

ADOPTED
Notes of the Monterey County Workforce Investment Board
Oversight Committee Meeting
 Thursday, April 14, 2011, 8:30 A.M.
 Monterey County Business Council Office
 1732 Fremont Boulevard, Seaside, CA 93955

MEMBERS PRESENT	REPRESENTING
Mary Ann Leffel (<i>Chair</i>)	Business
Larry Silva	Business
Lupe Palacio	Community Based Organization
Ken Scherpinski	Labor Organizations
Brian Turlington	Business
Al Davis	Community Based Organization
Cesar Lara	Labor Organizations
Teresa Sullivan	Older Americans
Judith Profeta	Business
Loyanne Flinn	Acting WIB Executive Director, Ex-Officio Member
MEMBERS ABSENT	REPRESENTING
Dr. Phoebe Helm	Economic Development/Education
OTHERS PRESENT	REPRESENTING
Rosie Chavez	Turning Point
Wil Moore	Shoreline Workforce Development Services
Harry Gamotan	OET
Lynda Dunn	OET
Miguel Banda	WIB Staff
Manley Bush	WIB Staff
Gloria Torrez	WIB Staff

CALL TO ORDER/INTRODUCTIONS:

Ms. Leffel called the meeting to order at 8:42am. She welcomed those in attendance and called for introductions. A quorum was established.

CHANGES TO THE AGENDA: NONE

PUBLIC COMMENT: NONE.

BUSINESS MEETING:

1. Action: Approve the minutes of the November 2010 Oversight Committee meeting

Motion: Mr. Davis moved to accept the minutes, as stated.

Second: Mr. Silva

Motion Passed Unanimously

2. Information: Review the notes of the February 2011 Oversight Committee meeting

The committee reviewed the notes. Ms. Leffel recommended that the WIB adopt a procedure that would dismiss members and postpone the meeting to the next regularly scheduled date if no quorum is established at a committee meeting. Mr. Turlington noted that discussion of information items can be perceived as a violation of the Brown Act. Ms. Flinn stated that she will forward the recommendation to the Executive Committee.

3. Action: Review the Final Monitoring Report for Shoreline's PY 2010-2011 On-the-Job Training (OJT) program

Mr. Banda reviewed the report as provided in the packet. He added that at the recommendation of WIB staff, Shoreline is working with OET to create a referral system to administer WorkKeys exams. He added that Shoreline has also submitted a corrective plan for their OJT placements in West County.

Motion: Mr. Davis moved to accept the action, as stated.

Second: Mr. Silva
Motion Passed Unanimously

4. Action: Review the Final Monitoring Report for Turning Point's PY 2010-2011 On-the-Job Training program

Mr. Banda reviewed the report. He added that WIB staff has requested that Turning Point utilize the Virtual One Stop (VOS) system more effectively and primarily.

Motion: Mr. Davis moved to accept the action, as stated.

Second: Mr. Silva
Motion Passed Unanimously

5. Information: Presentation of Fiscal reports for WIA Title I Adult Subcontractors for PY 2010-2011

Mr. Banda reviewed the report as provided in the packet. In response to Ms. Leffel's question, Ms. Flinn replied that Shoreline's fiscal department is behind on their claims. She noted the claims for 2010 would soon be available.

6. Information: Discussion and review regarding the services and activities of Shoreline's Adult Program for PY2010-11

Mr. Moore reviewed the report as provided in the packet. He noted that the fiscal reports for Shoreline were not yet available due to staff capacity. He stated that they will be available by the next meeting. He continued to say that Shoreline has been spending the funds in supportive services as well as OJT. He noted that Shoreline is close to reaching its contractual goal.

7. Information: Discussion and review regarding the services and activities of Turning Point's Adult Program for PY2010-2011

Ms. Chavez reviewed the report as provided. She added that Turning Point has been administering WorkKeys exams and that she would provide the Oversight Committee with a report of participant results. She added that Turning Point's staff has been attending job fairs that have resulted in job placements in previously underserved areas such as South and North Counties.

8. Information: Discussion and review regarding the services and activities of OET and the One-Stop Operation for PY2010-2011

Ms. Dunn reviewed the report as provided in the packet. She added that she plans to have a similar report including demographic data added to the WIB website. In response to Mr. Silva's question, Ms. Dunn replied that placement in employment outcomes will not be available until the State publishes base wage information. In response to Mr. Scherpinski's question, Ms. Dunn replied that participants tend to not provide OET with employment information after they have exited. Ms. Dunn stated that staff capacity is limited and tracking past the required 12-month period is not feasible.

9. Information: Staff salary schedules follow up discussion

The committee reviewed the salary information for 2009; 2010 data will be provided when available.

ANNOUNCEMENTS: None.

ADJOURNMENT:

Motion: There was a motion to adjourn the meeting by Mr. Turlington

Second: Ms. Sullivan

Ms. Leffel adjourned the meeting at 10:16am