

**ADOPTED**  
Monterey County Workforce Investment Board  
**Oversight Committee**  
**Thursday, April 11, 2013, 8:30am**  
Shoreline Workforce Development, 249 10<sup>th</sup> Street, Marina, CA

**MEMBERS PRESENT:** Cesar Lara, Larry Silva, Teresa Sullivan, Brian Turlington and Andrea Zeller-Nield

**MEMBERS ABSENT:** Mary Ann Leffel (excused), Al Davis (excused) and Judith Profeta (excused)

**STAFF PRESENT:** Joyce Aldrich, Marleen Esquerra and Flor Galvan

**OTHERS PRESENT:** Rosie Chavez, Alma McHoney and Wil Moore

**CALL TO ORDER/INTRODUCTIONS:** Mr. Lara began the meeting at 8:33am. Because of the absence of a quorum, the meeting proceeded with Information Item #1.

**CHANGES TO AGENDA:** None

**PUBLIC COMMENT:** None

**INFORMATION ITEMS:**

- 1. Update on monitoring activities of the Monterey County's local workforce investment system for PY 2012-13.** Ms. Aldrich reported on the local monitoring activities to date. The monitoring of Shoreline and Turning Point's Adult programs were completed in February. The monitoring of the Office for Employment Training's Adult, Dislocated Worker and Rapid Response programs is currently in progress; however the Youth program monitoring has yet to be scheduled. Ms. Aldrich stated the monitoring of the Dislocated Worker Additional Assistance special project grant will begin at the end of April or early May.

**DISCUSSION OR REVIEW OF BUSINESS CALENDAR ACTION ITEMS:**

- 1. Update on WIA Rapid Response program and activities for PY 2012-13.** Ms. Aldrich reported that Capital One continues to be the largest plant closure with 782 individuals affected. She stated that the Rapid Response Team continues to hold several orientations to provide information on available services. To date, over 220 associates are currently enrolled under the Dislocated Worker Additional Assistance grant; exceeding the enrollment goal of 185. The Rapid Response Team has also been working with Green Mountain Coffee Roasters since December and it's anticipated that a number of the affected employees will obtain employment prior to the scheduled Rapid Response orientation. Ms. Aldrich reported that only one individual from the closure of Ethan Allen has requested assistance while the others were able to relocate to the San Jose area for employment. Ms. Aldrich stated that the WIB received notification of the closure of Chevy's and thus far one individual has received services at the One Stop. Another restaurant will be taking the place of the former Chevy's location and therefore many of the employees are hoping to be picked up by the new restaurant.

Mr. Lara called the meeting to order at 8:45am and asked for introductions. A quorum was established.

**CONSENT CALENDAR:**

- 1. Approve the minutes of the January 10, 2013 Oversight Committee meeting.**

**Motion:** Mr. Silva motioned to accept the action as stated.

**Second:** Ms. Sullivan

**Motion Passed Unanimously**

**DISCUSSION OR REVIEW OF BUSINESS CALENDAR ACTION ITEMS:**

- 2. Update on the Local Workforce Investment Area budget for PY 2012-13 and the budget process for PY 2013-14.** Ms. Aldrich reported that the WIB has been diligently working with the subcontractors concerning the timely submission of their invoices. She reported the budget reflects the expenditures for the period ending February 2013. The Adult program expenditures are at 81%; Dislocated Worker is at 60%; and Rapid Response is at 49%. It's anticipated that any unspent Rapid Response funds will allowed to be rolled over into the next fiscal year due to sequestration. The Dislocated Worker Additional Assistance grant

expenditures are at 25%; however it's anticipated to be significantly higher due to the obligation of training funds. She stated the Youth expenditures are at 46%; however it should increase once the Summer Youth Employment Program ramps up in the coming months. Mr. Silva inquired how the WIB plans to reach a balanced budget at the end of the fiscal year for the Adult program funding stream. Ms. Aldrich responded that she requested that OET suspend enrollments and assessments for the Adult program and that the subcontractors cease referring Adults to the One Stop until further notice. She also requested that employees; with the exception of a case manager, currently working in the Adult program be moved to work under the Youth and Dislocated Worker Programs. Although staffing will be scaled back under the Adult program due to budget constraints, Ms. Aldrich emphasized that clients will still be able to use utilize the One Stop for universal services.

3. **Update on the Employment Training Panel funding award.** Ms. Aldrich reported that the award of \$401,640 was received by several WIBs in partnership with Monterey County who applied for ETP funding with the Small Business Development Center. The funding will be used to serve manufacturing companies in our area. Ms. Zeller-Nield stated that she announced the funding opportunity to her database of employers and Nature's Energy Group was the only employer who expressed interest in retraining its workforce. The funds are not limited to only serve this employer. The funding will help small businesses to skill up their employees and assist with overall performance of small business expansion.
4. **Receive a report on the WIA 25% Dislocated Worker Additional Assistance special project grant for PY 2012-13.** Ms. Aldrich reported that this grant was written to primarily serve workers impacted by mass layoffs primarily in the banking and manufacturing industries. Capital One associates are currently being served by OET and Shoreline who have been working really hard to ensure this grant is successful. Shoreline took the early initiative to work closely with Lee Hecht Harrison & Associates and met their planned enrollment goal in January. As of April, OET exceeded their enrollment goal of 105, by enrolling 143 associates. Collectively, both agencies enrolled 221 individuals, exceeding the planned enrollment goal at 119%. Of those enrolled, 100 are currently receiving training services, exceeding the planned training enrollment goal at 125%.
5. **Receive a report on the WIA Adult and Dislocated Worker programs and activities for PY 2012-13.** Ms. Esquerra reported that all providers have successfully exceeded all of the Common Measure Adult and Dislocated Worker performance target goals for Program Year 2012-13. Ms. Esquerra shared a line graph which demonstrated the increase in success levels over the last three quarters.

**OET:** Ms. McHoney reported that OET enrolled 159 (52%) new participants and is meeting their WIA Adult planned training enrollments goal at 100% for on-the-job training placements. For the Dislocated Worker program, OET enrolled 279 (62%) of their planned goal with 27 (108%) of their planned goal enrolled into training. For the next meeting, Ms. Sullivan stated that she would like to see the number of older Americans served throughout the One Stop delivery system.

**Shoreline:** Mr. Moore reported that Shoreline enrolled 63 (98%) of their planned enrollments with 31 (83%) entered into training. He stated that Shoreline struggles with meeting the geographical target goals for South County because of the lack of businesses and their program location; however they are meeting the enrollment goals for Central, North and West County areas.

**Turning Point:** Ms. Chavez reported that Turning Point has exceeded its enrollment goal at 106% and exceeded its training enrollment goal at 148%. She stated that they were successful in developing on-the-job training contracts with 29 new employers this year. She also reported that Turning Point is meeting all the geographic enrollment goals with the exception of South County, which has been difficult; however they continue to make progress and are working to bring up their numbers.

6. **Receive a report on the number of local WIA training placements and expenditures for 2012-13.** Ms. Esquerra stated since the training placements and expenditures were discussed during today's meeting under agenda item #4, there's nothing more to report.

**ANNOUNCEMENT OF EVENTS:** Mr. Silva reported that D'Arrigo Brothers is looking for workers.

**ADJOURNMENT:** Mr. Lara motioned to adjourn the meeting at 10:06am

**Motion:** Mr. Turlington motioned to accept the action as stated.

**Second:** Ms. Zeller-Nield