

ADOPTED
Monterey County Workforce Investment Board
Oversight Committee
Marina Library, 190 Seaside Circle, Marina, CA
May 21, 2015

Members Attended: Mary Ann Leffel (Chair), Al Davis, Jay Donato, Sherry Farson, Larry Silva and Teresa Sullivan

Members Absent: Cesar Lara and Ken Peacock

Staff Present: Joyce Aldrich, Marleen Bush, Flor Galvan and Ruben Trujillo

Call to Order/Introductions: Ms. Leffel called the meeting to order at 8:38 a.m. and asked for introductions. A quorum was established.

Changes to Agenda: Mrs. Aldrich stated that Action item #8 was discussed and approved at the Executive Committee meeting on May 20, 2015 along with action item #6. Ms. Leffel asked the committee to move action item #8 to consent and approve Consent item #1.

Consent Calendar:

1. Action: Approve the minutes of the January 8, 2015 Oversight Committee meeting.

8. Action: Review and consider the proposed WIB budget for PY 2015-16 and forward to the full WIB for approval.

Motion: Mr. Davis approved to move Action item #8 to the Consent Calendar and approve both Consent item #1 and Action item #8.

Second: Mr. Donato

Approved unanimously by those in attendance

Public Comment: None

Discussion or review of Business Calendar Action Items:

1. Welcome Ken Peacock to the Oversight Committee.

2. ACTION: Consider and approve the FINAL Workforce Investment Act (WIA) Title I Adult Program Monitoring Report for Program Year 2014-15 for Shoreline Workforce Development Services. Ms. Bush reported that the review covered the period of October 1, 2014 to January 31, 2015. She reported that Shoreline's contract was placed on hold for the 1st quarter due to sequestration thereby affecting. She reported that Shoreline's geographic enrollments are above the plan in Central, below plan in North County, South and West County. She also reported that of the total enrollments, 94% were placed within the WIB approved industry clusters. She reported that as of the 2nd quarter Shoreline had exceeded the 80% minimum target levels for enrollments; common measure with over 100% success in entered employment, retention and average earnings. She also reported that services to high school dropouts and homeless are above the plan.

Motion: Mr. Silva motioned to approve the action as stated.

Second: Mr. Davis

Approved unanimously by those in attendance

3. ACTION: Approve the Workforce Investment Act (WIA) Fiscal and Procurement Review Final Monitoring Report from the State Compliance Review Office for Program Year 2014-15. Mrs. Aldrich reported that the State completed their annual monitoring focused on areas of expenditures charged to WIA grants, cost allocation, oversight of subrecipients and subrecipient audits. She also reported that the procurement portion of the review included an examination of procurement transactions and property management. She reported that there were no findings and the state monitor would like to use some of our processes to share with other jurisdictions for them to replicate so other jurisdictions can be clean and clear in their process.

Motion: Ms. Sullivan motioned to approve the action as stated.

Second: Mr. Donato

Approved unanimously by those in attendance

4. ACTION: Approve the Workforce Investment Act (WIA) Program Final Monitoring Report from the State Compliance Review Office for Program Year 2014-15. Mrs. Aldrich reported that the monitoring focused on program administration participant eligibility, WIA activities, local level monitoring, grievance and

complaint systems and management information system and reporting. She reported that the State concluded that Monterey County had a glitch in the system from the state transition from JTA to CalJobs/VOS wherein codes did not align. She reported that we worked with Geo Solutions and worked with them to have all codes revisited and corrected.

Motion: Mr. Silva motioned to approve the action as stated.

Second: Ms. Sullivan

Approved unanimously by those in attendance

- 5. ACTION: Consider and approve the revised WIB policy #2003-09 “Unlikely to Return”.** Mrs. Aldrich reported that the policy is to amend what was presented in January 2015. She reported that the operators requested further clarification and changes to the policy in order to qualify individuals for Dislocated Worker Program eligibility.

Motion: Mr. Donato motioned to accept the action as stated.

Second: Mr. Davis

Approved unanimously by those in attendance

- 6. ACTION: Review and consider Memorandum of Understanding between Monterey County America’s Job Center of C and Transitions for Recovery and Re-Entry Program, Inc. If approved, forward to County Counsel for review / approval prior to presenting to the full WIB for consideration prior to being placed on Board of Supervisors agenda for final approval.** Mrs. Aldrich reported that the purpose of the MOU is to provide co-location of Transitions for Recovery at the Seaside One-Stop site. OET is at the Seaside location. She reported that Transitions for Recovery work with AB109 participants in providing social skills and life skills with the participants after which the parole officer refers them to OET for job placements.

Motion: Ms. Sullivan motioned to accept the action as stated.

Second: Mr. Donato

Approved unanimously by those in attendance

- 7. Update on the Local Workforce Investment Area budget for PY 2014-15 and allocations for PY 2015-16.** Mr. Trujillo reported that as of April 30, 2015 the Adult allocation is at 75% expended; Dislocated Worker 54%; Youth 74%, Workforce Accelerator Fund 100%; Workforce Innovation Fund 6%; Rapid Response 85%; Rapid Response Layoff Aversion 29%, ADW 37%; AB 109 92%; YELD 78%; SilverStar 75%; Long Term Unemployment 12.2%; and Prop 39 Youth Veterans 93%.

- 9. Receive a report on Monterey County’s Final Program Year 2013-14 WIA Performance Results.** Mrs. Aldrich reported that the information was placed in the Annual Report and shows that Monterey County successfully exceeded 100% on all of the performance measures.

- 10. Receive a status update on the WIA Adult and Dislocated Worker programs, to date, for PY 2014-15.** Ms. Bush reported that as of March 31, 2015 Monterey County has exceeded performance measures on the Adults and Dislocated Worker programs.

- 11. Receive an update on the WIA 25% Dislocated Worker Additional Assistance special project grant for PY 2014-15.** Mrs. Aldrich reported that this information is for the 2nd round for the layoffs of River Ranch and Capitol One. She reported that it has been difficult to get employees from these organizations to come in and receive services. She reported that staff has saturated the area with information concerning services.

- 12. Receive a report on the number of local WIA training placements and expenditures to date for PY 2014-15.** Ms. Bush reported that as of May 11, 2015 the number of enrollments has increased from 147 to 166. She reported that 85% of the enrollments were referred to training vendors on ETPL and 15% were placed in OJT opportunities. She reported that a total of \$79,204 has been applied toward classroom training and a total of \$112,350 in leveraged resources has been applied toward meeting a portion of the minimum training expenditure requirement.

13. Director’s Report:

- **Update on the 2015 WIB Retreat and how the WIB current Strategic Local Plan initiatives align with WIOA.** The board members stated that areas of interest were System Alignment and Accountability and the Adult Programs. A suggestion was made develop an Ad-Hoc Committee toward WorkKeys certifications. The Ad-Hoc committee is meeting today. Mrs. Aldrich reporting that suggestions from the board members concerning system alignment included realigning board members to meet outcomes; actively engaging board members; connecting to industries by what

the board composition current is; and aligning with other sectors beyond our primary industry sectors including green energy; mechanization and training apprenticeships.

- **Update on Local Area Designation Application.** Monterey County just received information that our application was approved and will be forwarded to the Governor for designated under the new opportunity act.
- **Update on WIOA Regional Planning requirements**
- **Report out on CWA Spring Conference held 5/12-14, 2015.** Members that attended will be reporting out at the June 3rd WIB meeting.
- **Bylaw changes under WIA/WIOA.** The Bylaws will go before the Workforce Investment Board on June 3, 2015 and will be incorporating the new laws under WIOA from the Workforce Investment Board to the Workforce Development Board and

Announcement of Events: Ms. Leffel announced that the 3rd Annual California Forward Critical Conversation will be held on June 18, 2015. Mr. Silva announced that Tanimura and Antle are currently applying for housing in Spreckels for 800 workers. Mr. Moore announced that Shoreline Workforce Develop has changed their name to Goodwill Central Coast.

Adjournment: Ms. Leffel adjourned the meeting at 10:08 a.m.

Motion: Mr. Donato motioned to adjourn the meeting.

Second: Mr. Davis

Approved unanimously by those in attendance