

**NOTES**  
**Notes of the Monterey County Workforce Investment Board**  
**Oversight Committee Meeting**  
 Thursday, December 10, 2009, 8:30 A.M.  
**Seaside One Stop, 1760 Fremont Boulevard, Building D-2, Seaside, CA 93955**

<b>MEMBERS PRESENT</b>	<b>REPRESENTING</b>
Teresa Sullivan	Older Americans
Jim Nakashima	Housing
Al Davis	Community Based Organization
Loyanne Flinn	Acting WIB Executive Director, Ex-Officio Member
<b>MEMBERS ABSENT</b>	<b>REPRESENTING</b>
Mary Ann Leffel ( <i>Chair</i> )	Business
Michael Oprish	Business
Cesar Lara	Labor
Judith Profeta	Business
<b>OTHERS PRESENT</b>	<b>REPRESENTING</b>
Manley Bush	WIB Staff
Rosie Chavez	Turning Point
Wil Moore	Shoreline Workforce Development Services
Mary Concepcion	Arbor Career Center
Gloria Torrez	WIB Staff
Bertha Gonzalez	OET
Lynda Dunn	OET Deputy Director
Harry Gamotan	OET

**CALL TO ORDER/INTRODUCTIONS:**

Mr. Nakashima called the meeting to order at 8:45am. He welcomed those in attendance and called for introductions from those present. A quorum was not established, no action was taken. Information items were presented.

**CHANGES TO THE AGENDA:** None.

**PUBLIC COMMENT:** None.

**BUSINESS MEETING:**

**1. Action:** Approve the minutes of the November 12, 2009 Oversight Committee meeting.

*Due to the lack of a quorum, this item has been deferred to the next meeting.*

**2. Action:** Approve the Final Monitoring Report for the Disability Program Navigator (DPN) program for PY2008-09.

*Due to the lack of a quorum, this item has been deferred to the next meeting.*

**3. Action:** Approve the Final Monitoring Report for the Veterans Apprenticeship program for PY2008-09.

*Due to the lack of a quorum, this item has been deferred to the next meeting.*

**4. Information: Review the Local Workforce Investment Area (LWIA) budget and One-Stop operational costs for PY 2008-09 and PY2009-10.**

Ms. Dunn stated that based on mid-year actual expenditures she plans to request some line item changes in January-February. She noted that she is seeing an increase of participants in Salinas and the Peninsula. She is planning to request that funds from dislocated worker be moved to adult. She added that we are allowed to move 50% of the funds either way. Mr. Davis commented that he is very pleased with the budget. Ms. Flinn added that the WIB received the performance goals which showed that we met or exceed 100% 8 of 9 performance goals. Mr. Bush added that Monterey County could receive an incentive award for meeting or exceeding the performance goals.

**5. Information: Presentation of MIS and fiscal reports for WIA Title I Adult Subcontractors for PY 2009-10.**

Mr. Bush reviewed the report adding that all of the subcontractors are on track. Mr. Bush noted that Shoreline will ask for a modification to move \$48,000 from staff salaries and benefits into OJT set aside. Mr. Bush added that Arbor and Turning Point will work with the AD&PR Committee to improve their outreach and recruiting process. Mr. Nakashima inquired about the process for line item changes.

Mr. Bush replied that if the subcontractors need to change a line item they should submit a request to WIB staff and they will have a response within one to two weeks. Ms. Sullivan inquired about the process for funds if they are unused by the sub-contractors after the fiscal year. Mr. Bush replied that the money goes back to OET. Ms. Dunn added that WIB action can move the funds to the other sub-contractors. Ms. Flinn added that moving money to support participants will generally be approved.

**6. Information: Discussion regarding the services and activities of Shoreline's Adult Program for PY 2009-10.**

Mr. Moore reviewed his report. Mr. Moore added that Shoreline has been able to expand in South County by working with the Soledad Healthcare District. Mr. Moore added that Shoreline's current participants served are in line with the unemployment rates of the geographic areas. He added that the WIB really needs to review the geographic goals. Mr. Nakashima inquired about the WIB's interest in changing these goals. Ms. Flinn replied that it will be on the next Planning Committee agenda. Mr. Moore added that Shoreline is a site for the Aging Digital Inclusion program in collaboration with the Alliance on Aging. The goal of this program is to teach older workers how to use computers. Ms. Sullivan added that the program takes six weeks to complete and she asked the committee to refer people who are interested. In response to Ms. Sullivan question Mr. Moore stated that he is supporting the Monterey Adult Schools' CNA training program with 15% discretionary grant funds. Mr. Moore presented the SET program at the Marina Technology Cluster to small business operators.

**7. Information: Discussion regarding the services and activities of Arbor's Adult Program for PY 2009-10.**

Ms. Concepcion reviewed her report. She added that Arbor does not enroll participants until they have an OJT for them. However, they will help the participant with other services. She added they are primarily serving Ex-offenders. Ms. Concepcion commented that Arbor will keep working on their marketing strategies. She hopes that with a new marketing plan they will be able to meet their goals.

**8. Information: Discussion regarding the services and activities of Turning Point's Adult Program for PY 2009-10.**

Ms. Chavez reviewed her report. She added that participants in North County have expressed interest in training opportunities. Most of the customers are limited English-speaking, interested in moving on from being field workers, but often do not have right to work status. Ms. Sullivan asked if Turning Point was marketing to large or small employers. Ms. Chavez responded that they have more success working with smaller employers. Ms. Sullivan added that Turning Point should see about working with Salinas United Business Association (SUBA).

**ANNOUNCEMENTS OF EVENTS OR SERVICES:**

Ms Dunn introduced Ms. Gonzalez, Management Analyst for OET; she will be doing the reporting to the Oversight Committee.

**ADJOURNMENT:**

Mr. Nakashima adjourned the meeting at 9:25