



OVERSIGHT COMMITTEE MEETING AGENDA PACKET

Thursday, ~~U~~ , 2019
8:30 a.m. – 10:30 a.m.

MBEST

3180 Imjin Road, Conference Room B, Marina, CA

Documents related to agenda items that are distributed to the WDB less than 72 hours prior to the meeting shall be available for public inspection at 1441 Schilling Place, North, Salinas, CA or visit our website at www.montereycountywdb.org. Documents distributed to the WDB at the meeting by County staff will be available at the meeting; documents distributed to the WDB by members of the public shall be made available after the meeting. This WIOA Title I financially assisted program or activity is an equal opportunity employer/program and auxiliary aids and services are available upon request to individuals with disabilities. ALTERNATE AGENDA FORMATS: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals with a disability requiring a modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may make these requests to the Secretary to the WDB at (831)796-6434.

NOTICE TO THE PUBLIC

Members of the public who wish to address the Committee should identify themselves and state their name for the record. You should complete a blue Comment Card located near the door, prior to making comments, and hand it to the designated Workforce Development Board staff member.

Copies of the agenda have been placed on the table near the door for your convenience.

The procedure for this meeting is as follows:

- The Committee Secretary will verify quorum; the Chair will read the opening remarks.
- Members of the public wishing to make a comment on an item that is not on the agenda will be given two (2) minutes each to comment.
- Workforce Development Board staff and/or Committee Members will present recommendations for each action item on the agenda.
- Board members may ask questions of Workforce Development Board Staff and other Committee Members.
- Members of the public wishing to make a comment on an agenda item will be given two (2) minutes each to comment.
- The Committee may take action on any item designated as an action item.
- Workforce Development Board Oversight Committee members may only discuss items listed on the Agenda pursuant to the "Brown Act." With respect to non-agenda items raised by the public, Workforce Development Board Oversight Committee members may calendar them for a future meeting, may briefly respond, or may request clarification from the member of the public but, to remain in compliance with the Brown Act, they may not address non-agenda items raised by the public in a substantive or in-depth manner.



1441 Schilling Place, North
Salinas, CA 93901

(831) 796-6434
www.montereycountywdb.org

Oversight Committee Members:

Cesar Lara, Chair

Al Davis

Jay Donato

Sherry Farson

Mimi Laurent

Joanne Webster

Monterey County Workforce Development Board Oversight Committee

MBEST, 3180 Imjin Road, Conference Room B, Marina, CA 93933

Thursday, May 9, 2019; 8:30 a.m.

AGENDA

CALL TO ORDER/INTRODUCTIONS:		<i>Cesar Lara, Chair</i>
CHANGES TO AGENDA:		
PUBLIC COMMENT: <i>(Limited to 2 minutes per person)</i>		
DIRECTOR'S REPORT:		
<ul style="list-style-type: none"> • Update on Prison to Employment Grant • Update on Employment Development Department Fiscal & Program Monitoring • Update on Subrecipient Adult and Dislocated Worker Program Monitoring 		
CONSENT CALENDAR:		Cesar Lara
1. ACTION: Approve minutes from Oversight Committee meeting of February 14, 2019.		
DISCUSSION OR REVIEW OF BUSINESS CALENDAR ACTION ITEMS:		Cesar Lara
1. Update on Monterey County Workforce Development Board's Formula and Discretionary budget for Program Year 2018-2019.		Ruben Trujillo
2. Provide an overview of the proposed PY 2019-20 Workforce Development Board Budget.		Chris Donnelly Ruben Trujillo
3. Update on WIOA Adult, Dislocated Worker and Youth Program Performance through March 31, 2019.		Chris Donnelly
4. Overview of Adult and Dislocated Worker Eligible Training Provider List (ETPL) Performance Report for PY 2017-18.		Vanessa Kor Chris Donnelly
5. ACTION: Consider and approve the proposed changes to the Workforce Development Board's policy regarding Individual Training Account (ITAs).		Elizabeth Kaylor Chris Donnelly
6. Discuss Transition Plan of Adult and Dislocated Worker Services to ResCare.		Chris Donnelly
ANNOUNCEMENTS:		Cesar Lara
SUBCOMMITTEE MEETINGS: Executive: 5/22/19, MBEST Business: 7/9/19, MBEST Oversight: 8/8/19, MBEST	WDB MEETING: 6/5/2019, Marina Library	
ADJOURNMENT:		Cesar Lara
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UNADOPTED

Monterey County Workforce Development Board
Oversight Committee
MBEST, 3180 Imjin Road, Marina, CA
Thursday, February 14, 2019

Members Present: Jay Donato (Chair), Al Davis, Mimi Laurent, Sherry Farson and Joanne Webster

Members Absent: Cesar Lara and Brian Turlington

Staff Present: Chris Donnelly, Flor Galvan, Elizabeth Kaylor and Javier Vanga

Call to Order/Introductions: Mr. Donato called the meeting to order at 8:37 a.m. and asked for introductions. A quorum was established.

Changes to Agenda: None

Public Comment: None

Announcements: None

Consent Calendar:

1. Action: Approve minutes from Oversight Committee meeting of August 23, 2018.
A motion was made by Mimi Laurent to approve the minutes from August 23, 2018, seconded by Sherry Farson. ABSTAIN: Joanne Webster. 4-0-1. MOTION PASSED

Discussion or Review of Business Calendar Action Items

1. Action: Approve the FINAL Workforce Innovation and Opportunity Act (WIOA) Title I Adult and Dislocated Worker Programs Monitoring Report for Program Years 2016-17 & 2017-18 for the Monterey County Department of Social Services.
A motion was made by Joanne Webster to approve the FINAL Workforce Innovation and Opportunity Act (WIOA) Title I Adult and Dislocated Worker Programs Monitoring Report for Program Years 2016-17 & 2017-18 for the Monterey County Department of Social Services, seconded by Jay Donato. ALL AYES
2. Action: Approve the FINAL Workforce Innovation and Opportunity Act (WIOA) Title I Youth Program Monitoring Report for Program Years 2016-17 & 2017-18 for the Monterey County Department of Social Services.
A motion was made by Joanne Webster to approve the FINAL Workforce Innovation and Opportunity Act (WIOA) Title I Youth Program Monitoring Report for Program Years 2016-17 & 2017-18 for the Monterey County Department of Social Services, seconded by Sherry Farson. ALL AYES
3. Action: Approve the FINAL Workforce Innovation and Opportunity Act (WIOA) Title I Youth Program Monitoring Report for Program Years 2017-18 for Turning Point of Central California.
A motion was made by Joanne Webster to approve the FINAL Workforce Innovation and Opportunity Act (WIOA) Title I Youth Program Monitoring Report for Program Years 2017-18 for Turning Point of Central California, seconded by Sherry Farson. ALL AYES
4. Action: Consider and approve the following NEW WDB Policy #2019-03: Authorization to Work.
A motion was made by Al Davis to consider and approve the New WDB policy #2019-03 Authorization to Work, seconded by Joanne Webster. ALL AYES
5. Report out on WIOA Adult and Dislocated Worker Training Performance for Program Year 2017-18.
The Committee received a report on the WIOA Adult and Dislocated Worker Training Performance for Program Year 2017-18.
6. Review and discuss the current Eligible Training Provider Policy and Master Agreement.
The Committee reviewed and discussed the current Eligible Training Provider Policy and Master Agreement.

Adjournment: Mr. Donato adjourned the meeting at 9:17 a.m.

MEMORANDUM

TO: WORKFORCE DEVELOPMENT BOARD OVERSIGHT COMMITTEE

FROM: CHRISTOPHER DONNELLY, EXECUTIVE DIRECTOR

SUBJECT: UPDATE ON MONTEREY COUNTY WORKFORCE DEVELOPMENT BOARD'S FORMULA AND DISCRETIONARY BUDGET FOR PROGRAM YEAR 2018-19

DATE: MAY 9, 2019

INFORMATION:

Monterey County Workforce Development Board staff will present an update on Monterey County's Local Workforce Development Area budget for Program Year 2018-19.

MEMORANDUM

TO: WORKFORCE DEVELOPMENT BOARD OVERSIGHT COMMITTEE

FROM: CHRISTOPHER DONNELLY, EXECUTIVE DIRECTOR

SUBJECT: PROVIDE AN OVERVIEW OF MONTEREY COUNTY WORKFORCE DEVELOPMENT BOARD'S PROPOSED BUDGET FOR PROGRAM YEAR 2019-20

DATE: MAY 9, 2019

INFORMATION:

Monterey County Workforce Development Board staff plan to present an overview of Monterey County's Local Workforce Development Area budget for Program Year 2019-20.

MEMORANDUM

TO: WORKFORCE DEVELOPMENT BOARD OVERSIGHT COMMITTEE

FROM: CHRISTOPHER DONNELLY, EXECUTIVE DIRECTOR

SUBJECT: UPDATE ON WIOA ADULT, DISLOCATED WORKER AND YOUTH PROGRAM
PERFORMANCE THROUGH MARCH 31, 2019.

DATE: MAY 9, 2019

INFORMATION:

Staff will provide an update on WIOA Adult, Dislocated Worker and Youth Program Performance through March 31, 2019.

MEMORANDUM

TO: WORKFORCE DEVELOPMENT BOARD OVERSIGHT COMMITTEE

FROM: CHRISTOPHER DONNELLY, EXECUTIVE DIRECTOR

SUBJECT: EMPLOYMENT TRAINING PROVIDER REPORT FOR PY 2017-18

DATE: MAY 9, 2019

INFORMATION:

As part of the Monterey County Workforce Development Board’s continuous improvement efforts, and to ensure an adequate return on its investment, the report below was developed to provide information to the Board on the overall effectiveness of its employment training providers.

Between July 1, 2017 and June 30, 2018, a total of \$773,344 was spent on Employment Training Provider List (ETPL) training, 202 MCWDB clients enrolled in training, 58 clients found employment after training, and 47 found employment in the area of their training. Below are the bullet point summaries for both Adult and Dislocated Worker ETPL performance for PY 2018. The numbers were pulled on March 31, 2019, which provided adequate time to include follow-up for clients that were still in training until December 31, 2018.

ADULT	DISLOCATED WORKER
<ul style="list-style-type: none"> • 10 ETPL providers • 124 clients enrolled, of which 83 (67%) completed training, 14 (11%) are still in training, and 27 (22%) failed to complete due to various reasons • 46/124 (37%) both completed the training and obtained a credential / license • \$450,077 was the total amount paid to providers • 31/83 (37%) clients found employment post-training, 26 of which were in the area of training they completed • Average hourly wage for those who found employment was \$15.84, with the lowest being \$13.75 and highest \$17.89 • Top 3 providers in terms of completion, obtainment of credential/license, and found employment were: Truck Driver Institute, Coastal Trucking, and MTS 	<ul style="list-style-type: none"> • 11 ETPL providers • 78 clients enrolled, of which 69 (88%) completed training, 5 (6%) are still in training, and 4 (5%) failed to complete due to various reasons • 41/78 (53%) both completed the training and obtained a credential / license • \$323,267 was the total amount paid to providers • 27/69 (39%) clients found employment post-training, 21 of which were in the area of training they completed • Average hourly wage for those who found employment was \$17.71, with the lowest being \$11.78 and highest \$26.67 • Top 3 providers in terms of completion, obtainment of credential/license, and found employment were: Truck Driver Institute, Coastal Trucking, and MTS

MEMORANDUM

TO: WORKFORCE DEVELOPMENT BOARD OVERSIGHT COMMITTEE

FROM: CHRISTOPHER DONNELLY, EXECUTIVE DIRECTOR

SUBJECT: INDIVIDUAL TRAINING ACCOUNT POLICY CHANGES

DATE: MAY 9, 2019

RECOMMENDATION:

It is recommended that the Oversight Committee consider and approve the proposed changes to the Workforce Development Board's policy regarding Individual Training Accounts (ITAs).

BACKGROUND:

A report was developed to provide information to the Oversight Committee at its meeting of May 9, 2019 regarding the overall effectiveness of the Board's employment training providers. The report stated that from July 1, 2017 and June 30, 2018, 202 clients were enrolled in training, 58 clients found employment after training, and 47 found employment in the area of their training.

Based on the training outcomes for the previous program year, and as part of its continuous improvement process, staff requests that the Oversight Committee consider making the adjustments listed below to the Board's ITA policy to ensure improved training outcomes.

DISCUSSION:

1. Increase Occupational Skills Training (OST) time from 12 months to 18 months to allow a broader choice of programs and training providers, such as local community colleges, that would more likely lead to middle-skill, middle-wage employment.
2. Increase ITA funding from \$5,000 to \$6,000 in WDB demand sectors and occupations to additionally expand the ability of clients to obtain training leading to employment sufficient to support a family.
3. Consider using a sliding scale for ITA-paid training in demand sectors – paying less for training not in demand sectors (a maximum of \$3,000 per ITA) and more for demand sector occupations (up to \$6,000 for in demand sectors with a waiver) to encourage clients to participate in training that is more likely to provide a living wage and a career ladder.
4. Require all participants who want training to obtain a score level of “3” or higher on all three WorkKeys core assessments to ensure that they have the basic skills and comprehension necessary to benefit from the training.

5. Require that all participants, prior entering Occupational Skills Training, attend in-person pre-vocational workshops or online training to ensure they have the required skill sets to complete training in their chosen field.
6. Emphasize the importance of participants' in-depth labor market research in the area that they are interested in attending training to ensure a better understanding of their contemplated occupations and potential career ladders to better-paying employment within their chosen fields.
7. Consider instituting a 5% holdback to provide an incentive to training providers that assist participants to enter employment in the area of their training. At this time, the Board's policy requires that the final 10% of payment for Occupational Skills Training is held back pending receipt of a credential. This 10% would be split into a 5% holdback for training-related employment, while the remaining 5% would still be held back to ensure that the participant obtains a credential.

NEXT STEPS:

If the Oversight Committee approves the proposed changes to the Individual Training Account policy, the revised policy will be presented to the Executive Committee for approval at its meeting of May 22, 2019.

MEMORANDUM

TO: WORKFORCE DEVELOPMENT BOARD OVERSIGHT COMMITTEE

FROM: CHRISTOPHER DONNELLY, EXECUTIVE DIRECTOR

SUBJECT: DISCUSS TRANSITION PLAN OF ADULT AND DISLOCATED WORKER SERVICES TO PROVIDER RESCARE FOR PY 2019-20

DATE: MAY 9, 2019

INFORMATION:

Staff will provide the proposed Transition Plan of Adult and Dislocated Worker Services to provider ResCare for PY 2019-20.