

**ADOPTED**  
**Monterey County Workforce Investment Board**  
**Oversight Committee**  
**Thursday, November 8, 2012, 8:30am**  
Shoreline Workforce Development, 249 10<sup>th</sup> Street, Marina, CA

**MEMBERS PRESENT:** Rick Deraiche, Cesar Lara, Judith Profeta, Larry Silva, Teresa Sullivan, Brian Turlington and Andrea Zeller-Nield

**MEMBERS ABSENT:** Al Davis (excused) and Maryann Leffel (excused)

**STAFF PRESENT:** Joyce Aldrich, Marleen Esquerra and Flor Galvan

**OTHERS PRESENT:** Richard Cheatham, Wil Moore and Rod Powell

**CALL TO ORDER/INTRODUCTIONS:** Ms. Profeta called the meeting to order at 8:31am. A quorum was established at 8:39am.

**CHANGES TO AGENDA:** Ms. Esquerra advised that she had two handouts for distribution for information items #4 regarding an update on Rapid Response activities and #5 regarding an update on the local workforce investment area's budget.

**PUBLIC COMMENT:** None

**CONSENT CALENDAR:**

**C-1. Action: Approve the minutes of the September 13, 2012 Oversight Committee meeting.**

**Motion:** Mr. Turlington motioned to accept the action as stated.

**Second:** Ms. Sullivan

**Motion Passed Unanimously**

**BUSINESS MEETING CALENDAR:**

1. **Action: Consider and approve WIB Policy #2012-03 WIA Training Expenditure Requirements (SB734).** Ms. Esquerra stated the WIA Training Expenditure Requirements policy is effective this program year 2012-13. The policy states that local WIBs are required to spend at least 25 percent of the combined total of their Adult and Dislocated Worker WIA Title I funds on training. Ten percent of the expenditure requirement may be met by applying designated leveraged resources. The specified WIA training expenditure requirements and allowable leveraged resources are detailed in the policy.  
**Motion:** Ms. Zeller-Nield motioned to accept the action as stated.  
**Second:** Mr. Deraiche.  
**Motion Passed Unanimously**
2. **Information: Update on current and pending local, State and Federal monitoring of Monterey County's local workforce investment system.** Ms. Aldrich updated the committee on all monitoring activities. Staff will begin connecting with providers to set up local monitoring for the upcoming program year. The State concluded its 85% program monitoring review with only minor concerns. WIB staff received the Governor's Gang Reduction, Intervention and Prevention (CalGRIP) grant draft monitoring report and responded in September. The initial draft report for the National Emergency Grant (NEG) for on-the-job training was received and it's anticipated that an overpayment of participant services totaling \$180 will have to be repaid.
3. **Information: Receive a report on WIA Title I Adult and Dislocated Worker Program providers for PY2012-13.**  
**Shoreline:** Mr. Moore stated for the period ending October 31, 2012, Shoreline is exceeding their total enrollments and on-the-job training planned goals at 109% (37 of 34) and 115% (15 of 13) respectively. A total of 22 participants were directly placed into unsubsidized employment. Of those placed into employment, the average hourly wage is \$11.28.

**Turning Point:** Ms. Esquerra stated that Turning Point surpassed their planned goals in terms of enrollments at 132% (25 of 19) and on-the-job training enrollments at 142% (17 of 12). To date, all participants were successfully assessed through WorkKeys prior to placement into training. An additional 8 participants were directly placed into unsubsidized employment. Of those placed into employment, the average hourly wage is \$11.47.

**OET:** Mr. Powell stated that unfortunately OET has limited data to report due to recent occurrences concerning their management information systems (MIS). The information in his report was extracted from the State Job Training Automation (JTA) system as of September 30, 2012 which does not accurately reflect the total number of enrollments in OET's Adult or Dislocated Worker programs. Ms. Aldrich stated that the struggle with limited information is due to the transition and training of new MIS staff.

4. **Information: Report on required Rapid Response activities to private sector employers in Monterey County, including small businesses.** Ms. Aldrich stated that several companies have submitted Worker Adjustment and Retraining Notification announcements that were released within the last 10 months. She attended several meetings with the Mayor of Salinas and Capital One's IT associates, where the Mayor advised that several businesses were hiring in the area upon the completion of specialized certification training. The certification training available would cost an average of \$1,600 per person.
5. **Information: Update on the Budget Ad-hoc Workgroup and Local Workforce Investment Area budgets for PYs 2011-12 and 2012-13.** Ms. Aldrich reported on the LWIA budget and stated the Finance Director of the Department of Social and Employment Services (DSES) was able to balance the PY 2011-12 budget by acquiring funds from another funding source from DSES. State representatives advised Ms. Aldrich that the funds should be listed as a leveraged resource. Ms. Aldrich anticipates the budget will be finalized and balanced soon. For the Program Year 2012-13 budget, the Adult allocation is slightly over in the 1<sup>st</sup> quarter due to staff reductions that took place into the new fiscal year, September 1, 2012.
6. **Information: Report on the number of local WIA training placements and expenditures.** Ms. Esquerra reported on the number of training placements from 2011 to present. A total of 347 participants received training provided by our WIA service providers. Of that total, 260 participants received on-the-job-training and the remaining 87 enrollments were referred to training vendors on the Eligible Training Provider List to receive tuition reimbursement through the use of individual training accounts. The data shows an increase in interest and training in the healthcare industry.

**ANNOUNCEMENTS OF EVENTS:** Mr. Deraiche stated that EDD is planning to host a Veterans Job Fair, at the Salinas One-Stop on November 15, 2012 from 10am-2pm.

**Adjournment:** Ms. Profeta adjourned the meeting at 9:57 a.m.

**Motion:** Ms. Sullivan motioned to accept the motion as stated.

**Second:** Mr. Deraiche