

**ADOPTED**  
Monterey County Workforce Development Board  
**Oversight Committee**  
Marina Library, 190 Seaside Circle, Marina, CA  
**Thursday, January 14, 2016**

**Members Present:** Cesar Lara (Chair), Al Davis, Brian Turlington, Jay Donato, Sherry Farson and Teresa Sullivan

**Members Absent:** Larry Silva (no teleconference option)

**Staff Present:** Joyce Aldrich, Marleen Bush, Flor Galvan and Ruben Trujillo

**Others Present:** Alma McHoney

**Call to Order/Introductions:** In the Oversight Committee chairs absence, Ms. Sullivan called the meeting to order at 8:51 a.m. and asked for introductions. A quorum was established. Mr. Lara, chair of the Oversight Committee meeting arrived at 9:10am.

**Changes to Agenda:** None

**Public Comment:** None

**Consent Calendar:**

**1. Action: Approve minutes from November 12, 2015**

**Motion:** Mr. Davis

**Second:** Mr. Turlington

**Approved unanimously by those in attendance**

**Discussion or Review of Business Calendar Action Items**

**1. Action: Receive and accept Program Year (PY) 2015-16 program reports on Workforce Innovation and Opportunity Act (WIOA) Adult and Dislocated Worker formula funds.** Ms. McHoney reported on the Office for Employment Training's Adult and Dislocated Worker programs. To date, they are at 49% of meeting their planned Adult enrollment goal and 62% of meeting their training enrollment goal. For the Dislocated Worker program, they are at 31% of meeting their enrollment goal and 51% of meeting their training enrollment goal. Ms. Bush stated the matrix in the report shows the latest performance outcomes which also reflect percentage rates and actual participant numbers that were requested by Mr. Silva at a previous meeting. To date, the entire system is exceeding all performance measure goals set by the Department of Labor.

**Motion:** Mr. Donato motioned to accept the action as stated.

**Second:** Mr. Davis

**Approved unanimously by those in attendance**

**2. Action: Review and approve the revised WDB Policy #2005-09 Selective Service Registration.** Ms. Bush reported the Selective Service policy was originally developed and adopted in 2004 under the Workforce Investment Act (WIA). The proposed policy revisions were made to comply with the Selective Service requirements for participation under the Workforce Innovation and Opportunity Act (WIOA).

**Motion:** Mr. Turlington motioned to accept the action as stated.

**Second:** Mr. Davis

**Approved unanimously by those in attendance**

**3. Receive a report on the number of local WIOA training placements and expenditures for PY 2015-16.**

Ms. Bush reported on the total number of training enrollments. To date, 102 Adult and Dislocated Worker participants have been enrolled in classroom or on-the-job training. Of the funds allocated towards training, 51% has been expended. Also, 29 participants are successfully receiving Federal Pell Grant awards to offset the cost of training.

**4. Update on the Local Workforce Development Area budget for Fiscal Year (FY) 2015-16.** Mr. Trujillo reported on the percentage of funds spent on each grant allocation as follows: 49% in Adult; 27% in Dislocated Worker; 100% in Additional Assistance Dislocated Worker; 0% in Workforce Accelerator Fund; 44% in Youth; 37% in Rapid Response; 40% in Rapid Response Layoff Aversion; 26% in Workforce

Innovation Fund; 28% in AB109; 8% in Youth Employment Plan; 48% in Silverstar; 55.8% in Long Term Unemployment; and 80% in Youth Empowerment Solutions.

- 5. Update on Strategic Planning Retreat goals, actions and initiatives.** Mrs. Aldrich reported on the Worldwide Interactive Network (WIN) remedial training and WorkKeys assessments. Since ACT no longer supports WIN, a decision was made to transition from WIN to Career Ready 101 for remedial training that supports WorkKeys assessments. She also reported that the State EDD approved the purchase of a subscription with ACT for the Career Ready 101 licenses. The subscription agreement is currently under review by County Counsel and ACT's legal department before it's brought before the Board of Supervisors for final approval. She reported that the WDB aligned its strategic plan with the Economic Opportunity Committee to ensure information is included in their CEDS Plan. She also reported that the WDB is a new member of the Monterey Peninsula Chamber of Commerce's Economic Vitality Committee for the purpose of promoting the America's Job Center of California system and services. She reported that Monterey County has been invited to participate in a Monterey Peninsula Consortium with Monterey Peninsula College and the Adult Schools of Pacific Grove, Monterey and Carmel. She also reported that she continues to initiate discussions related to the Work Ready Communities initiative and industry partners to identify needs. She reported that Monterey County is collaborating with the City of Greenfield to provide services this fall at the Civic Center. Mrs. Aldrich also reported that the California Workforce Development Board will be holding a memorandum of understanding training session for all WDB's and mandated partners at the end of February. Mrs. Aldrich stated that she also participates in the Monterey Bay Economic Partnership (MBEP) Workforce committee which allows the opportunity of inventorying business needs region wide.

**Announcements:** Mr. Turlington invited the committee members to attend the Monterey County Business Council's 21<sup>st</sup> Anniversary Gala & Annual Economic Vitality Awards that will take place on Saturday, February 6, 2016 at 5:30 p.m. at the Hyatt Regency Monterey Hotel & Spa.

**Adjournment:** Ms. Sullivan adjourned the meeting at 9:42 a.m.

**Motion:** Mr. Turlington motioned to adjourn the meeting.

**Second:** Mr. Davis

**Approved unanimously by those in attendance**