

ADOPTED
Monterey County Workforce Investment Board
Oversight Committee
Thursday, September 12, 2013; 8:30 am
Shoreline Workforce Development, 249 10th Street, Marina, CA

Members Present: Al Davis, Jay Donato, Cesar Lara, Larry Silva, Teresa Sullivan and Brian Turlington

Members Absent: Mary Ann Leffel and Andrea Zeller-Nield

Staff Present: Joyce Aldrich, Marleen Esquerra and Flor Galvan

Others Present: Rosie Chavez, Wil Moore, Deborah Carrillo, Terri Gallardo and Eileen Rohlfing

Call to Order/Introductions: Ms. Sullivan called the meeting to order at 8:30 am and asked for introductions. A quorum was established.

Changes to Agenda: Business Action Items# 4, 7 and 8 will be moved to the top of the agenda.

Public Comment: None

Consent Calendar:

1. **Action:** Approve the July 11, 2013 Oversight committee minutes.

Motion: Mr. Turlington motioned to approve the action as stated.

Second: Mr. Silva

Motion Passed Unanimously

Discussion or Review of Business Calendar Action Items:

4. **Action: Consider and approve the WIB's Workforce Investment Act (WIA) Fiscal and Procurement Final Monitoring Report from the State Compliance Review Division for Program Year 2012-13.** Ms. Aldrich reported the State conducted its annual compliance review of Monterey County's fiscal management and procurement processes on April 22-26, 2013. The State issued a final monitoring report indicating that Monterey County is meeting all applicable WIA requirements.

Motion: Mr. Silva motioned to accept the action as stated.

Second: Mr. Turlington

Motion Passed Unanimously

7. **Action: Consider and approve the WIA Adult subcontract extensions with Shoreline Workforce Development Services and Turning Point of Central California for PY 2013-14, from October 1, 2013 to June 30, 2014.** Ms. Aldrich reported under the existing RFP, this will be the last year the WIA Adult subcontracts can be extended. In Program Year 2012-13, the WIB originally allocated \$567,000 for the WIA subcontracts to provide services to 132 eligible adults throughout Monterey County. For Program Year 2013-14, the State announced a reduction in WIA Adult funds, thus causing Monterey County to reduce its allocation set aside for subcontracts. Also, due to the sequestration, there will be a delay in the start of the subcontracts by 3 months, causing the subcontracts to start in the 2nd quarter on October 1, 2013. Ms. Aldrich explained the proposed funding recommendations for the members to consider.

Motion: Mr. Turlington motioned to accept funding consideration #1, to extend the Adult subcontracts starting on October 1, 2013 for Program Year 2013-14 at a reduced amount.

Second: Mr. Davis

Approved: Davis, Donato, Lara, Sullivan, Turlington

Abstention: Mr. Silva

8. **Action: Consider and approve the schedule and occurrence of future meetings.** Ms. Aldrich stated in response to the Oversight Committee members request, the recommendation is to change the occurrence of Oversight Committee meetings from monthly to bi-monthly.

Motion: Mr. Lara motioned to accept the action as stated.

Second: Mr. Silva

Motion Passed Unanimously

1. **Welcome new WIB members to the Oversight Committee.** Ms. Sullivan welcomed Mr. Donato and asked that he provide a little background about himself to the committee.
2. **Receive a report on the WIA 25% Dislocated Worker Additional Assistance special project grant for PY 2012-13.** Ms. Aldrich reported the Dislocated Worker Additional Assistance (DWAA) grant was primarily setup to assist displaced Capital One associates. To date, 262 individuals were enrolled over the planned goal of 185. As of August 30, 2013, 91% of grant has been expended and she anticipates that the grant will be fully expended by the end of September 2013. She reported that participants enrolled by OET have been co-enrolled into the Dislocated Worker program so they can continue to be served once the DWAA grant is completely expended.
3. **Report on monitoring of Monterey County's Local Workforce Investment System for PY 2012-13.** Ms. Aldrich reported that the local monitoring with Shoreline and Turning Point has been completed with no findings. She also reported that the monitoring of OET's Adult, Dislocated Worker, Youth and Rapid Response Programs is pending. She reported that the monitoring for the Dislocated Worker Additional Assistance grant will commence in October or November.
5. **Receive a report on WIA Adult and Dislocated Worker programs and activities for PY 2012-13.** Ms. Esquerra reported that there are no new enrollment updates since the last meeting. To date, Monterey County expended 94% of its WIA Adult allocation and 78% of its Dislocated Worker allocation. As for performance, Monterey County exceeded the 80% benchmark set by the Department of Labor each year that measures the number of participants that entered and retained unsubsidized employment, and received an average wage higher than the local area benchmark goal.
6. **Update on the Local Workforce Investment Area budget PY 2013-14.** Ms. Aldrich reported on the PY 2013-14 budget and expenditures. The budget includes carry-in monies from the previous allocation. A significant amount was expended in the Dislocated Worker Program.

Announcement of Events: Mr. Moore reported that on October 22 Shoreline will be hosting a job fair at the Shoreline Career Center in Salinas from 9am-noon.

Adjournment: Ms. Sullivan adjourned the meeting 9:57 a.m.

Motion: Mr. Silva motioned to adjourn the meeting.

Second: Mr. Donato

Motion Passed Unanimously