of people who visit the One-Stop for general universal access to information about job openings, career options, access to computers and the Internet, etc. For the period of July to December 2012, a total of 4,517 people visited the Salinas One-Stop.

Consent Item #1

3. **Receive a report on the WIA 25% Dislocated Worker Additional Assistance special project grant for PY 2012-13.** Ms. Aldrich reported that enrollments for Capital One associates have increased to 58, which is 31% of goal. She stated that several enrolled Capital One associates have requested training and currently three contracts have been established with OfficeStar. Additionally, seven individuals have showed interest in training with Boston Reed and Mission Trails ROP. Ms. Leffel asked if the participants were being tested by Workkeys before being placed into training. Ms. Esquerra replied that the training policy states that individuals are required to take WorkKeys but the policy does not require testing before an individual enters training. The committee agreed to review the current training policy concerning WorkKeys testing.
5. **Update on the number of local WIA training placements and expenditures for 2012-13.** Ms. Esquerra stated the system has an estimated Adult and Dislocated Worker budget of \$900,000. She stated that to date, \$170,000 had been spent, including \$28,000 of leveraged funds. A total of 77 participants were in training, including 48 in on-the-job training and 29 in individual training accounts. Ms. Esquerra also stated that Ms. Aldrich had been actively working with the local community colleges to verify that their information was accurate so they may be placed on the State's (ETPL) eligible training provider list.

Information Items:

1. **Report on monitoring of Monterey County's local workforce investment system for PY 2012-13.** Ms. Aldrich reported that the WIB received a notice of Initial Determination from the state EDD, dated December 14, 2012, for an incident report dated February 16, 2010. She stated that she scheduled a tentative meeting with the Division Chief for EDD on January 31, 2013 to have an initial discussion on a resolution. Ms. Aldrich also stated that she had three phone conferences with John Chamberlain (attorney) who has worked with the WIB on previous occasions. Ms. Aldrich also stated that on December 26, 2012, she received a final audit report from EDD on the California Gang Reduction and Prevention Program. She stated that the State would be looking at 20 participant cases involving eligibility requirements and 4 participants who received more than one year of paid work experience.
2. **Update on WIB Retreat.** Ms. Aldrich reported that the retreat date is pending until an Economic Development Director is hired. Ms. Leffel asked that the retreat not be scheduled on February 20-22 since many of the board members would be unavailable. Ms. Aldrich stated that she would like a business and regional focus for the new strategic plan. She also stated that she would like a legislative lobbyist to be a guest speaker along with breakout sessions.

Announcement of Events: Ms. Leffel announced that the Business Council Gala honoring businesses in Monterey County would be held February 2, 2013. She stated that they will also be honoring the Monterey County Film Commission on their 25 years of economic development success. Mr. Turlington stated that the director of marketing and promotion will be heading to Sundance to attend the premier of "Big Sur" that was filmed in Monterey County. He stated he also hopes to host a premier at the Golden State Theater. Ms. Leffel also announced Start-up Weekend at CSUMB will be held on January 30th. She stated it is for people who are interested in beginning a business. They complete a 54-hour intense program. Ms. Sullivan announced that a fun play will be held at the Steinbeck Center for Arts on January 10-11, 2013. She also announced that if you mention Alliance on Aging you get a \$5.00 discount. Mr. Turlington announced that the Golden State Theater will be hosting live performances through out the month of January. Ms. Leffel also announced that the Monterey County Film Commission will be hosting their annual fundraiser on February 25, 2013 at 4:00pm located at the Cannery Row Brewing Company. The cost is \$10.00. Mr. Turlington stated that the Golden State Theater is trying to get people to experience downtown Monterey. He is currently working with the Chamber of Commerce to entertain a weekend destination package getaways wherein you attend an event at the Golden State Theater and get discounts at local restaurants and hotels.

Adjournment: Ms. Leffel adjourned the meeting at 10:28am.

Motion: Ms. Sullivan motioned to accept the motion as stated.

Second: Mr. Lara

MEMORANDUM

TO: OVERSIGHT COMMITTEE, WORKFORCE INVESTMENT BOARD

FROM: JOYCE ALDRICH, EXECUTIVE DIRECTOR, WORKFORCE INVESTMENT BOARD

SUBJECT: UPDATE ON WIA RAPID RESPONSE PROGRAM AND ACTIVITIES FOR PY 2012-13

DATE: APRIL 11, 2013

INFORMATION:

WIB staff will present an update on the most recent Rapid Response (RR) activities provided to employers in Monterey County, including small businesses.

Below is a list of employers impacted by layoffs in 2013:

Company Name	City	Date of Initial Layoff	Anticipated number of affected employees	# of those attended RR orientation	# of those who signed up for services YTD
Capital One	Salinas	Jan 2013 (1 st phase) April 5, 2013 (2 nd phase) Recent Rapid Response presentations were delivered on March 19 and 28, 2013.	782	50, 35, 127	111
Green Mountain Coffee Roasters	Castroville	03/13/2013 Rapid Response presentations scheduled for April 29, 2013 and April 2, 2013 – 2 session each	53	TBD	TBD
Ethan Allen	Salinas	01/23/2013, 01/28/2013	3	TBD	1
Chevys	Salinas	February 2013	Approx. 50	TBD	TBD

MEMORANDUM

TO: OVERSIGHT COMMITTEE, WORKFORCE INVESTMENT BOARD

FROM: JOYCE ALDRICH, EXECUTIVE DIRECTOR, WORKFORCE INVESTMENT BOARD

SUBJECT: UPDATE ON THE LOCAL WORKFORCE INVESTMENT AREA BUDGET FOR PY 2012-13
AND THE BUDGET PROCESS FOR PY 2013-14

DATE: APRIL 11, 2013

INFORMATION:

At the Oversight Committee meeting on April 11, 2013, WIB staff plan to present an update on the Local Workforce Investment Area's (LWIA) Program Year budget for 2012-13 and the budget process for PY 2013-14.

The total budget is \$6,932,276. To date, 56% or \$3,858,835 has been expended, leaving a remaining balance of \$3,073,441.

Changes to the LWIA budget since the last time the budget was reviewed by the Oversight Committee are as follows:

- Adjustments were made to the ADMIN budget line item within the Adult, Dislocated Worker, Youth, and Rapid Response funding streams as well as the Dislocated Worker Additional Assistance discretionary grant to reflect a maximum of 10% allocated towards the administration of these programs.
- The total amounts of the adjustments were reallocated to PROGRAM salaries & benefits and PARTICIPANT costs within each of the funding streams and grant.

ATTACHMENT:

Reference budget handout at meeting.

MEMORANDUM

TO: OVERSIGHT COMMITTEE, WORKFORCE INVESTMENT BOARD
FROM: JOYCE ALDRICH, EXECUTIVE DIRECTOR, WORKFORCE INVESTMENT BOARD
SUBJECT: UPDATE ON THE EMPLOYMENT TRAINING PANEL FUNDING AWARD
DATE: APRIL 11, 2013

INFORMATION:

This report provides an update on the Employment Training Panel (ETP) funding award received by the Monterey County Workforce Investment Board in partnership with the Small Business Development Center, CA State University, Monterey Bay.

The Employment Training Panel (ETP) has approved a new contract with the California Workforce Association (CWA) to help local Workforce Investment Boards (WIB) to include Monterey, Santa Barbara, San Mateo and the South Bay to provide customized on-site training for local manufacturing companies.

The contract is designed for WIBs that want to refer companies to CWA for ETP services (either training services from a vendor or funding for employer-provided training) rather than seeking their own ETP contract.

The WIBs will be working with a consultant hired by CWA to help run the program.

Employers to be served are primarily manufacturing companies that seek retraining to enhance skills of employees to improve productivity and eliminate waste from work processes. Training will help employers meet a number of competitive challenges, including the slow economy and international competition.

- **Funding Source:** The ETP was created in 1982 by the California State Legislature and is funded entirely by California employers through a special payroll tax.
- **Total ETPL Funding:** \$401,640, which will be distributed amongst the WIB's based on the total number of trainees served.
- **Grant Period:** Effective March 2013, for two years.

The estimated number of trainees is 320. The type of training to be provided includes business skills, continuous improvement and manufacturing skills.

MEMORANDUM

TO: OVERSIGHT COMMITTEE, WORKFORCE INVESTMENT BOARD

FROM: JOYCE ALDRICH, EXECUTIVE DIRECTOR, WORKFORCE INVESTMENT BOARD

SUBJECT: RECEIVE A REPORT ON THE WIA 25% DISLOCATED WORKER ADDITIONAL ASSISTANCE SPECIAL PROJECT GRANT FOR PY 2012-13

DATE: APRIL 11, 2013

INFORMATION:

This report provides an update on the 25 Percent Governor's Dislocated Worker Additional Assistance grant, a project divided amongst two providers, the Office for Employment Training (OET) and Shoreline Workforce Development Services (Shoreline) to provide re-employment and training services to displaced workers impacted by mass layoffs, primarily in the banking and manufacturing industries.

Since the last Oversight Committee meeting in January 2013, the total number of enrolled individuals from Capital One has substantially increased to 221 (or 119%) exceeding the planned enrollment goal of 185.

As of April 5, 2013, 100 (or 125%) individuals have been enrolled into occupational skills training with training exceeding the planned training enrollment goal of 80. To date, the total funding that is obligated towards training is \$408,539 (or 102%) of the planned training expenditure goal of \$400,000. Other funding streams will be used to cover the additional costs for training which includes co-enrolling individuals under the WIA formula Dislocated Worker grant and also leveraging supportive services funds under the grant agreement.

The table below is a summary of the number of planned enrollments and expenditures, as of April 5, 2013, as a system and a breakdown of planned vs. actual per provider.

DWAA Services	Total Plan	Total Actual	OET		Shoreline	
			Plan	Actual	Plan	Actual
Core & Intensive Registered Enrollments	185	221 (119%)	105	143	80	78
Training Enrollments	80	100 (125%)	45	61	35	39
Exits from the Program	185	3	105	0	80	3
Placed in Unsubsidized Employment	63.4%	TBD	70	0	55	0
Employment Retention Goal	80%	TBD				
Avg. Earnings Replacement	\$12,500	TBD				

Training Expenditures	Total Plan	Obligated	OET		Shoreline	
			Plan	Obligated	Plan	Obligated
Training	\$400,000	\$408,539 (102%)	\$225,000	\$232,200	\$175,000	\$176,339

Total Budget Expenditures	Total Plan	Actual
Total Budget Expenditures	\$999,847	\$254,324

MEMORANDUM

TO: OVERSIGHT COMMITTEE, WORKFORCE INVESTMENT BOARD

FROM: JOYCE ALDRICH, EXECUTIVE DIRECTOR, WORKFORCE INVESTMENT BOARD

SUBJECT: RECEIVE A REPORT ON THE WIA ADULT AND DISLOCATED WORKER PROGRAMS AND ACTIVITIES FOR PY 2012-13

DATE: APRIL 11, 2013

INFORMATION:

This report provides a fiscal and performance status update on all WIA Adult and Dislocated Worker program providers to include the Office for Employment Training (OET), Shoreline Workforce Development Services and Turning Point of Central CA.

The table below indicates the total WIA Adult and Dislocated Worker budget and expenditures for Program Year (PY) 2012-13. As of February 28, 2013, Monterey County expended 81% of its WIA Adult funds and 60% of its Dislocated Worker funds, as outlined below:

WIA Budget	Adult	Dislocated Worker
Carry-In funds from PY 2011-12	\$0	\$0
PY 2012-13 Allocation	\$1,684,911	\$1,950,439
Total Budget	\$1,684,911	\$1,950,439
OET & Subcontract Program & Training Expenditures	1,205,616	968,129
WIB and Admin Expenditures	162,284	196,996
YTD Expenditures as of 1/31/2013*	\$1,367,900	\$1,165,125
Balance	\$317,011	\$785,314
Percent Expended	81%	60%

*Expenditures do not reflect fiscal claims for Shoreline and Turning Point for February 2013.

Effective PY 2012-13, Monterey County must set aside 25% of its Adult and Dislocated Worker budget for training purposes. The combined total training expenditure requirement is \$908,838. Of this amount \$545,303 or 15 percent has been set-aside for training purposes. The remaining 10 percent will be met by applying match funds in the amount of \$363,535 from the employer's paid portion of on-the-job training contracts as well as customized training. As of February 28, 2013, Monterey County expended and met 26% of its training expenditure requirement and leveraged funds, as outlined below:

25% Training Expenditure Requirement	Amount
Adult	\$252,737
Dislocated Worker	\$292,566
Total Combined Training Budget	\$545,303
Leveraged Amount 10%	\$363,535
Total Combined Training Budget and Leveraged 10%	\$908,838

Total Training OBLIGATED	Amount
Adult Training Obligated	162,127.42
Dislocated Worker Training Obligated	119,100.15
Leveraged Amount 10%	287,204.94
YTD Training Obligated & Leveraged \$ as of 2/28/2013	\$568,432.51
Percent Obligated & Leveraged	63%

BUSINESS ITEM #5

Total Training EXPENDED	Amount
Adult Training Expenditures	105,309
Dislocated Worker Training Expenditures	85,901
Leveraged Amount 10%	40,945.97
YTD Training Expenditures & Leveraged \$ as of 2/28/2013*	\$232,155.97
Balance	\$676,682.03
Percent Expended & Leveraged	26%

**Expenditures do not reflect fiscal claims for Shoreline and Turning Point for February 2013.*

Monterey County must achieve a success rate of 80% or higher on the following Common Measures. Monterey County's WIA Adult and Dislocated Worker Program performance levels for the 3rd Quarter period are as follows:

Adult	Target Performance Level	Actual Performance Level	Local Success Level	Met 100% Goal?	Met 80% Target?
Entered Employment	67.0%	58.4%	87%	No	Yes
Retention Rate	75.0%	70.1%	93%	No	Yes
Average Earnings	\$10,550	\$10,564.03	100%	Yes	Yes
Dislocated Worker	Target Performance Level	Actual Performance Level	Local Success Level	Met 100% Goal?	Met 80% Target?
Entered Employment	63.4%	53.2%	84%	No	Yes
Retention Rate	80.0%	72.5%	91%	No	Yes
Average Earnings	\$12,500	\$13,817.03	111%	Yes	Yes

The next section provides a summary of each individual program providers' performance from July 1, 2012 through March 31, 2013.

Reference the attached Count of WIA Adult & Dislocated Worker Program Activities by Program Provider.

A summary of each individual program provider's performance will be presented at the meeting. A representative from each agency will be present to answer questions posed by the Oversight Committee regarding their program and performance.

ATTACHMENT:

Reference the attached *Count of WIA Adult & Dislocated Worker Program Activities by Program Provider*.

Count of WIA Program Activities by Adult and Dislocated Worker Program Provider

As of March 31, 2013

Count of Provider		Provider			
Activity - Activity Description	Monterey County Office For Employment Training	SVS	SHORELINE ADULT SUBCONTRACTOR	Turning Point of Central California	Grand Total
101 - (15) One Stop Orientation	621				621
102 - (15) Initial Assessment	394		152	54	600
103 - (15) Provision Of Information On Training Providers, Performance Outcomes	1				1
104 - (14) Core Services Workshop - Basic Interview Skills	46			40	86
105 - (14) Core Services - JobLink Networking Workshop	68				68
106 - (14) Core Services - Basic Employment Application Workshop	26			39	65
107 - (15) Core Services - Basic Labor Market Information Workshop	1			55	56
109 - (12) Staff Assisted Job Referrals	473		24	54	551
111 - (14) Core Services - Basic Job Search Assistance Workshop	10			54	64
115 - (15) Core Services - VOS Resume Assistance	90			54	144
119 - (15) Core Services- Eligibility Interview	440				440
120 - (15) Use Of One-Stop Facilities / Equipment	297				297
123 - (11) Staff Assisted Job Development	189		2	55	246
125 - (13) Staff Assisted Career Counseling	519		234	54	807
131 - Kick Start	37				37
140 - (15) Self-Directed Job Referrals	8			60	68
144 - (11) Recruited for Job Fair	63				63
185 - (81) Adult- Support Service -Other	165		55	17	237
200 - (35) Adult- Individual Counseling & Career Planning	513		103	55	671
201 - (33) Adult Group Counseling	12			41	53
203 - (31) Adult Comprehensive Assessment	409		4	40	453
204 - (31) Adult- Interest and Aptitude Testing	2			40	42
205 - (32) Adult- IEP Development	401		86	54	541
207 - (99) Adult - Unspecified Partner Services	1				1
210 - (35) Adult- Educational Services Referral	1			1	2
215 - (38) Adult- Pre-Employment Skills Training	2		1	40	43
219 - (34) Adult- Work Experience	11				11
226 - (31) Adult- Numeracy & Literacy Testing	4			55	59
245 - (99) Adult - Non-WIA Subsidized Employment	17			17	34
250 - (31) WIA-funded WorkKeys Assessment	155			29	184
300 - (54) Adult- Occupational Skills Training- WIA Funded	40		1	41	81
301 - (55) Adult- On-The-Job Training	9		29	40	78
313 - (60) Adult - Non-WIA Funded Training	4				4
Grand Total	5029		631	930	6650

MEMORANDUM

TO: OVERSIGHT COMMITTEE, WORKFORCE INVESTMENT BOARD

FROM: JOYCE ALDRICH, EXECUTIVE DIRECTOR, WORKFORCE INVESTMENT BOARD

SUBJECT: RECEIVE A REPORT ON THE NUMBER OF LOCAL WIA TRAINING PLACEMENTS AND EXPENDITURES FOR 2012-13

DATE: APRIL 11, 2013

INFORMATION:

TRAINING EXPENDITURES – Effective Program Year (PY) 2012-13, local Workforce Investment Boards are required to spend at least 25 percent of the combined total of their Adult and Dislocated Worker WIA Title I funds on training, imposed by Senate Bill 734. Ten percent of the expenditure requirement may be met by applying designated leveraged resources.

As of February 28, 2013, Monterey County expended \$191,210 of its training expenditure requirement and leveraged \$40,945.97 for a total amount of \$232,155.97.

TRAINING PLACEMENTS – For Program Year 2012-13, a total of 116 Workforce Investment Act (WIA) Adult and/or Dislocated Worker participants have been enrolled to receive training services provided by our WIA program operators to include the Office for Employment Training (OET), Shoreline and Turning Point.

The majority of enrollments (75 or 65%) participated in the local labor force through the utilization of on-the-job training (OJT) opportunities, which means they received training by an employer while engaged in productive work on the job. The remaining enrollments (41 or 35%) were referred to training vendors on the Eligible Training Provider List (ETPL) to receive tuition reimbursement through the use of individual training accounts (ITA).

An additional 100 have been enrolled into individual training accounts under the Dislocated Worker Additional Assistance special project grant for a total training obligation of \$408,539.

MEMORANDUM

TO: OVERSIGHT COMMITTEE, WORKFORCE INVESTMENT BOARD

FROM: JOYCE ALDRICH, EXECUTIVE DIRECTOR, WORKFORCE INVESTMENT BOARD

SUBJECT: UPDATE ON MONITORING ACTIVITIES OF THE MONTEREY COUNTY'S LOCAL WORKFORCE INVESTMENT SYSTEM FOR PY 2012-13

DATE: APRIL 11, 2013

INFORMATION:

The information provided below is an update regarding the monitoring schedule for program year (PY) 2012-13 of WIA Title I Adult, Dislocated Worker, and Rapid Response programs and service providers as well as any special projects and discretionary grants.

Additionally, we continue to look for volunteers from the Oversight Committee and Youth Council to participate in on-site monitoring.

Local Monterey County Workforce Investment Board – Annual Monitoring:

Service Provider	Dates of Monitoring	Program
Shoreline	1 st week of February: Feb 6-7, 2013 COMPLETED	WIA Title I Adult
Turning Point	2 nd week of February: Feb 12-15, 2013 COMPLETED	WIA Title I Adult & Youth
Office for Employment Training	1 st week of April: Apr 1-5, 2013 IN PROGRESS	WIA Title I Adult and Dislocated Worker
Office for Employment Training	1 st week of April: Apr 1-5, 2013 IN PROGRESS	Rapid Response
Office for Employment Training	2 nd or 3 rd week of April: Apr 8 th or 15 th SCHEDULED TO BE COMPLETED	WIA Title I Youth
Dislocated Worker Additional Assistance	1 st or 2 nd week of March: March 5-6, 2013 or March 12-13, 2013	WIA 25% Discretionary – Special Manufacturing and Banking project grant
Other special project grants	TBD	Special project grants