

ADOPTED
Monterey County Workforce Investment Board
Oversight Committee
Shoreline Workforce Development, 249 10th Street, Marina, CA
Thursday, July 10, 2014

Members Present: Mary Ann Leffel (Chair), Al Davis, Jay Donato, Cesar Lara, Teresa Sullivan and Brian Turlington

Members Absent: Sherry Farson, Larry Silva and Andrea Zeller-Nield

Others Present: Terri Gallardo, Lorena Garcia, Vanessa Estrada

Staff Present: Joyce Aldrich, Marleen Bush, Flor Galvan and Ruben Trujillo

Call to Order/Introductions: Ms. Leffel called the meeting to order at 8:37 a.m. and asked for introductions. A quorum was established.

Changes to Agenda: None

Public Comment: None

Consent Calendar:

1. Action: Approve the minutes of the May 8, 2014 Oversight Committee meeting.

Motion: Mr. Lara motioned to approve the minutes with the addition of "Mr. Turlington excused himself from the meeting at 9:52 a.m."

Second: Mr. Turlington

Approved unanimously by those in attendance

Discussion or Review of business Calendar Action Items:

1. Action: Approve the FINAL Workforce Investment Act (WIA) Title I Adult Program Monitoring Report for Program Year 2013-14 for Turning Point of Central California. Ms. Bush reported that the monitoring of Turning Point's program covered the period of October 1, 2013 through January 31, 2014, which only allowed four months of activity due to sequestration. At the time of the review, there were no reported training expenditures. Enrollments were at 57% of plan with 100% participants who successfully completed the WorkKeys assessments prior to enrollment into training. As of the 3rd Quarter period, Turning Point exceeded the 80% minimum target levels for all the Common Measures performance goals with local success levels at 142% for entered employment, 99% for retention, and 88% for average earnings. WIB staff also performed a follow-up on all open findings of State and local monitoring reviews of previous observations of the entire local workforce investment system and found Turning Point's program to be in compliance. WIB staff sent a draft monitoring letter to Turning Point on April 25, 2014. No response was received to the draft report; therefore the report stands as final.

Motion: Mr. Turlington motion to accept the action as stated.

Second: Ms. Sullivan

Approved unanimously by those in attendance

2. Action: Approve the FINAL Workforce Investment Act (WIA) Title I Adult Program Monitoring Report for Program Year 2013-14 for Shoreline Workforce Development Services. Ms. Bush reported that the monitoring of Shoreline's program covered the period of October 1, 2013 through January 31, 2014 which only provided four months of activities due to sequestration. She reported that Shoreline expended 18% of their training funds and enrolled 46% of their planned participants. As of the 3rd Quarter period, Shoreline exceeded the 80% minimum target levels for all the Common Measures performance goals with local success levels at 111% for entered employment, 92% for retention, and 96% for average earnings. WIB staff also performed a follow-up on all open findings of State and local monitoring reviews of previous observations of the entire local workforce investment system and found Shoreline's program to be in compliance. WIB staff sent a draft monitoring letter to Shoreline on April 25, 2014. No response was received to the draft report; therefore the report stands as final.

Motion: Ms. Sullivan motion to accept the action as stated.

Second: Mr. Lara

Approved unanimously by those in attendance

3. **Update on the FINAL WIA Governor's 25% DWAA Special Project Monitoring Reports for program Year 2012-13 for the Office for Employment Training and Shoreline Workforce Development Services.** Ms. Bush presented an update report on the Dislocated Worker Additional Assistance grant which shows 111 participants exited the program. Thirty-eight were placed in unsubsidized employment, 15 continued their employment with Capital One, 9 are potentially employed and need further follow-up, and 1 candidate exited, but was not placed into employment due to medical reasons. Ms. Bush reported that 32 participants exited Shoreline's program; 15 were placed in subsidized employment and the remaining participants are pending further service and follow-up.
4. **Receive an update on the WIA 25% Dislocated Worker Additional Assistance special project grant for PY 2014-15.** Mrs. Aldrich reported that OET currently has 23 enrollments and 3 training enrollments. She reported that the grant ends September 2015. She reported that staff will continue to bring back updates to the Committee. She reported that a press release was sent to the media on June 5, 2014 in an effort to outreach to River Ranch and Capital One employees impacted by layoffs.
5. **Review the status of Monterey County WIB and Youth Council member attendance for program year 2013-14.** Ms. Galvan reported on the attendance of WIB and Youth Council members. She reported that active members have met the minimum 60% attendance threshold requirement.
6. **Receive a report on the status of WIA Adult and Dislocated Worker programs for PY 2013-14.** Ms. Bush reported that as of May 31, 2014 Monterey County expended 74% of its WIA Adult allocation and 69% of its Dislocated Worker allocation. She also reported that as of June 30, 2014 Monterey County enrolled 50% of its planned Adult enrollments and 57% of its planned Dislocated Worker enrollments. Monterey County is meeting and/or exceeding its performance goals for the 3rd quarter period.
7. **Receive a report on the number of local WIA training placements and expenditures for PY 2013-14.** Ms. Bush reported a total of 219 Adult and/or Dislocated Worker participants are enrolled in training. Of those enrolled, 78% were referred to training vendors on the Eligible Training Provider List while the remaining 22% participated in the local labor force through the utilization of on-the-job training opportunities. She reported that Monterey County has accumulated \$97,336 in leveraged resources toward meeting a portion of the minimum training expenditure requirement.
8. **Local Workforce Investment Area Funding Allocation for Monterey County for Program Year 2014-15.** For Program Year 2014-15, Mrs. Aldrich reported that Monterey County's total allocation is reduced by \$409,634. She reported that the total allocation for PY 2014-15 is \$4,616,198. She also reported that based on the reduction, WIA Adult and Youth subcontracts were reduced. She reported that WIB staff is continually looking to apply for additional grant funding opportunities.
9. **Update on the Local WIA budget for PY 2013-14.** Mr. Trujillo reported that Monterey County received an overall 8.2% decrease in funding from the previous year. He reported the carry-in funds from this year's budget will assist with providing services in the Adult program for the first quarter of PY 2014-15.
10. **Update on the WIB's Strategic Local Plan goals specific to Adult programs and System Alignment and Accountability.** Mrs. Aldrich reported that the name branding is on-going. She reported that the WIB will be participating in a "Stand Down" event. She reported that staff has updated the Request for Proposals and Memorandum of Understandings. She reported Behavioral Health is now offering services to customers through the America's Job Center located in Salinas and the Department of Rehabilitation increase their hours of operation. She reported that Business Services staff continues to work with employers and provide weekly recruitment events.

Announcement of Events: Ms. Sullivan announced that Alliance on Aging has transitioned the Senior Employment Training Program to Shoreline through a competitive procurement process. She stated that Alliance on Aging will continue to provide support services.

Adjourn: Ms. Leffel adjourned the meeting at 10:20 a.m.

Motion: Mr. Donato motioned to adjourn the meeting

Second: Mr. Lara

Approved unanimously by those in attendance