

**ADOPTED**  
Monterey County Workforce Investment Board  
**Oversight Committee**  
**Thursday, December 13, 2012, 8:30am**  
Shoreline Workforce Development, 249 10<sup>th</sup> Street, Marina, CA

**Members Present:** Al Davis, Cesar Lara, Mary Ann Leffel, Larry Silva, Teresa Sullivan and Brian Turlington

**Members Absent:** Rick Deraiche, Judith Profeta and Andrea Zeller-Nield

**Staff Present:** Joyce Aldrich, Marleen Esquerra, Flor Galvan and Stephanie Shonley

**Others Present:** Rosie Chavez, Wil Moore and Rod Powell

**Call to Order/Introductions:** Ms. Leffel called the meeting to order at 8:31am. She called for introductions. A quorum was established. Mr. Davis arrived at 8:35am.

**Changes to Agenda:** None

**Public Comment:** None

**Consent Calendar:**

**C-1 Action: Approve the minutes of the November 8, 2012 Oversight Committee minutes.**

**Motion:** Mr. Turlington motioned to accept the action as stated.

**Second:** Mr. Lara

**Motion Passed Unanimously**

**Business Meeting Calendar:**

- 1. Information: Review the State's final local area performance outcomes for Monterey County for participants served in PY 2011-12.** Ms. Esquerra reported that the State just released the performance report and she was really pleased with the outcomes. She stated that the WIB uses the measures to evaluate performance of subcontractors, providers and the whole system. She also stated that in order to be seen as a high performing local workforce investment board, the WIB must achieve at least 80% of each of the nine goals. She reported that the WIB achieved this for the performing year. She reported that out of the nine goals, the WIB performed at greater than 100% on four of them.
- 2. Information: Receive a report on the WIA Adult and Dislocated Worker programs and activities for PY 2012-13.** Ms. Esquerra reported that at the last meeting Ms. Sullivan requested the ages of the participants in the program which is found in the report.

**Shoreline:** Mr. Moore reported that Shoreline is at 93% of their plan for new enrollments and 113% of their training planned goal. He stated that 24 participants were placed directly into unsubsidized employment; 21 participants have exited the program and entered employment which is at 95%, 28% higher than the 67% minimum goal. He stated that the low percentage in the target Veterans population is due to Shoreline's having a program entirely for Veterans. The average hourly participant wage is \$11.28, \$1.00 more than last year's average. He stated that Shoreline's collaboration with the SBDC is great which led to meeting with three separate new businesses. Shoreline was able to provide for three interviews. Shoreline is also working with a new soil company and a software company located in Monterey. He stated that the company requested to meet with Shoreline and Capital One representatives about possibly hiring the Capital One associates. Ms. Leffel referred Mr. Moore to Robin De La Rosa who places mid and upper management individuals in agricultural jobs.

**Turning Point:** Ms. Chavez reported that staff has been doing an excellent job of expanding their employer list. She stated that Turning Point is at 104% of their plan for new enrollments and 127% of their on-the-job training placements. She also reported that they have placed 9 participants directly in unsubsidized employment and 12 participants have exited the program and entered employment at a rate of 75% which is 8% of the minimum goal. The average hourly participant wage is \$11.68. She stated that she has encountered that majority of the South County businesses are in the agricultural field and are only requesting seasonal workers. Therefore, Turning Point has not been placing individuals with the companies as their contract states because all placements of participants must be into full-time positions.

**OET:** Mr. Powell reported that OET's reports continue to be in a basic format as they keep having challenges with the system along with internal issues on tracking numbers. He stated that the numbers reported do not relate to what is occurring at OET. He reported that OET continues to work on a way to track numbers accurately. He stated he would be able to answer any questions or insight into the program services. He also stated that he has taken on direct supervision of Core services and employment services at the One-Stop along with eligibility and assessment process. He stated that there is no lack of participants coming into the One-Stop and receiving services however they have been unable to properly track the information. Ms. Leffel questioned if the challenge is with the system or data entry of the information. Mr. Powell responded that it has been a struggle to obtain an expert in the control of the data systems and does not feel it is a data entry difficulty. Ms. Aldrich stated that a meeting is scheduled for later that same day to further discuss the issue.

Mr. Silva finds it highly insulting to continue to receive the inaccurate or uncompleted reports. Ms. Leffel asked Ms. Aldrich to provide how much WIB staff time is allocated to overseeing OET and why are we not having a better reporting structure. Mr. Powell stated that he can fix the issue however it would take for him to let go of some of his other duties. Ms. Aldrich stated that now that it has been approved for OET to be reorganized and transitioned under the Economic Development Department, the committee will see a difference and will be able to move forward and progress. She stated that the committee will see decided improvements over the next couple of months. Mr. Silva tasked staff with obtaining the correct reporting numbers within a two week period. Ms. Leffel recognized the County's Eco Recess and requested staff to provide the information at the January 10, 2013 Oversight Committee meeting.

3. **Information: Receive a report on the WIA 25% Dislocated Worker Additional Assistance special project grant for PY 2012-13.** Ms. Shonley reported that the grant is to assist the affected Capitol One employees who will be laid off. She stated the grant will reemploy and train 185 individuals and to enroll 80 in training. She stated the grant will be disbursed between Shoreline and OET. OET is contracted to enroll 105 individuals by March 13, 2013 and Shoreline is contracted to enroll 80 individuals by the same date. She stated that both subcontractors were required to submit a thorough plan. As of December 2012, Shoreline has enrolled 33 individuals and OET has enrolled 6 individuals.
4. **Information: Update on the number of local WIA training placements and expenditures for 2012-13.** Ms. Aldrich stated that SB 734 requires that 25% of funds go towards training dollars. She stated the report shows where the WIB is with regards to funding. She also stated that 10% of the total dollars can be through leveraged resources, i.e. on-the-job training agreements with employers and the portion that the employer pays of the participant's salary. As of end of October, the expenditures are at 22% for the year and the leveraging is at 8% for the year. She stated that she foresees the leveraged percentage surpass 10%.

Ms. Leffel stated that she is uncomfortable continuing the meeting as the committee no longer had a quorum. She stated that she was informed by outside Counsel that you could not continue a meeting without a quorum. Therefore, she requested that Ms. Aldrich contact County Counsel to determine whether a meeting can continue once a quorum is lost.

**ADJOURNMENT:** Ms. Leffel adjourned the meeting at 10:03am.